

Ofsted
Piccadilly Gate
Store Street
Manchester
M1 2WD

Telephone: 0300 123 1231
Fax: 0300 123 3159
Minicom: 0161 618 8524
Email: enquiries@ofsted.gov.uk
Web: www.ofsted.gov.uk



Coigne Nursery
Minchinhampton Youth Centre
Tobacconist Road
Minchinhampton, Stroud
Gloucestershire
GL6 9JJ

Our Reference 101566

Dear Mrs Hannah Louise Beardshall

Monitoring for provision judged as inadequate

An Ofsted inspector, Linda Witts, monitored your provision on 11/02/2014 following your inspection where the provision was judged to be inadequate.

Outcome of monitoring

As a result of our inspection on 07/11/2013, we sent you a notice to improve. The actions you were set are included at the end of this letter.

During the monitoring visit, the inspector discussed the steps you have taken to address the actions raised in the notice to improve with the nominated person for your committee and the nursery manager. She observed the organisation of the premises, equipment and resources, staff interaction with the children and the activities offered to children on the day. She also observed snack time and considered the deployment of staff. She spoke to the manager about the support the nursery has received from the local authority. A local authority representative was not available for discussion. The inspector spoke to the manager about the systems used to ensure the suitability of those working with children, and checked that Disclosure and Barring Service checks have been completed for all adults caring for children or working on the premises. They discussed the key person system and monitoring of staff practice and the provision. She looked into security measures and arrangements for outdoor play.

The inspector found that you have taken prompt action for improvement since the inspection. You have actively welcomed support from your local authority development worker. You have worked together to ensure that all actions were appropriately addressed and that a thorough review of policies, procedures and practice has taken place. The inspector found that the premises are secure as you ensure the door is locked throughout the session. Parents and visitors are required to ring the doorbell and staff attend the door to allow entry. At the end of each session staff stand at the door to monitor movement in and out of the premises. The

inspector found, through observation of the activities, the staff interaction and their deployment, that children were settled, happy and suitably occupied. The designated nursery room offers a child-friendly play space with attractive displays and accessible resources. The larger hall space is divided to provide areas for active and creative play. Children freely chose from a varied selection of activities and staff were observed to provide appropriate levels of support. For example, they show interest in what children have to say and ask open-ended questions to promote their language and thinking. Routine activities such as snack time are well organised. Children are able to choose when to have their snack and sit comfortably to eat, enjoying the social experience. Opportunities to encourage counting are also incorporated into routine activities. Purpose designed barriers and additional child height tables have been provided to better organise the play space. Walkie-talkies are now used by staff to improve the safe organisation of outdoor play. Systems for observation, assessment and planning have been rigorously reviewed, as has the key person system. Talk time groups have been introduced to encourage children in the 'Pips' and 'Apples' groups to develop confidence in their communication and language. These were observed to work well; children are keen to join in and talk about things of interest to them.

The manager provided evidence that all staff, committee members and the youth centre manager have a completed Disclosure and Barring Service check. The manager told the inspector about improvements made to the procedures for recruitment, vetting and induction of new staff. Since the last inspection, regular supervisions now take place, as well as fortnightly team meetings. Appraisals are in the process of being completed. Qualification requirements are met. Various training has been attended by staff. Two staff have attended observation, assessment and planning training; two have completed an introduction to Makaton sign language and one member of staff received training about completing the required checks for two-year-olds. Further training is planned. Through reviewing the weaknesses in the provision you have targeted fundraising to improve the quiet/book room to make it more attractive, further demonstrating a commitment to ongoing improvement.

Having considered all the evidence, the inspector is of the opinion that the setting has taken prompt and effective action to address the points for improvement.

Next steps

The next step will be a full inspection.

Our Reference 101566

I hope that you have found the visit helpful in promoting improvement in your setting. If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

Nick Hudson
National Director, Early Education

Actions

Action	Due date	Closed date
make sure effective systems are in place to ensure that practitioners, and other people working on the premises, are suitable	30/11/2013	11/02/2014
make sure that people whose suitability has not been checked, including through a Disclosure and Barring Service check, do not have unsupervised access with children	22/11/2013	11/02/2014
make sure the premises are secure so that members of the public cannot enter unnoticed and children cannot leave unsupervised	22/11/2013	11/02/2014
improve the key person system so that children are helped to become familiar with the setting and have a settled relationship with a special adult who knows them well, particularly new and young children	30/11/2013	11/02/2014
review the organisation of the premises, activities and equipment so that they are organised in a way that meets the needs of the children and promotes their learning, development and well-being	30/11/2013	11/02/2014
improve staff's knowledge of the learning and development requirements so they implement planned, purposeful play through a balance of adult-led and child-initiated activities that are based on children's individual needs and challenge them to progress to the next steps in their learning in all areas, particularly communication and language development	30/12/2013	11/02/2014
ensure staff are deployed effectively to meet the required adult to child ratios, the needs of the children and ensure their safety, particularly during snack time and outdoor play	30/11/2013	11/02/2014
ensure that at least half of all other staff hold at least a full and relevant level 2 qualification	30/01/2014	11/02/2014

put in place effective staff supervision that identifies training and development needs, monitors consistency of staff practice, promotes ongoing evaluation of practice and identifies areas for continuous improvement	30/12/2013	11/02/2014
ensure that the premises and equipment used for the purposes of the childcare are safe and suitable for that childcare (compulsory part of the Childcare Register)	22/11/2013	11/02/2014
ensure that the premises and equipment used for the purposes of the childcare are safe and suitable for that childcare (voluntary part of the Childcare Register)	22/11/2013	11/02/2014
ensure that a child is unable to leave the premises without a person who is caring for children on those premises becoming aware of the child leaving (compulsory part of the Childcare Register)	22/11/2013	11/02/2014
ensure that no one can enter the premises without the knowledge of a person who is caring for children on the premises (compulsory part of the Childcare Register)	22/11/2013	11/02/2014
put in place effective systems to ensure that any person caring for, or in regular contact with, children is suitable to work with children which must include obtaining an enhanced Disclosure and Barring Service check (compulsory part of the Childcare Register)	22/11/2013	11/02/2014
put in place effective systems to ensure that any person caring for, or in regular contact with, children is suitable to work with children which must include obtaining an enhanced Disclosure and Barring Service check (voluntary part of the Childcare Register)	22/11/2013	11/02/2014
ensure that no one can enter the premises without the knowledge of a person who is caring for children on the premises (voluntary part of the Childcare Register)	22/11/2013	11/02/2014
ensure that at least half of all persons caring for children have successfully	30/01/2014	11/02/2014

Our Reference 101566

completed a qualification at a minimum of level 2 in a relevant area of work (compulsory part of the Childcare Register)