



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 207269

INSPECTION DETAILS

Inspection Date	18/06/2003
Inspector Name	Karen Turton

SETTING DETAILS

Setting Name	St Giles Out Of School Club
Setting Address	Starkholmes Road Matlock Derbyshire DE4 3DD

REGISTERED PROVIDER DETAILS

Name	The Committee of St Giles Out Of School Club
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ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting
St Giles Out of School Club opened in 1997. It operates from St Giles School on Starkholme Road in Matlock. The Out of School Club serves the children from the local community although in the main children attending the Out of School Club also attend St Giles school. The Out of School Club is registered to care for 24 children aged 4 to 8 years. Children over the age of eight may also attend provided their care does not adversely affect the care provided for children under 8 years old. The group opens 5 days a week during school term only. Sessions are from 3.15pm until 5.30pm. Two of the three staff have early years qualifications. The 3rd member of staff is currently studying for an early years qualification.

How good is the Day Care?
St Giles Out of School Club offers good quality care for children. Activities are planned each week and often follow a theme or topic. Children are able to contribute their ideas to the planning. Staff closely supervise the children and are interested in what the children do, they engage with the children at activities and are deployed to work directly with the children. Children have access to both indoor and outdoor play, weather permitting, and both are very popular with the children. Children all participated in the activities and were interested in the range of resources available. Children have developed close friendships within the group. Children's behaviour was good, staff use effective behaviour management strategies. Information is shared informally on a daily basis with parents as they collect their child and via a information board. The out of school club have recently decided to gain parents and children's views regarding the club via a questionnaire, and comments have been very positive. Parents' and children's ideas will be used to further develop the provision. Good hygiene routines and practices were observed at the Out of School Club. Children enjoy a relaxed, sociable snack time. The policies in the operational plan are generally thorough and records are of a good standard.

What has improved since the last inspection?
At the last inspection the group agreed to ensure that no unvetted staff members were left alone with children and that information was submitted to enable completion of vetting procedures. They agreed to obtain parents consent regarding the arrangements for collecting children and ensure children are supervised at all times. They also agreed to obtain numbers of relevant social service offices and emergency duty teams, to ensure that records were kept to fire officers

recommendations, and ensure that parents written consent was obtained regarding the arrangements for collecting children. These actions have been met and this has resulted in improved standards of safety and supervision of the children.

What is being done well?

Staff encourage parents and children to share their views regarding the Out of School Club and incorporate their ideas where possible into the running of the club. (Standard 12) Children are closely supervised, staff are interested and involved in the children's activities. Staff are deployed to work directly with the children. (Standard 2) There are a wide range of resources accessible to children, which are stimulating and maintain their interest. Children have the opportunity to participate in both indoor and outdoor activities, both of which are very popular. (Standard 3) Staff use effective behaviour management strategies, childrens behaviour is very good. (Standard 11)

What needs to be improved?

the procedures for verifying that staff have been vetted. (Standard 1) the procedures for lost children. (Standard 2) the procedures about the exclusion of children who are ill or infectious. (Standard 7) staff's knowledge and understanding of child protection issues (Standard 13)

Outcome of the inspection

Good

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown

Std	Action	Date
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The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
1	Ensure that the registered person is familiar with the procedures for verifying that staff have been vetted.
2	Ensure there is a written procedure for lost children.
7	Devise and implement a policy about the exclusion of children who are ill or infectious and ensure parents are made aware of this.
13	Develop staff knowledge and understanding of child protection issues.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14: DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.