



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 253285

### INSPECTION DETAILS

Inspection Date 04/02/2005  
Inspector Name Angela Hufton

### SETTING DETAILS

Day Care Type Out of School Day Care  
Setting Name Kneesall After School Club  
Setting Address Kneesall Primary School  
School Lane  
Kneesall  
Nottinghamshire  
NG22 0AB

### REGISTERED PROVIDER DETAILS

Name The Committee of Kneesall After School Club

### ORGANISATION DETAILS

Name Kneesall After School Club  
Address Kneesall Primary School  
School Lane  
Kneesall  
Notts  
NG22 0AB

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Kneesall out of school club opened in 1997. It operates from the hall and a classroom at Kneesall Primary School. The group has access to toilets and an outdoor play area. Children attend from Kneesall and other schools in surrounding areas.

The club is registered to provide 24 places for children aged 3 to 8 years, and accepts children from 4 years old. There are currently 47 children on roll. Children attend for a variety of sessions each week, according to individual family need.

Opening hours are 7.30am to 8.30am and 3.30pm to 5.30pm during term time, and from 8.30am to 5.30pm during the Easter holidays, summer holidays and every half term.

Two staff work with the children, and are currently working towards appropriate qualifications. Ongoing staff training is accessed via the Early Years Development and Childcare Partnership.

### How good is the Day Care?

Kneesall After School Club provide satisfactory quality care overall for children.

The environment is child centred, very warm and welcoming, with children encouraged to have ownership of their club. Good use is made of space and access to ample resources to provide for a range of activities, including outdoor play. Sufficient staff work directly with the children and there are effective induction procedures. Staff have yet to achieve appropriate qualifications for their roles. Documentation is generally well organised and effective however, some required records are not in place and staff changes have not been notified.

Staff have a good understanding of health and safety and are vigilant in protecting children. Premises are secure and children are only allowed to leave with an authorised adult. Good hygiene procedures and a detailed sick child policy effectively protect children from illness and infection. Children have free access to drinks and are given healthy choices for snacks. Staff are knowledgeable regarding child protection issues and appropriate procedures.

Children have high levels of support and encouragement. They are fully involved in a broad range of stimulating and challenging play activities and co-operate well with

others. Staff have a good understanding of valuing each child as an individual. Children have good access to appropriate toys and equipment for their needs, including resources to promote their understanding of diversity. Staff use high levels of praise and encouragement to effectively promote positive behaviour.

The committee are given clear information about their roles and there is a good working partnership with the staff, parents and other professionals. Children are well looked after according to parental wishes.

### **What has improved since the last inspection?**

At the last inspection the setting agreed to address a number of actions.

Eight of these related to policies, procedures and record keeping. Most of these have been satisfactorily addressed promoting the efficient management of the provision. Evidence of liability insurance and staff qualifications have yet to be provided and this has been carried forward for attention. The setting agreed to ensure there is a named deputy who is able to take charge in the absence of the manager. This has not been satisfactorily met and has been carried forward for action.

The setting also agreed to ensure fresh drinking water is freely available, implement a key worker system for the holiday club and ensure unvetted people are not left alone with the children. These are now in place promoting the welfare and safety of the children.

### **What is being done well?**

- Staff have a good understanding of appropriate behaviour management techniques that take account of the child's maturity. These strategies are consistently applied and children are very well behaved.
- Effective arrangements are in place to encourage children to learn about healthy food options.
- Staff are very interested in what children do and say and effectively support them to develop their self-esteem, confidence and self-reliance. Children are fully consulted and can make decisions about their play, promoting their independence.
- Parents and children are valued and made very welcome at the setting. Children are looked after according to parental wishes and a comprehensive parent information booklet ensures they are fully informed about the provision.

### **What needs to be improved?**

- record keeping, with reference to notification of all staff changes and, ensuring evidence of liability insurance and staff qualifications are available, including first aid

- qualifications of staff including appropriate skills and abilities for their roles, with reference to the deputy
- qualification of the supervisor, appropriate to their post.

**PREVIOUS COMPLAINTS (This section applies only to inspections carried out from September 2004. The complaint record relates to complaints from the last inspection or 1st April 2004 whichever is later.)**

There are no complaints to report.

**Outcome of the inspection**

Satisfactory

**CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

**WHAT NEEDS TO BE DONE NEXT?**

**The Registered Person must take the following actions by the date shown**

Std	Action	Date
1	Provide evidence of how the supervisor will achieve an appropriate level three qualification, in the next six months, including evidence of units achieved so far.	10/03/2005
2	Provide an action plan detailing how and when there will be sufficient qualified staff including a suitable deputy who is competent to take charge in the absence of the supervisor.	10/03/2005

**The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
14	Ensure all staff changes are notified to Ofsted and all records relating to day care activities are readily accessible on the premises and available for inspection at all times, with reference to evidence of liability insurance and staff qualifications including First Aid.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*