



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN EY290862

INSPECTION DETAILS

Inspection Date 14/03/2005
Inspector Name Susan Webb

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name Garforth Kids Club at Manston
Setting Address Manston St. James Parish Hall
Sandbed Lane
Leeds
West Yorkshire
LS15 8JH

REGISTERED PROVIDER DETAILS

Name The partnership of Garforth Kids' Club

ORGANISATION DETAILS

Name Garforth Kids' Club
Address 6 Alandale Crescent
Garforth
Leeds
LS25 1DH

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Garforth Kids Club at Manston was registered in 2004 to offer out of school care at Manston St James Parish hall in Crossgates, on the outskirts of Leeds. It offers care for up to 32 children attending Manston St James and Manston Primary schools on a flexible basis before and after school during term time only. It is open from 08:00 to 09:00 and 15:30 and 18:00 from Monday to Friday. There are 39 children on roll.

There are 4 members of staff who work full or part time, all of whom have, or are working towards, an appropriate qualification.

Children have access to the main hall and large room on the ground floor and a large room on the first floor. The group welcomes children who have special needs and who speak English as an additional language.

The group receives support from Leeds Play Network and the Daycare Support Team.

How good is the Day Care?

Garforth Kids Club at Manston provides satisfactory care for children. Staff have taken advantage of several training opportunities and comprehensive policies and procedures support the day to day running of the group. However, the staff induction system is not monitored. Staff make good use of time and space and work closely with the children. The environment is welcoming for children who have access to plenty of clear play space. There is a wide selection of resources but limited choice available to children. Most required records are maintained and these are well organised.

Staff maintain a good awareness of the safety and security of the premises at all times. Children are offered a healthy snack but their independence is not being nurtured. Personal hygiene routines are unclear and the medication procedure is incomplete.

Staff interaction with the children is good and children are generally well occupied. However, activities do not always challenge the children, develop their imagination and give them opportunities for decision making. Staff are unsure about how to challenge children's perception of each other and give them positive experiences of the wider world around them. Staff manage children's behaviour very well.

There are good and trusting relationships developing with parents who are well informed about the care of their children.

What has improved since the last inspection?

not applicable.

What is being done well?

- A strong commitment to ongoing training is developing the knowledge and understanding of the staff. Comprehensive policies and procedures underpin the operational plan and staff make effective use of time and space.
- Good relationships are developing between staff and children who are happy and enjoy attending the group.
- Provision of a welcoming environment. Children have plenty of clear space to play and staffing ratios enable them to meet appropriate supervision in both play rooms. Staff maintain a good awareness of the safety and security of the children and premises at all times. Regular risk assessments identify hazards which are dealt with appropriately.
- Provision of a healthy snack and access to fresh fruit.
- Management of children's behaviour is good. Clear and consistent boundaries are in place which children respect. Children behave very well.
- Good relationships are developing with parents who feel confident about the care of their children. They are able to have open and frank discussion about any issues relating to their children.
- Records are well organised and confidentiality is maintained.

What needs to be improved?

- how the staff induction system is monitored
- the registration system
- the activities which enable children to have a better understanding of themselves and the wider world and which fully develop their own capabilities
- the accessibility of resources
- personal hygiene routines
- the medication procedure
- routines which develop children's independence.

PREVIOUS COMPLAINTS (This section applies only to inspections carried out from September 2004. The complaint record relates to complaints from the last inspection or 1st April 2004 whichever is later.)

There are no complaints to report.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

| Std | Recommendation |
|-----|--|
| 2 | Improve the registration system to show details of when children and staff are present. |
| 2 | Improve staff induction procedures. |
| 3 | Develop resources and activities to provide more opportunities for children to make decisions and challenge their imagination and which will develop their understanding of the wider world around them. |
| 5 | Improve children's access to the range of resources to enable them to have more flexibility in their play. |
| 7 | Improve the children's personal hygiene routines with regard to hand washing and keep a written record, signed by parents, of medicines given to children. |
| 8 | Develop routines which will encourage children's independence at snack time. |

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.