



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 309780

### INSPECTION DETAILS

Inspection Date 01/10/2003  
Inspector Name Joan, Patricia Flowers

### SETTING DETAILS

Day Care Type Out of School Day Care  
Setting Name Brinscall St Johns After School CLub  
Setting Address Brinscall St Johns CE Primary School  
Harbour Lane  
Brinscall  
Chorley  
PR6 8PT

### REGISTERED PROVIDER DETAILS

Name Miss Annette Cupit

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Brinscall St Johns After School Club Committee has been in operation since 1999 and is registered to provide a service for 24 children aged from 4 to 8 years of age. Older children up to age 11 years may also be present. Children may attend the breakfast sessions between 07:30 and 09:00 and in the afternoon between 15:20 and 17:30 each weekday during term time. There are currently 41 children on roll. No children attend who have English as an additional language and there are no children with special needs presently enrolled.

Children registered with the Club have access to the school hall, which is the main area for the Club's activity, the school library resource area and one classroom. They also access the schoolyard for physical play.

The provision is part of a local primary school in a rural area of Brinscall on the outskirts of Chorley. The staff team consists of 4 members, 2 of whom act as joint supervisors and the others as unqualified assistants. One supervisor holds the BTECH National Certificate in Child Care and one is currently involved in training to meet minimum qualification requirements. Both are trained in first aid and basic food hygiene. Staff have access to training courses relevant to the Club's activities via Kinderquest and there is support through the Early Years Development and Childcare Partnership.

Breakfast is offered at the Club's morning session and a snack is provided during the late afternoon period.

### How good is the Day Care?

Brinscall St John's After School Committee offer satisfactory care for children. The staff work effectively as a team, resulting in them having a knowledge and understanding of their roles in respect to providing a safe and stimulating environment for children. Policies and procedures are shared with parents, providing them with an understanding of how the group is organised and care is delivered to meet the children's needs.

Staff ensure internal security systems are in effect which enhance children's overall safety by preventing children leaving unsupervised and staff being aware of visitors presence in the building. Policies ensure parents and staff are informed of

procedures, however minor adjustments in some areas in the document are required. Enrolment information for each child makes sure that individual needs can be met. This contributes and informs such decisions as to the type of snacks offered or any special needs, which have to be taken into account.

The range and quantity of play resources provides children with opportunities to develop their skills in a range of ways, which are interesting and fun. Books and other resources support inclusion to good effect and children can exercise choice in their activities. This includes boisterous, imaginative and creative themes helping them to develop independence. They can relax and have opportunities to form sound relationships with staff and each other in an informal but structured environment with clear rules and boundaries teaching children a sense of right from wrong.

Partnership with parents is fostered by providing written information and by offering a welcoming environment by friendly staff that are interested in meeting children's individual needs. Documentation and record keeping is managed well and is clear. Confidentiality of information is respected, which contributes to instilling a sense of confidence in the leadership.

#### **What has improved since the last inspection?**

Not Applicable

#### **What is being done well?**

- Staff have a secure understanding of all policies and procedures through their induction programme and they ensure the environment is safe and secure for children at all times. They help children learn about safety through daily activities and discussion.
- All children can enjoy a wide variety of activities which enhances their development and provides for their individual stages of development and which introduce an element of fun. Activities are planned in advance and offer opportunities for children to take part in art and crafts, imaginative play, physical activity outside, computer work and quieter activities.
- Children, parents and visitors are welcomed by friendly staff, which makes for a caring environment where children feel secure and happy and where they are supported and valued. Parents are informed about how the setting operates and confidentiality of individual children records is maintained at all times.
- All children are included and have access to all available resources, which depict positive images of culture and gender. They can chose from a wide range of play materials, which are age appropriate and reflect the individual interests and needs of the children.
- Space is used creatively allowing children freedom of movement, promoting confidence and choice. Their artwork is displayed helping children feel valued and confident. Staff respond to children's needs well and they provide good

role models, which help children, learn right from wrong and to be polite to each other and to adults.

#### **What needs to be improved?**

- the on going action plan to meet minimum staffing qualification requirements
- the development of clear procedures in the event a child is not collected
- the behaviour policy stating procedures to be followed when dealing with bullying
- the child protection policy to include procedures where allegations are made against staff
- the obtaining of parents written permission to seek emergency treatment or advice.

#### **Outcome of the inspection**

Satisfactory

#### **CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

#### **WHAT NEEDS TO BE DONE NEXT?**

#### **The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
2	ensure that the ongoing action plan to meet the minimum staffing requirements continue
6	ensure clear procedures are developed in the event a child is no collected
7	obtain parents written permission for the seeking of any necessary emergency treatment or advice
11	state within the behaviour policy how bulling would be addressed
13	ensure that the child protection statement includes procedures to be followed in the event of allegations being made against a staff member or volunteer

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*