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Funtasia Club
Manby Lodge Infant School
Princes Road
WEYBRIDGE
Surrey
KT13 9DA

Our Reference EY374097

Dear Mrs Sandra Iris White

Outcome of monitoring visit for provision judged as inadequate

An Ofsted inspector, Cheryl Walker, carried out a monitoring visit of your provision on 17/10/2013. This visit follows on from your inspection where the provision was judged to be inadequate.

Outcome of the visit

As a result of our inspection on 03/07/2013, we sent you a welfare requirements notice.

The notice required you to improve staff understanding of safeguarding procedures so that they can respond in a timely and appropriate way when inappropriate behaviour is displayed by other members of staff, or any other person working with the children; ensure the safeguarding policy includes the use of mobile phones and cameras; ensure that all staff receive effective induction training to help them understand their roles and responsibilities; implement effective systems to ensure that practitioners are suitable with specific regard to obtaining appropriate references for new staff; ensure the manager of the breakfast club holds at least a full and relevant level 3 qualification and at least half of all other staff hold at least a full and relevant level 2 qualification; ensure the named practitioner responsible for behaviour management has the necessary skills to advise other staff on behaviour issues and ensures that staff do not use or threaten any punishment which could adversely affect a child's well-being; improve the use of risk assessments to identify potential hazards related to the security of the premises and ensure children are well supervised at all times, and ensure records are easily accessible and available for inspection, with particular regard to certificates relating to safeguarding, staff qualifications and paediatric first aid.

In addition to the welfare requirements notice you were also issued with a notice to improve which asked you to ensure that regular staff appraisals are carried out to identify any training needs and secure opportunities for continued professional

development for staff; ensure that children receiving childcare are kept safe from harm (Childcare Register); ensure that no individual who is unsuitable to work with children has unsupervised access to a child receiving childcare (Childcare Register); implement effective systems to ensure that the registered person and any person caring for, or in regular contact with, children is suitable to work with children, which must include obtaining an enhanced Disclosure and Barring Service check (Childcare Register); undertake a risk assessment of the premises and equipment, immediately where the need for an assessment arises, and ensure that all necessary measures are taken to minimise any identified risks (Childcare Register); ensure that a child is unable to leave the premises without a person who is caring for children on those premises becoming aware of the child leaving (Childcare Register); ensure that at least half of all persons caring for children have successfully completed a qualification at a minimum of level 2 in a relevant area of work, and the manager has a qualification at a minimum of level 3 in a relevant area of work (Childcare Register); ensure that children's behaviour is managed in a suitable manner (Childcare Register); foster a culture of continuous improvement by developing the self-evaluation system to identify and address key weaknesses, and to include the views of staff, children and parents; and ensure all staff have suitable knowledge, understanding and skills to plan and support children's learning experiences, responding to each child's emerging needs and interests and guiding their development through warm, positive interaction.

The visit carried out on the 17 October 2013 finds that most issues in the welfare requirements notice have been met. There are still outstanding issues in respect of staff qualifications, as there remain an insufficient number of qualified staff working at the setting and this must be addressed immediately. Not all documentation was available for inspection and a further action has been raised in this regard. Most of the original actions have also been met, and those that the due date had not yet been reached will be checked at the next monitoring visit.

Having considered all the evidence, the inspector is of the opinion that at this time the setting is making inadequate improvement overall.

To comply with the requirements of the EYFS the registered person must take the following action by the specified date:

- ensure all records are easily accessible and available for inspection

31/12/2013

Overall effectiveness of the improvement and outcomes for children

The provider has reviewed the setting's policies and procedures with regard to safeguarding, recruitment and behaviour management. She has introduced a whistle blowing policy. Staff demonstrate a better understanding of their responsibilities as

these matters have been discussed at a staff meeting and staff have undergone further training or are about to. Their clearer recognition of their role benefits children and ensures they are well protected.

Appropriate systems have been implemented with regard to the recruitment of new staff. No staff will be employed without Disclosure and Barring Service checks having taken place and references being sought. This more robust procedure ensures staff suitability. The provider has taken over responsibility for staff induction to ensure staff are clear about their roles. Staff qualifications requirements are not yet fully met. Another level 3 qualified member of staff now works at the setting full-time, and other staff are in the process of obtaining qualifications. An appropriate number of qualified staff must be in place in the interim period to ensure that requirements are being met at all times.

Behaviour management has been addressed and the policy reviewed, though this was not available for inspection. The provider was able to discuss appropriate strategies which are due to be discussed with staff to promote consistent practice.

The risk assessment has been reviewed to ensure that children do not have unsupervised access to unsafe areas and the security has been improved, reducing the risk of children leaving the setting un-noticed or unwanted visitors being able to gain access.

Some records were not available for inspection and this has been raised as a matter for improvement.

The provider must meet the qualification requirements detailed in the welfare requirement notice. A further action has been raised as follows and this will be checked at the next monitoring visit:

-ensure all records are easily accessible and available for inspection.

Next steps

Having considered all the evidence the inspector is of the opinion that at this time:

- The setting has made inadequate progress in addressing the points for improvement. The next visit will be a further monitoring visit.

If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

Susan Gregory HMI
National Director, Inspection Delivery

For the attention of: Compliance, Investigation and Enforcement Team.

Reply slip

Name and Address of setting:

Funtasia Club
Manby Lodge Infant School
Princes Road
WEYBRIDGE
Surrey
KT13 9DA

ACTIONS

Please complete the box below to show what you have done in order to meet the action required:

Action Required	Action Taken	Date Completed
ensure all records are easily accessible and available for inspection		

Name: _____

Signature: _____

Date: _____

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