



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 254068

INSPECTION DETAILS

Inspection Date	30/03/2004
Inspector Name	Lesley Gadd

SETTING DETAILS

Day Care Type	Sessional Day Care
Setting Name	Forncett Playgroup
Setting Address	The Village Hall Low Road, Forncett St. Mary Norwich Norfolk NR16

REGISTERED PROVIDER DETAILS

Name	The Committee of Forncett Playgroup 1024080
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ORGANISATION DETAILS

Name	Forncett Playgroup
Address	The Village Hall Low Road, Forncett St. Mary Norwich Norfolk NR16

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Forngett Little Tractors opened in 1974 and operates from a hall in the village of Forngett St Mary.

There are currently nine children from two and a half years to four years on roll; this includes seven funded three-year-olds. At present there are no children attending with special needs or who have English as a second language.

The group is open during school term times, on Mondays, Tuesdays and Fridays between 9:45 and 12:45.

Three regular staff work with the children and two hold Early years qualifications. The setting receives teacher support from the local school.

How good is the Day Care?

Forngett Little Tractors provides good quality care for children.

The group offers a warm and welcoming environment where children are comfortable in their surroundings. They make good use of space to ensure children can play indoors, outdoors and eat in comfort. Toys and play equipment are well maintained and children select some of their own toys for play, fostering their independence. Most documentation is well maintained to provide reassurance to parents, however there is currently no written procedure to follow if a child is lost and there is no clear operational plan available to parents.

The environment has a range of accident prevention measures in place to ensure children's safety. Well-established hygiene routines are in place and children are offered a nutritious diet to promote their health and growth. Child protection is considered and details of the children's individual routines are discussed with parents before children attend, to ensure their needs are met. However some child protection information is out of date.

The staff enjoy positive relationships with the children and they offer them a broad range of activities, which encourages their all round development. Children are supported in learning about right and wrong, they are praised and good behaviour is encouraged.

Relationships with parents are good. The staff share information on a daily basis, to

ensure children's welfare is promoted.

What has improved since the last inspection?

At the last inspection the group was asked to ensure staff checks were complete, to display evacuation procedures and to ensure children could access drinking water and play outside. In addition they were asked to make behaviour incident records available and to record full information in the accident book.

There are now sufficient checked staff available to work with the children, with additional staff checks being pursued by the committee. Clear evacuation procedures are available and detailed accident records are in place. An incident record book is available. Children now have access to drinks and there is an enclosed outside play area.

What is being done well?

- Good use of space and a well-organised routine enable the children to have the opportunity to play freely, enjoy a range of organised activities and refresh themselves as their individual needs require.
- The children's safety is given a high priority and the group has made sure the premises are secure, with effective systems in place for the safe arrival and collection of children. Reliable plans for fire safety and emergency evacuation are in place and relevant insurance is held.
- Children are confident to separate from parents to join the session. They enjoy a warm and caring relationship with all adults in the group, who make time to talk to the children and involve themselves with the children's play. A wide variety of activities is offered to the children throughout the session, which encourages their all round development. The children relate well to each other and play cooperatively.
- The group works well with parents to promote the children's welfare. Staff meet with parents before children start, to share relevant information and to understand the needs of the individual child. Staff are available at the beginning and end of the session to talk with parents and keep them informed about children's progress. Parents comment positively about the pre-school, stating that they are please with all aspects of the care their children receive and that children are well supported by the staff.

What needs to be improved?

- child protection information
- the lost child policy and the operational plan.

Outcome of the inspection
Good

CONDITIONS OF REGISTRATION
<i>All registered persons must comply with all conditions of registration included on his/her certificate of registration.</i>
<i>As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.</i>

WHAT NEEDS TO BE DONE NEXT?						
The Registered Person should have regard to the following recommendations by the time of the next inspection						
<table border="1"><thead><tr><th>Std</th><th>Recommendation</th></tr></thead><tbody><tr><td>14</td><td>Establish a procedure to follow if a child is lost and make the operational plan available to parents.</td></tr><tr><td>13</td><td>Obtain up to date child protection information.</td></tr></tbody></table>	Std	Recommendation	14	Establish a procedure to follow if a child is lost and make the operational plan available to parents.	13	Obtain up to date child protection information.
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SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.