

Ofsted  
Piccadilly Gate  
Store Street  
Manchester  
M1 2WD

**Telephone:** 0300 123 1231  
**Fax:** 0300 123 3159  
**Minicom:** 0161 618 8524  
**Email:** [enquiries@ofsted.gov.uk](mailto:enquiries@ofsted.gov.uk)  
**Web:** [www.ofsted.gov.uk](http://www.ofsted.gov.uk)



St Gabriel's Centre  
83a Marston Road  
Birmingham  
B29 5LS

Our Reference EY461477

Dear Mrs Katherine Elizabeth Pearson

### **Monitoring for provision judged as inadequate**

An Ofsted inspector, Becky Johnson, monitored your provision on 13/02/2014 following your inspection where the provision was judged to be inadequate.

### **Outcome of monitoring**

As a result of our inspection on 13/11/2013, we sent you a notice to improve. The actions you were set are included at the end of this letter.

During the monitoring visit the inspector discussed with you and the chair of your committee the steps you have taken to address the actions raised in the notice to improve. The inspector was unable to speak to a representative from the local authority because they were not available on that day. The inspector observed interaction between staff and children in your provision and spoke with the children and staff. She observed children taking part in activities both indoors and outside. The inspector also looked at the action plans that you have produced and other documentation that you have to support the progress that you have made. The inspector looked at training that you have introduced to support staff's knowledge of the Early Years Foundation Stage and discussed how you will monitor this to help staff to support children's learning and development. The inspector looked at the pro-formers that you have introduced to develop partnership working with the schools that children attend and looked at action plans to see how you intend to develop partnerships with parents. She discussed safeguarding with you and your staff and discussed training materials that you will use in forthcoming safeguarding training. The inspector looked at induction procedures, the staff handbook and staff policy files and checked that the attendance register is accurately maintained.

The inspector found that you have developed a comprehensive action plan to address the issues raised at your last inspection. This has enabled you to accurately identify how to address the areas for improvement that were raised. The inspector was unable to look at your self-evaluation as this is currently being updated. However, she is satisfied that you recognise the importance of monitoring the success of the improvements you have made. She is also satisfied that you now

recognise the importance of evaluating the quality of practice to raise further targets to improve the outcomes for children.

You have implemented a robust training plan for all staff to develop their knowledge of the Early Years Foundation Stage to support children's development and learning. You have effectively evaluated this training and have identified areas where some staff need additional support. This demonstrates that you have been proactive in the action you have taken to improve staff's knowledge and understanding of how young children learn and develop.

You have forged links with all schools that children attend and have met with either the head teacher or the pastoral manager of each school to discuss ways that you can work together to support children. Furthermore, you have arranged meetings for all key persons to meet with teaching staff in order to ensure that children's learning is fully enhanced and information shared. You are currently developing ways to share information about children's learning and development with parents.

Staff now have a satisfactory knowledge and understanding of your safeguarding policies because they have attended a briefing session with you and you have discussed this with them during their supervision meetings with you. Furthermore, you have organised additional training both for yourself and your staff to expand on your knowledge and to ensure that all staff fully understand their roles in protecting the children in their care.

Induction procedure and supervision meetings are now in place. During these meetings you have discussed policies and procedures and introduced individual policy folders for all staff which they are responsible for keeping updated. You are supporting staff to attend additional training and are encouraging any unqualified staff to work towards a play work qualification.

Staff have attended training to help them to understand the importance of observation and assessment. You have also introduced peer monitoring observations to help staff to observe children and recognise the learning intentions of activities and how to plan and extend activities to ensure that children make good progress in all areas of learning. Observations made by the inspector on the day of the monitoring visit showed staff to be engaging in children's play and supporting their learning through the use of appropriate teaching strategies.

A daily register is now accurately maintained and a member of staff is responsible every session for monitoring this.

Having considered all the evidence, the inspector is of the opinion that the setting has taken prompt and effective action to address the points for improvement.

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**Next steps**

The next step will be a full inspection.

I hope that you have found the visit helpful in promoting improvement in your setting. If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

Nick Hudson  
National Director, Early Education

## Actions

Action	Due date	Closed date
improve the leadership and management of the club to ensure that robust systems are in place to monitor, support, coach and train staff, so that they have a secure understanding of how children develop and through effective teaching, they can support children's learning	13/02/2014	13/02/2014
implement a regular two-way flow of information with parents, carers, schools and other settings that children attend to establish children's starting points and enable staff to complement the learning that children receive elsewhere, so that children make good progress	13/02/2014	13/02/2014
ensure that all staff fully understand the club's safeguarding, confidentiality and lone working policies and procedures, so that children's safety is effectively promoted	13/02/2014	13/02/2014
ensure that all staff receive effective induction training to help them understand their roles and responsibilities and enable them to implement all aspects of the Early Years Foundation Stage effectively and consistently	13/02/2014	13/02/2014
develop staff knowledge of how to use observations and assessments of what children can do to target their next steps, so they make good progress in all areas of learning	13/02/2014	13/02/2014
ensure that an accurate record of children's attendance is maintained, so that their safety and welfare is secure	13/02/2014	13/02/2014
ensure an accurate record of the names of children cared for and their hours of attendance is maintained (compulsory part of the Childcare Register).	13/02/2014	13/02/2014
ensure an accurate record of the names of children cared for and their hours of attendance is maintained (voluntary part of the Childcare Register).	13/02/2014	13/02/2014