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Our Reference 139017

Monitoring for provision judged as inadequate

An Ofsted inspector, Elizabeth Juon, monitored your provision on 03/01/2014 following your inspection where the provision was judged to be inadequate.

Outcome of monitoring

As a result of our inspection on 29/01/2014, we sent you a welfare requirements notice.

In order to meet requirements relating to Child protection, Staff qualifications, training, support and skills, Staff:child ratios, Safety and suitability of premises, environment and equipment and Information and records, you were required to implement a policy and procedures to safeguard children, including following the action to be taken in the event of an allegation being made, have regard for the Government's statutory guidance 'Working Together to Safeguard Children' to promote an effective two-way flow of information with parents, carers, other professionals working with the child, update knowledge of safeguarding issues including the use of mobile phones in the setting and to identify signs of possible abuse and neglect, ensure assistant obtains a valid first aid certificate, update risk assessments, maintain the daily record of the children being cared for on the premises their hours of attendance, obtain written parental permission for all children to take part in outings, ensure all the required information is recorded for each child, ensure ratios are met at all times, ensure parents are informed of how the EYFS is being delivered and how they can access more information; the type of activities and experiences provided, the daily routines and how parents can share learning at home; and details of the policies and procedures, including the procedures to be followed if a parent fails to collect a child at the appointed time, or a child goes missing.

In addition, you were issued with a notice to improve which required you to address actions relating to managing Behaviour, Information and records, Staff qualifications, training, support and skills, Safety and suitability of premises, environment and equipment; and the areas of learning and development and assessment.

The notice to improve asked you to ensure that you maintain the required records and they are easily accessible and available, to put in place procedures for dealing

with concerns and complaints, put in place a behaviour management policy and procedure, ensure that assistants are competent in the areas of work they undertake, provide information to parents on Ofsted contact details and the educational programme for children, and update your knowledge and understanding of the learning and development requirements of observation, planning and assessment to meet children's individual needs.

Having considered all the evidence, the inspector is of the opinion that at this time you are making satisfactory improvement overall.

Overall effectiveness of the improvement and outcomes for children

At the monitoring visit on 3 January 2014, we found that satisfactory progress had been made in relation to meeting the Early Years Foundation Stage (EYFS) safeguarding and welfare requirements. The provider has demonstrated a satisfactory capacity for improvement and a willingness to make changes to help ensure children's safety and wellbeing. The provider has received support from an early years practitioner to help her improve her working practices and understanding of the EYFS requirements.

The welfare requirements have been met as the provider has updated her policies and procedures on safeguarding and obtained the information from the Local Safeguarding Children's Board to provide current contact details should concerns arise. The provider, assistant and a co-childminder intend to update their knowledge of child protection by attending courses which have yet to be arranged. The provider has begun to ensure necessary information about children is shared between parents, school and other carers to meet children's individual needs and ensure their wellbeing. The provider has booked a relevant paediatric first aid course that she and her assistant will attend. The risk assessments have been updated and reviewed, to include how to ensure children's safety when being cared for by an assistant. The required parental consents for children to be alone with the assistant and for outings are in place. A record of children's attendance is being completed on a daily basis. These measures help to ensure children's safety and welfare in the setting.

The actions set in the notice to improve have also been met in the prescribed timescale, with the exception of one with more time allowed to address. The provider intends to access training on the EYFS learning and development requirement to ensure children make progress in their development whilst in the setting. This planned update of her knowledge and understanding of the EYFS requirements will underpin future working practice.

We will assess the improvements made to the providers understanding of learning and development and planning of the educational programme at the next visit to ensure children's individual learning and development needs are met; and to ensure the improvements made can be sustained.

Next steps

The next step will be further monitoring.

Our Reference 139017

If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

Lorna Fitzjohn
National Director

Actions

Action	Due date	Closed date
keep a daily record of the names of the children being cared for on the premises and their hours of attendance and the names of each child's key person	02/01/2014	20/01/2014
ensure there is a clear and well-understood policy, and procedures, for assessing any risks to children's safety in order to remove, minimise and manage risks, with particular regard to the use of assistants and co-minders.	02/01/2014	20/01/2014
ensure ratios are met at all times, with specific regard to the use of assistants and co-minders	02/01/2014	20/01/2014
implement a policy, and procedures, to safeguard children which is in line with the guidance and procedures of the relevant Local Safeguarding Children Board (LSCB) and include an explanation of the action to be taken in the event of an allegation being made and also covers the use of mobile phones and cameras in the setting.	02/01/2014	20/01/2014
obtain an up to date knowledge of safeguarding issues to identify signs of possible abuse and neglect at the earliest opportunity, and to respond in a timely and appropriate way.	02/01/2014	20/01/2014
ensure parents are informed of how the EYFS is being delivered and how they can access more information; the type of activities and experiences provided, the daily routines and how parents can share learning at home; and details of the policies and procedures, including the procedures to be followed if a parent fails to collect a child at the appointed time, or a child goes missing.	02/01/2014	20/01/2014
obtain parents and/or carers' permission to leave children with an assistant, including for very short periods of time	02/01/2014	20/01/2014
ensure the following information is recorded for each child: full name; date	02/01/2014	20/01/2014

of birth; name and address of every parent and/or carer who is known to the provider (and information about any other person who has parental responsibility for the child); which parent(s) and/or carer(s) the child normally lives with; and emergency contact details for parents and/or carers.

ensure any assistant who might be in sole charge of the children for any period of time, holds a current paediatric first aid certificate.	02/01/2014	20/01/2014
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obtain written parental permission for all children to take part in outings	02/01/2014	20/01/2014
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ensure that assistants are competent in the areas of work they undertake (Staff qualifications, training, support and skills)	02/01/2014	20/01/2014
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implement a behaviour management policy, and procedures (Managing Behaviour)	02/01/2014	20/01/2014
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ensure the premises and equipment must be organised in a way that meets the needs of children (Safety and suitability of premises, environment and equipment)	02/01/2014	20/01/2014
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obtain and share information regularly with professionals, parents and carers and other early year providers to allow an effective two-way flow of information that informs planning and supports effective teaching (Information and records)	02/01/2014	20/01/2014
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put in place a procedure for dealing with concerns and complaints from parents and/or carers, and keep a written record of any complaints, and their outcome (Information and records)	02/01/2014	20/01/2014
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make available to parents and/or carers details about how to contact Ofsted, if they believe the provider is not meeting the EYFS requirements (Information and records)	02/01/2014	20/01/2014
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ensure records are easily accessible and available (Information and records)	02/01/2014	20/01/2014
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update knowledge of the learning and development requirements in order to	31/01/2014	20/01/2014
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consider the individual needs, interests and stage of development of each child, and use this information to plan a challenging and enjoyable experience for each child in all of the areas of learning and development (Learning and development requirements)