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Stepping Stones Preschool
Avonway Community Centre
36 Shaftesbury Street
FORDINGBRIDGE
Hampshire
SP6 1JF

Our Reference 511673

Dear Mrs Lorraine Peggy Thompson

Outcome of monitoring visit for provision judged as inadequate

An Ofsted inspector, Nikki Whinton, carried out a monitoring visit of your provision on 09/07/2013. This visit follows on from your inspection where the provision was judged to be inadequate.

Outcome of the visit

As a result of our inspection on 16/05/2013, we sent you a welfare requirements notice.

The provider was also sent three notices to improve. The welfare requirements notice required you to: ensure risk assessments are reviewed, particularly with the introduction of new equipment, and safety arrangements implemented so that play areas are organised effectively to minimise potential hazards. The notice had a completion date of 5 July 2013.

The notices to improve required you to:

ensure staff understand and implement the policy and procedures for administering medicines and maintaining a written record of any given. The notice had a completion date of 17 May 2013.

ensure staff have a clear understanding of their roles and responsibilities and all staff receive induction training, with particular regard to safeguarding children. The notice had a completion date of 17 June 2013.

ensure children who speak English as an additional language have opportunities to learn and reach a good standard of English language during the Early Years Foundation Stage. The notice has a completion date of 17 July 2013.

Through observation, discussion and scrutiny of documentation used at the setting during the monitoring visit, the inspector is of the opinion that at this time you are making satisfactory improvement overall in addressing the points for improvement.

Having considered all the evidence, the inspector is of the opinion that at this time the setting is making satisfactory improvement overall.

To further improve the early years provision the registered person should:

- ensure there are robust staff induction and staff supervision procedures in place, in order that all staff have a secure understanding of the settings policies and procedures, as well as their own roles and responsibilities, with particular regard to safeguarding children (Training, support and skills) 30/09/2013
- ensure children who speak English as an additional language have opportunities to learn and reach a good standard of English language during the Early Years Foundation Stage (Planning) 17/07/2013

Overall effectiveness of the improvement and outcomes for children

An inspector visited on 9 July 2013 to monitor your progress. The inspector discussed with you the steps you have taken to address the action raised in the welfare requirements notice. After examining documentation and speaking to staff, the inspector found that you have completed a review of your risk assessments since the inspection on 16 May 2013 and have strategies in place to regularly review and update your risk assessments, including when new equipment is purchased. Staffing arrangements and equipment usage has also been reviewed and revised in order to promote children's safety when playing outdoors and minimise potential hazards. You have altered your planning in order that the slide and wheeled vehicles are no longer available for children to use at the same time. In addition, when the slide is in use, a member of staff is now always deployed by the slide in order to supervise its usage. The inspector found you had demonstrated satisfactory progress in meeting the action raised in the welfare requirements notice.

The notice to improve, ensure staff understand and implement the policy and procedures for administering medicines and maintaining a written record of any given, due for completion on 17 May 2013, has been completed. The inspector found that the procedures for administering medication have been reviewed and revised. The revised procedure requires the staff member who witnesses the administration of medication to sign and record the time the dosage is given in the medication book. Staff have been made aware of this change to the policy and procedures for administering medicines.

The inspector found you have made some progress with the notice of action to improve, ensure staff have a clear understanding of their roles and responsibilities and all staff receive induction training, with particular regard to safeguarding children, due for completion 17 June 2013. A new staff induction programme has been revised and is being trialled on a new member of staff. Staff are given copies of their roles and responsibilities and have been reminded since the inspection on 16

May 2013 to read the setting's policies and procedures. However, not all staff have a secure understanding of the setting's policies and procedures, or their own roles and responsibilities, particular with regard to safeguarding children.

The inspector found you have also made some progress with the notice of action to improve, ensure children who speak English as an additional language have opportunities to learn and reach a good standard of English language during the Early Years Foundation Stage, due for completion 17 July 2013.

You have sought advice and support from targeted external agencies, displayed a pictorial time line of the settings daily routine and obtained some additional resources such as relevant dual language books and compact discs. However, your strategies are not yet embedded in your practice to effectively promote the acquisition of English by children who speak English as an additional language.

Having considered all the evidence, the inspector is of the opinion that at this time you are making satisfactory improvement overall in addressing the points for improvement. The next visit will be a further monitoring visit to assess sustained improvement and monitor progress with remaining actions.

Next steps

Having considered all the evidence the inspector is of the opinion that at this time:

- The setting has made satisfactory progress in addressing the points for improvement. The next visit will be a further monitoring visit.

I hope that you have found the visit helpful in promoting improvement in your setting. If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

Susan Gregory HMI
National Director, Inspection Delivery

For the attention of: Compliance, Investigation and Enforcement Team.

Reply slip

Name and Address of setting:

Stepping Stones Preschool
Avonway Community Centre
36 Shaftesbury Street
FORDINGBRIDGE
Hampshire
SP6 1JF

ACTIONS

Please complete the box below to show what you have done in order to meet the action required:

Action Required	Action Taken	Date Completed
ensure there are robust staff induction and staff supervision procedures in place, in order that all staff have a secure understanding of the settings policies and procedures, as well as their own roles and responsibilities, with particular regard to safeguarding children (Training, support and skills)		
ensure children who speak English as an additional language have opportunities to learn and reach a good standard of		

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English language during the Early Years Foundation Stage (Planning)		
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Name: _____

Signature: _____

Date: _____

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