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Beansheaf Community Pre-School
Linear Park, Charrington Road
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RG31 7AW

Our Reference 507892

Dear Mr Gary Stuart Angel

Outcome of monitoring visit for provision judged as inadequate

An Ofsted inspector, Julie Whitelaw, carried out a monitoring visit of your provision on 05/11/2013. This visit follows on from your inspection where the provision was judged to be inadequate.

Outcome of the visit

As a result of our inspection on 05/09/2013, we sent you a welfare requirements notice.

The welfare requirement notice asked you to comply with the following actions:

implement a system to ensure notification is made to Ofsted of any change to the individuals who are partners in, or a director, secretary or other officer or members of the governing body and that notification is made in advance or at the most within 14 days of the change occurring (Changes that must be notified to Ofsted)

ensure all staff have regard for the Government's statutory guidance 'Working Together to Safeguard Children,' in order that any concerns about children's safety or welfare are notified to agencies with statutory responsibilities without delay (Child protection)

ensure that people looking after children are suitable to fulfil the requirements of their roles, with specific regard to the manager (Suitable people)

We also issued a notice of actions to improve that asked you to:

train all staff to understand their safeguarding policy and procedures, and ensure that all staff have up to date knowledge of safeguarding issues (Safeguarding)

implement a policy and procedures to safeguard children that covers the use of

mobile phones and cameras in the setting (Safeguarding)

implement an effective key person system that ensures that every child's care is tailored to meet their individual needs; offers a settled relationship for the child and builds a relationship with their parents or carers (Key person)

obtain and share information regularly with parents, carers, professionals and other settings to promote an effective two-way flow of information that informs planning and supports effective teaching (Information and records)

implement a policy and procedures to promote equality of opportunity for children, which includes how the individual needs of all children, including those children with special educational needs and/or disabilities, will be included, valued and supported (Equal opportunities)

ensure there are appropriate arrangements in place for the supervision of staff who have contact with children and families, which includes opportunities for staff to discuss any issues - particularly concerning children's development or well-being; identify solutions to address issues as they arise; and receive coaching to improve their personal effectiveness (Staff qualifications, training, support and skills)

ensure that staff know that they are expected to disclose any convictions, cautions, court orders, reprimands and warnings that may affect their suitability to work with children (Staff qualifications, training, support and skills)

implement the behaviour management policy and procedures (Managing behaviour)

ensure those who are responsible for preparing and handling food are competent to do so (Food and drink)

record the following information for each child: information about any other person who has parental responsibility for the child (Information about the child)

ensure there is an agreed procedure for checking the identity of visitors, this refers to checking the identity of parents of new children attending the setting (Premises)

keep a record of written complaints relating to their fulfilment of the EYFS requirements and notify complainants of the outcome of the investigation within 28 days of having received the complaint (Complaints)

improve staff's knowledge of the learning and development requirements in order to consider the individual needs, interests, and stage of development of each child and use this information to identify their next steps and plan a challenging and enjoyable

experience for each child in all of the areas of learning and development (Learning and development)

On 4 October 2013, we carried out an unannounced monitoring visit to check that the actions detailed in the welfare requirement notice and the notice to improve had been met. The progress made was judged as inadequate overall. A notice to improve was issued asking you to:

ensure staffing arrangements meet the needs of all children and ensure their safety. Children must usually be within sight and hearing for staff and always within sight or hearing (Staff: child ratios)

ensure that an enhanced criminal records disclosure is obtained in respect of every person aged 16 and over who works on the premises on which child care is provided (Suitable people).

On 5 November 2013, we carried out an unannounced monitoring visit to check that the actions detailed in the welfare requirement notice and the notice to improve had been met. Having considered all the evidence, the inspector is of the opinion that at this time the progress made is satisfactory overall.

Having considered all the evidence, the inspector is of the opinion that at this time the setting is making satisfactory improvement overall.

Overall effectiveness of the improvement and outcomes for children

At the monitoring visits on 5 November 2013, the manager informed the inspector that the previous deputy has stepped down and an existing member of staff has now been appointed as the new deputy. Children are effectively safeguarded as the manager and staff have a good understanding of child protection issues and the procedures that should be followed if they have concerns about the welfare of a child in their care. The mobile phone and digital photography policy has been reviewed and procedures are now sufficiently robust to ensure children are protected.

A key worker is now assigned to each child prior to them starting at the setting. Information from the parents and carers is obtained to ensure children's individual needs are met. Staff have recently received training in supporting children with special education needs. They have reviewed individual education plans and set new targets to promote children's progress.

Staff now have the opportunity to discuss any issues or concerns regarding children's development or wellbeing during monthly meetings with the manager. These meetings are now documented and identify solutions to concerns and training needs. The records are reviewed to ensure all issues are addressed.

New registration forms are now in place for all children and contain the required information, including details of who has parental responsibility. This ensures that children's safety is promoted.

Children are now effectively supervised as the door into the main hall is locked and staff escort children to the toilet. People whose suitability has not been checked, no longer have access to the areas used by the children. The complaints procedure has been reviewed and management are now aware of the need to log all complaints and respond to a written complaint within 28 days. This means that staff work in partnership with parents and carers to ensure that the welfare requirements and children's individual needs are met.

Staff have attended training on observation, assessment and planning and have introduced new systems to ensure they plan the next steps for children's learning. This needs to be further developed to ensure that observations are evaluated to assess if children are reaching expected milestones. Staff need to ensure that the educational programmes have sufficient depth and breath across the seven areas of learning.

A further monitoring visit will take place to check that the setting are continuing to make improvements with regard to children's learning and development and to make sure the progress that has been made is maintained.

Next steps

Having considered all the evidence the inspector is of the opinion that at this time:

- The setting has made satisfactory progress in addressing the points for improvement. The next visit will be a further monitoring visit.

I hope that you have found the visit helpful in promoting improvement in your setting. If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

Susan Gregory HMI
National Director, Inspection Delivery