



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 251435

### INSPECTION DETAILS

Inspection Date	17/09/2003
Inspector Name	Glenda Kathleen Field

### SETTING DETAILS

Day Care Type	Out of School Day Care
Setting Name	Cabin Crew
Setting Address	Sidegate Lane Ipswich Suffolk IP4 4JD

### REGISTERED PROVIDER DETAILS

Name	The Committee of Cabin Crew
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### ORGANISATION DETAILS

Name	Cabin Crew
Address	Sidegate Lane Ipswich Suffolk IP4 4JD

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

The Cabin Crew Out of School Club operates from a double porta cabin on the site of Sidegate Lane County Primary School. Outside play takes place on the school playground and playing field. The out of school club serves the children attending the school.

They are run by a voluntary management committee who employ 8 staff, 7 of whom hold early years qualifications to NVQ level 2 or 3.

The group opens 5 days a week during school term time. Sessions are from 15.00 until 18.00

A holiday playscheme operates for 5 days a week from 8.30 until 18.00.

They are members of the Kid's Club Network, and are taking part in the Suffolk Kitemark quality assurance scheme.

### How good is the Day Care?

Cabin Crew Out of School Club provides good quality care for children.

The staff work well together and children benefit from being cared for by an experienced and qualified staff team. Well documented policies and procedures are in place, which are clearly implemented by the staff. This ensures the smooth running of the provision, and that children are safe and well-cared for. However, there is a small detail missing from two of the policies.

The staff are active in ensuring children's understanding of safety and health issues and security is good. This means that children can play safely within the premises. An excellent range of healthy and nutritious snack food is provided, catering for special dietary and religious needs. This ensures that dietary needs of all children are met.

The staff provide an excellent range of stimulating and exciting activities and children are busy and active throughout the session. The staff interact well with the children, they talk and listen respectfully to them. This encourages good behaviour, children respond well to consistent expectations and they are happy and secure.

The group develops good relationships with parents. Parents receive good

information about the setting and the staff share daily information with them about their child.

### **What has improved since the last inspection?**

At the last inspection the group agreed to provide resources that reflect positive images of culture, gender and disability; comply with the vetting procedure; produce an action plan to ensure the safety of children using the school toilets; conduct a risk assessment on the premises and review as necessary; provide a quiet area; keep a record of visitors; comply with food safety and hygiene regulations; develop a policy regarding the administration of medication to children and provide a complete first aid box.

Resources now reflect positive images of culture, ethnicity, gender, disability. An action plan and risk assessment are now in place. A comfortable quiet area is available and a visitors book is used. Food safety and hygiene regulations are complied with. A complete first aid box is provided and checked regularly and a policy regarding the administration of medication to children is in place.

### **What is being done well?**

- The staff have attended a wide range of training courses which ensures that they are up to date on new developments in early years and playwork. Children benefit from being cared for by an experienced, qualified staff team.
- The staff provide an excellent range of resources and equipment, which challenges children to use their imagination, explore and extend their growing skills.
- The staff interact well with the children. They are consistent in their approach to positive behaviour management and set good examples so that children are learning to resolve issues through discussion.
- The group builds good relationships with parents. Parents receive comprehensive information about the provision and staff keep them informed of their child's progress.

### **An aspect of outstanding practice:**

A excellent range of healthy and nutritious snack food is provided. Special dietary and religious needs are well catered for. A well equipped and very clean kitchen area is available for the preparation and serving of the food. Food hygiene training has been attended by staff. This ensures the safety of food provided. Ideas for snack food are sought from the children by the member of staff responsible for the catering. This ensures that the dietary needs and likes/dislikes of all children are met.

### **What needs to be improved?**

- documentation:

- to ensure complaints procedure includes contact details of Ofsted as the regulator
- to ensure the child protection statement includes a procedure to be followed in the event of an allegation against a staff member.

### Outcome of the inspection

Good

### CONDITIONS OF REGISTRATION

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

### WHAT NEEDS TO BE DONE NEXT?

#### The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
12	ensure that the complaints procedure includes contact details of Ofsted as the regulator.
13	develop child protection statement further to include a procedure to be followed in the event of an allegation made against a member of staff.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*