



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN EY224564

### INSPECTION DETAILS

Inspection Date	16/11/2004
Inspector Name	Sarah Jane Rhodes

### SETTING DETAILS

Day Care Type	Full Day Care
Setting Name	Happy Hours
Setting Address	Hugo Meynell C of E Primary School, Eccleshall Road Loggerheads Market Drayton Shropshire TF9 4NU

### REGISTERED PROVIDER DETAILS

Name	Happy Hours
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### ORGANISATION DETAILS

Name	Happy Hours
Address	Hugo Meynell C of E Primary School, Eccleshall Road Loggerheads Market Drayton Shropshire TF9 4NU

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Happy Hours is one of six out of school clubs and two nurseries run by Jayne Lawton and Margaret MacBryde. It opened in 2001 and operates from two rooms in Hugo Meynell Church of England Primary School. The school is situated in the village of Loggerheads, Staffordshire, close to the Shropshire border. A maximum of 52 children may attend the club at any one time. The club is open each weekday from 07:00 until 09:00 and from 15:15 until 18:15 during term time. They also supply wrap around care for children from 12:00 until 15:15 during the spring and summer terms. All children share access to a secure enclosed outdoor play area.

There are currently 47 children aged from 3 to 8 years on roll. Children come from a wide catchment area. The club currently supports children with special needs.

The club employs four staff. Three of the staff, including the club leaders hold appropriate early years qualifications. One staff member is working towards a qualification.

### How good is the Day Care?

Happy Hours provides good quality care. The provision has good procedures in place to ensure staff have a consistent approach to their work. Staff work well together as a team. There are well documented policies and procedures in place. Most requirements for documentation are met. The club rooms are well maintained, areas are warm and offer a welcoming environment for parents and children.

Health and safety is addressed effectively within the club. Children are always supervised and staff monitor access to the group at all times. Staff implement good health and hygiene procedures which help reduce the spread of infection. Staff work in partnership with parents to meet children's dietary and individual needs well. They implement child protection procedures which are fully understood by all staff and promote equal opportunities.

Staff plan a varied range of interesting activities for all children. There is a good range of toys and equipment. Children are able to select activities from those supplied or request others this gives them control over their play. The children are interested and well occupied. Staff talk to the children, encouraging them to play and learn through activities and routines. Staff implement appropriate methods to manage children's behaviour and children behave well. There is good support for

children with special needs.

There is an effective partnership with parents and carers. Parents are fully informed of how the setting operates through newsletters, policies, displays of activities and discussion.

#### **What has improved since the last inspection?**

Not applicable, as no actions were raised at the last Inspection.

#### **What is being done well?**

- A balanced range of interesting activities is provided. Children are involved in choosing activities to compliment those on the plan. They are interested and well occupied.
- Healthy eating is encouraged with a wide range of healthy snacks supplied.
- Equal opportunities is promoted effectively. Children are given equality of opportunity and their individual needs including complex special needs are fully catered for.
- Child protection procedures and individual roles including recording and reporting requirements are clearly understood by staff.

#### **What needs to be improved?**

- the medication records to ensure parents acknowledge the entry.

#### **PREVIOUS COMPLAINTS (This section applies only to inspections carried out from September 2004. The complaint record relates to complaints from the last inspection or 1st April 2004 whichever is later.)**

There are no complaints to report.

#### **Outcome of the inspection**

Good

#### **CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

## WHAT NEEDS TO BE DONE NEXT?

**The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
7	Ensure that the record of medicines administered to children is countersigned by parents to acknowledge the entry.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*