



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 113717

### INSPECTION DETAILS

Inspection Date 12/11/2004  
Inspector Name Jennifer Pearce

### SETTING DETAILS

Day Care Type Sessional Day Care  
Setting Name St Gabriel's Playgroup  
Setting Address St Gabriel's Hall  
East Street  
Billingshurst  
West Sussex  
RH14 9QH

### REGISTERED PROVIDER DETAILS

Name The Committee of St Gabriel's Playgroup

### ORGANISATION DETAILS

Name St Gabriel's Playgroup  
Address St Gabriel's Hall  
18 East Street  
Billingshurst  
West Sussex  
RH14 9QH

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

St Gabriel's Playgroup has been registered since 1999. It is a committee run group and is situated in the church hall of St Gabriel's church in Billingshurst. The playgroup provides sessional day care. A maximum of 24 children may attend the playgroup at any one time. The playgroup is open each week day from 09:15 - 12:00 noon during term time and 13:15 - 16:00 on a Monday & Wednesday in the Spring term and 13:15 - 16:00 on a Monday, Wednesday and Thursday in the Summer term. All children share access to an enclosed outdoor play area. There are currently 31 children on roll. Of these 22 children receive funding for nursery education. Children come from a wide catchment area. The playgroup is able to support children with special educational needs. The playgroup employs six staff. Three of the staff including the supervisor hold appropriate early years qualifications. Two staff are working towards further qualifications.

### How good is the Day Care?

St. Gabriel's Playgroup provides good quality care for children. The staff team work well together and are fully involved in the daily activities and are committed to attend ongoing training. The staff team provide an interesting and varied range of activities to meet the children's needs and abilities. The children are settled and confident in their play activities. The staff team provide a warm and welcoming environment for parents and children. Staff seek to ensure that the children are safe both in and out of doors by completing regular risk assessments. There are good health and hygiene procedures in place. Staff ensure that all children are able to fully access all play activities. They spend a lot of time praising and encouraging the children. The staff know the children and their families well. All aspects of each child's care and individual needs are discussed fully with parents. Whilst most documentation is in place some needs updating.

### What has improved since the last inspection?

Not applicable.

### What is being done well?

- The playgroup is warm and very welcoming to both children and adults. Staff have clear routines that help children to feel secure and at ease.

- The staff team work well together sharing their knowledge and expertise to meet the children's needs. They carefully plan the use of both the in and outdoor areas. Through the use of toys, equipment, creative resources and celebrating cultural festivals, they ensure that the children have interesting and enjoyable play experiences.
- The staff team have a good understanding of behaviour management. They seek to find creative ways to develop consistent behaviour management strategies. The staff encourage the children to respect one another and they teach good manners. The staff also spend a lot of time praising and encouraging the children. This builds upon the children's confidence and self esteem.
- Parents feel able to speak to staff about their child's individual needs. They are welcome to help in the playgroup on a daily basis. They receive plenty of information through regular newsletters, parent evenings and the parent notice board.

#### **What needs to be improved?**

- documentation, to include the contact and address of Ofsted in the Complaints procedure.
- documentation, to review and update medication records.

#### **PREVIOUS COMPLAINTS (This section applies only to inspections carried out from September 2004. The complaint record relates to complaints from the last inspection or 1st April 2004 whichever is later.)**

There are no complaints to report.

#### **Outcome of the inspection**

Good

#### **CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

#### **WHAT NEEDS TO BE DONE NEXT?**

**The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
7	Review and update the documentation used when giving medication to children.
12	Provide the name and contact of Ofsted in the Complaints procedure.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*