



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 134506

INSPECTION DETAILS

Inspection Date 13/01/2004
Inspector Name Christine Russell

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name Harwell After School Club
Setting Address C/o Harwell School, The Styles
Harwell
Didcot
Oxfordshire
OX11 0LH

REGISTERED PROVIDER DETAILS

Name The Committee of Harwell After School Club

ORGANISATION DETAILS

Name Harwell After School Club
Address 29 Manor Green
Harwell
Didcot
Oxfordshire
OX11 0DQ

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Harwell After School Club opened in 1998. It operates from the IT Suite in Harwell Primary School. There are currently 40 children on roll, of whom 21 are under 8 years. Children attend for a variety of sessions.

The Club is open 5 days per week during school term times. Sessions are from 15.15 to 17.45 hours.

Three staff work with the children. The person in charge has a Level 3 in Play work and other staff are trained to Level 2.

The setting receives support from, and is a member of, Oxfordshire Play Association.

How good is the Day Care?

Harwell After School Club provides good quality care for children. Children are cared for by experienced staff who make the activities provided fun and enjoyable. Staff organise space appropriately to ensure the needs of the children are met. Most of the relevant paperwork is in place although this should be regularly reviewed and updated to take account of current legislation. Regular staff appraisal ensure that staff training needs are met.

Staff supervise the children well and children are familiar with the procedures for safe movement between the areas used. Areas used by the children whilst at the club are well maintained and staff take responsibility for keeping them clean during the operation. Daily risks assessments are undertaken to ensure the premises, equipment and resources are safe for children to use. Staff ensure that children have access to regular drinks and provide a range of healthy food for afternoon tea.

The Club provides children with a range of activities throughout the week, including art and craft, although there is limited space for the children's work to be displayed. Staff plan a range of activities for the children but are flexible and children can choose what they would like to do. There are currently no children attending with special needs or with English as a foreign language. Staff have experience of looking after children with these needs and adapt their practice to accommodate them. Children are involved in drawing up general rules of behaviour and as a result their behaviour is good.

Parents are provided with a leaflet about the club and staff keep parents informed about their children's welfare through an informal exchange of information. Parents express satisfaction with the organisation of the club and have confidence in the care provided.

What has improved since the last inspection?

Not applicable

What is being done well?

- staff appraisals and staff training
- provision of activities that hold the children's interest
- assessment of risks

What needs to be improved?

- information on children's religious or cultural needs;
- statement regarding special needs;
- information for parents regarding child protection procedures.

Outcome of the inspection

Good

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
5	investigate ways of increasing display space for children's work.
9	review children's information to include religious and cultural needs
10	ensure that a written statement about special needs which is consistent

	with current legislation and guidance is available to parents.
14	review policies, procedures and parental information and update in accordance with National Standards.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.