

Ofsted
Piccadilly Gate
Store Street
Manchester
M1 2WD

Telephone: 0300 123 1231
Fax: 0300 123 3159
Minicom: 0161 618 8524
Email: enquiries@ofsted.gov.uk
Web: www.ofsted.gov.uk



Hop Skip and Jump South West
Grimsbury Road
Kingswood
Bristol
Avon
BS15 9SE

Our Reference EY240258

Dear Mrs Clarissa Katherine Rosamond Woolcombe Mitchell

Outcome of monitoring visit for provision judged as inadequate

An Ofsted inspector, Sarah Haylett, carried out a monitoring visit of your provision on 05/08/2013. This visit follows on from your inspection where the provision was judged to be inadequate.

Outcome of the visit

As a result of our inspection on 07/05/2013, we sent you a notice to improve.

The notice to improve asked you to take the following actions to meet the requirements of registration:

- ensure that there is at least one member of staff present that holds a full and relevant level 3 qualification and that half of all other staff hold a relevant childcare qualification at least at level 2;
- improve staff's knowledge of the learning and development requirements in order that they are able to observe, assess and plan to make sure every child is effectively challenged to support their learning and development, taking into account their individual needs and interests;
- ensure that all the required records are easily accessible and available for inspection, particularly information on staff suitability checks and records of children's attendance;
- ensure that the recruitment and vetting procedures are rigorous and robust and demonstrate how staff suitability is assessed;
- review practice regularly to identify strengths and areas for development that will improve the quality of provision for all children;

- put in place effective systems to ensure that the registered person and any person caring for, or in regular contact with, children: is suitable to work with children and has skills and experience suitable for the work (compulsory and voluntary parts of the Childcare Register); and
- ensure that: at least half of all persons caring for children have successfully completed a qualification at a minimum of level 2 in a relevant area of work, and the manager has a qualification at a minimum of level 3 in a relevant area of work (compulsory part of the Childcare Register).

Having considered all the evidence, the inspector is of the opinion that at this time the setting is making satisfactory improvement overall.

Overall effectiveness of the improvement and outcomes for children

A monitoring visit was carried out on 5 August 2013 and you have made satisfactory progress since the inspection.

Your newly appointed Head of care and Lead playworker both have full and relevant level two qualifications and you ensure that at least one of them is working at any one time. All other staff, other than the apprentices, hold level two qualifications. As a result there are sufficient qualified staff to ensure that the qualified staff ratios are maintained at all times.

You have implemented new systems for recording observations of children's play and development; the observations are linked to the areas of learning and children's development is tracked to ensure they are progressing. Your systems include an assessment of the observation to help you identify the child's next steps and plan activities to support their progression. The systems are in their infancy but you report that staff and parents have responded well to them and further training is planned in this area.

Required records, including registers and information on staff suitability checks, are available for inspection. At the time of the visit, parents were responsible for recording children's arrival and departure times and the departure times were not always recorded. As a result you did not have records of children's hours of attendance. However you immediately identified that a member of staff will check the registers each day to ensure the children's arrival and departure times are recorded. The inspector was satisfied that you will implement a sufficiently robust system and this will be monitored at the next inspection.

You have implemented a new recruitment and vetting policy; this includes that positions are advertised, application forms completed, interviews carried out and suitability checks completed for any new employees. There was evidence to demonstrate that new staff had been recruited in line with this policy and that suitability checks were carried out.

You are in the process of reviewing all your policies and procedures to bring about further improvements and training is planned in playwork.

Ofsted will arrange for a full inspection to be completed.

Next steps

Having considered all the evidence the inspector is of the opinion that at this time:

- The setting has made satisfactory improvement. The next visit will be a full inspection.

I hope that you have found the visit helpful in promoting improvement in your setting. If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

Susan Gregory HMI
National Director, Inspection Delivery