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Apple Tree Day Nursery  
Spring Lane  
Larkhall  
Bath  
Bath & NE Somerset  
BA1 6NY

Our Reference EY304453

Dear Mrs Charlotte Marie Matthews

### **Outcome of monitoring visit for provision judged as inadequate**

An Ofsted inspector, Michael Dwyer, carried out a monitoring visit of your provision on 14/06/2013. This visit follows on from your inspection where the provision was judged to be inadequate.

### **Outcome of the visit**

As a result of our inspection on 21/03/2013, we sent you a welfare requirements notice.

In order to ensure that children are kept safe you were issued with a welfare requirements notice. This notice required you to 'ensure that premises, including outdoor spaces are secure, fit for purpose and that spaces, furniture, equipment and toys, are safe for children to use', 'ensure risk assessments identify aspects of the environment that need to be checked on a regular basis, when and by whom those aspects will be checked, and how the risk will be removed or minimised', and 'improve systems to ensure that practitioners/ anybody who is likely to have regular contact with children are suitable; ensure they are told to disclose any convictions, cautions, court orders, reprimands and warnings which may affect their suitability to work with children; make sure recorded information about staff vetting processes include the date a criminal records disclosure was obtained.' You demonstrated that you had met this notice during the monitoring visit of 14 June 2013. Risk assessments were now robust and you had a system in place whereby you monitored how staff assessed and removed risks to children. You had ensured that spaces, furniture, equipment and toys, are safe for children to use, including removing the dangerous items identified during the inspection and securing a cable to a wall. You also now had robust systems in place to ensure that members of staff are suitable to work with children, including recording dates that background checks on staff were undertaken, and by specifically listing the circumstances that you required members of staff to disclose to you, and requiring staff to sign to confirm that they understood this requirement.

In addition to the welfare requirements notice you were also issued a notice to improve. Your compliance with the actions set in this notice will be monitored at a later date.

Having considered all the evidence, the inspector is of the opinion that at this time the setting is making satisfactory improvement overall.

To further improve the early years provision the registered person should:

- make suitable judgements about the balance between activities led by children, and activities led or guided by adults, taking into account young children's need to be active 30/04/2013
- consider the individual needs of each child and plan a challenging and enjoyable experience for each child, giving particular attention to what babies show you they are interested in and want to do 30/04/2013
- ensure that all staff involved in preparing and handling food implement suitable food hygiene measures, for example, minimising the risk of cross infection using suitable hand washing and drying arrangements 06/04/2013
- ensure that the premises and equipment used for the purposes of childcare are safe and suitable for that childcare.(compulsory part of the Childcare Register) 15/04/2013
- ensure that the premises and equipment used for the purposes of childcare are safe and suitable for that childcare.(voluntary part of the Childcare Register) 15/04/2013
- enable a two-way flow of information between providers when a child is attending more than one setting. 30/04/2013

### **Overall effectiveness of the improvement and outcomes for children**

The provider has taken all of the required action to meet the actions set in the requirements notice.

Records are now kept of the dates when background checks are done, and members of staff have to sign a declaration form that they understand that they are required to declare certain events that could affect their suitability. This declaration includes a clear list of circumstances that they are required to disclose.

Risk assessments are now robustly done and staff are assigned specific responsibilities for different areas. Management check that the staff responsible for checks are completing them. In shared spaces, staff coming in to use the space were now responsible for risk assessing them as they entered.

Premises were secure and safe, and spaces, furniture and toys were safe for children

to use.

The un-affixed light found during the inspection in the sensory house had been removed, the unsecured cable had been attached to the wall, toys were in good repair, and obvious hazards were not present.

There is a plan in place with the support of the local authority to meet actions set in the notice to improve.

### **Next steps**

Having considered all the evidence the inspector is of the opinion that at this time:

- The setting has made satisfactory progress in addressing the points for improvement. The next visit will be a further monitoring visit.

I hope that you have found the visit helpful in promoting improvement in your setting. If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

Susan Gregory HMI  
National Director, Inspection Delivery

**For the attention of:** Compliance, Investigation and Enforcement Team.

**Reply slip**

Name and Address of setting:

Apple Tree Day Nursery  
 Spring Lane  
 Larkhall  
 Bath  
 Bath & NE Somerset  
 BA1 6NY

**ACTIONS**

Please complete the box below to show what you have done in order to meet the action required:

Action Required	Action Taken	Date Completed
make suitable judgements about the balance between activities led by children, and activities led or guided by adults, taking into account young children's need to be active		
consider the individual needs of each child and plan a challenging and enjoyable experience for each child, giving particular attention to what babies show you they are interested in and want to do		
ensure that all staff involved in preparing and handling food implement		

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suitable food hygiene measures, for example, minimising the risk of cross infection using suitable hand washing and drying arrangements		
ensure that the premises and equipment used for the purposes of childcare are safe and suitable for that childcare.(compulsory part of the Childcare Register)		
ensure that the premises and equipment used for the purposes of childcare are safe and suitable for that childcare.(voluntary part of the Childcare Register)		
enable a two-way flow of information between providers when a child is attending more than one setting.		

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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