



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 110081

### INSPECTION DETAILS

Inspection Date	19/10/2004
Inspector Name	Helen Deegan

### SETTING DETAILS

Day Care Type	Sessional Day Care
Setting Name	Westfields Pre-School Playgroup
Setting Address	Scout Hut Monteagle Lane Yateley Hampshire GU46 6LU

### REGISTERED PROVIDER DETAILS

Name	The Committee of Westfields Pre-School Playgroup
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### ORGANISATION DETAILS

Name	Westfields Pre-School Playgroup
Address	The Scout Hut Monteagle Lane Yateley Hampshire GU46 6LU

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Westfields Pre-School Playgroup opened in 1987. It is a committee run group which operates from the Monteagle Scout Hut in Yateley and has access to the main hall, toilets, kitchen and enclosed outdoor play facilities. The pre-school serves the local area.

The group is registered to provide sessional care for 26 children aged from 2 to under 5 years, although children do not usually attend until they are 2 years and 9 months old. There are currently 31 children on roll and this includes 20 who are in receipt of nursery education grant funding. The setting supports children who have special needs and who speak English as an additional language.

The group opens five days a week during school term times. Sessions are from 09:15 until 11:45 Monday to Friday and 12:15 to 14:45 on Tuesday and Thursday. On Mondays and Wednesdays the group operates a lunch club between 11:45 and 13:10.

Four staff work with the children, of these, three have an early years qualification to NVQ level 2 or 3. Staff access ongoing training via the Early Years Development and Childcare Partnership (EYDCP) and the setting receives support from the Early Years Childcare Service (EYCS).

### How good is the Day Care?

Westfields Pre-School Playgroup provides good quality care for children. Staff attend ongoing training to update and improve their knowledge and the space and resources are organised effectively so that children's needs are met. Staff provide a variety of activities and equipment so that children are well occupied and a welcoming environment is created, although at times the hall feels cold. Record keeping is well organised and meets minimum requirements, however some lacks the necessary detail.

A safe environment is provided, staff maintain cleanliness and promote good hygiene routines. A range of nutritious snacks and drinks is offered so that children's health is promoted. Staff promote equal opportunities via positive reflection of different race, disability, culture and gender within the resources. The Special Educational Needs Coordinator (SENCO) has a good understanding of her role and staff are clear about their responsibilities with regard to child protection.

Staff interact with children at the activities, they are responsive to their needs and offer support and encouragement so that children are relaxed and confident, however children have limited opportunities to play imaginatively at role play activities. Staff manage unwanted behaviour effectively and promote good behaviour by praising children's achievements. Parents receive good information about the setting via the notice board, newsletters and verbal feedback from staff.

#### **What has improved since the last inspection?**

Not applicable.

#### **What is being done well?**

- The Special Educational Needs Coordinator (SENCO) has a thorough understanding of the Code of Practice for the Identification and Assessment of Special Educational Needs and has attended several training courses on various aspects of special needs.
- Staff manage children's behaviour effectively using explanation. They praise children's efforts and achievements so that good behaviour is promoted and children generally behave well.
- Staff have a good understanding of their roles and responsibilities with regard to child protection.

#### **What needs to be improved?**

- opportunities for children to access imaginative role play activities
- policies, with regard to the complaints procedure.

#### **Outcome of the inspection**

Good

#### **CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

#### **WHAT NEEDS TO BE DONE NEXT?**

**The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
3	Ensure that children have sufficient opportunities to access imaginative, role play activities.
12	Ensure that the complaints procedure includes the address and telephone number of the registering authority (Ofsted).

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*