



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 200754

### INSPECTION DETAILS

Inspection Date	24/06/2003
Inspector Name	Mark Stephen Roy Vickers

### SETTING DETAILS

Day Care Type	Out of School Day Care
Setting Name	SKAMPS KIDS CLUB
Setting Address	WHEELWRIGHT LANE PRIMARY SCHOOL ASH GREEN COVENTRY CV7 9HN

### REGISTERED PROVIDER DETAILS

Name	Mrs Lillian McKiernan-Dowling
------	-------------------------------

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Skamps Kids Club has been registered since 1995. The club operates in Wheelwright Lane School in Exhall. The group have access to: an entrance hall, a large playroom, a kitchen/breakfast room, the school library, toilets, plus a small classroom. There is also a large outdoor area adjacent to the premises that are used for outdoor play.

The group serves the local area and primarily children who attend the school. The group provides out of school care before and after school during term time only; sessions run from 7.45 - 8.45 am and 3.15 - 6 pm each school day. The club does not operate during school holidays.

The club provides care for children aged from 4 years to up to 11 years.

There are currently 27 children aged from 4 to under 8 years on the register. There are eight members of staff employed to work with the children, of whom four are working towards NVQ qualifications in playwork. Staff members have also undertaken training in: first aid, child protection and food hygiene.

### How good is the Day Care?

Skamps Kids Club provides satisfactory care for children. The club is well organised with clear routines that help the children to feel relaxed and secure. This includes a clear procedure for escorting children to school at the end of the morning session and for collecting children from school prior to the afternoon session; as well as the need for parents to sign out their children when they collect them.

The club has a wide range of age appropriate toys and play materials that are available to and accessible by all of the children. At the same time there is an emphasis on safety and staff closely supervise the children both indoors and out. There is a large outdoor play area, which has been enclosed with secure fencing.

Given the range of equipment children are able to undertake a wide variety of activities including individual and group activities and those that are quiet or more boisterous. They are also free to choose to play indoors or out. The manager and staff operate a policy of encouraging and rewarding positive behaviour by the children. Unfortunately, however, this practice is not reflected in the existing behaviour management statement.

Partnership with parents is good. Parents and children alike are made to feel welcome at the club by the manager and the staff, who are both friendly and business like, taking account of the views of parents and children whilst at the same time operating clear procedures. Parents are given a prospectus prior to their children starting to attend. This contains a lot of information about how the club operates and includes summaries of many of the club's policies and procedures; parents also have access to the club's policies and procedures folder should they wish to read these in more detail. Some policies and procedures require more detail.

#### **What has improved since the last inspection?**

At the last inspection the manager agreed to provide toys to reflect positive images of equal opportunities. The club has since obtained, and also regularly borrows from the local Early Years toy library, a selection of books, toys and play materials that reflect positive images of equal opportunities regarding race, gender and disability.

At the last inspection the manager agreed to increase staff members' awareness of equal opportunities and to implement an equal opportunities policy. An equal opportunities policy has since been drawn up and the manager has discussed this and its purpose with the staff group.

At the last inspection the manager agreed to provide an action plan with details of how the criterion of staff qualifications will be met. Four members of staff are currently undertaking NVQ training in play work, which they hope to complete by September 2003.

At the last inspection the manager agreed to develop and implement a special needs statement. This has since been done.

At the last inspection the manager agreed to ensure that the outdoor play space is safe and secure and that children are directly supervised by staff at all times when outdoors. The manager has since ensured that a secure fence has been erected and has implemented a policy whereby children are always directly supervised by staff when outdoors in accordance with the required adult ratios.

At the last inspection the manager agreed to develop and implement a written complaints procedure. This has since been done.

At the last inspection the manager agreed to ensure that the person in charge is suitably qualified. The manager is currently working towards NVQ level 3 in play work.

At the last inspection the manager agreed to ensure that all policies and procedures are available to parents. Summarised policies are now included in the prospectus which is given to all parents and parents also have access to the policies and procedures folder.

#### **What is being done well?**

- At the club children take part in a wide range of activities where they can choose their own games and make decisions about playing indoors or out. (Standard 3)
- The club is well resourced so far as toys and play materials are concerned, and these are available to and accessible by all children, thus enabling children to be involved in a wide range of different activities, both indoors and out. (Standard 5)
- There is a strong emphasis on partnership with parents. Parents' wishes concerning the care of their children are noted on the registration form and form part of the placement agreement. (Standard 12)

#### **What needs to be improved?**

- the procedures for completing accident and medication records; (Standard 7)
- the child protection procedures. (Standard 13)

#### **Outcome of the inspection**

Satisfactory

#### **CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

#### **WHAT NEEDS TO BE DONE NEXT?**

#### **The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
7	Ensure that medication and accident records are fully confidential.
11	Revise written behaviour management policy so that it reflects behaviour management practice.
13	Revise child protection statement to include procedure to be followed if allegation is made against a member of staff.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*