



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 152887

INSPECTION DETAILS

Inspection Date 26/10/2004
Inspector Name Lorna Lorraine Hall

SETTING DETAILS

Day Care Type Creche Day Care, Out of School Day Care
Setting Name YMCA HAWKER CENTRE PLAYScheme
Setting Address Lower Ham Road
Kingston upon Thames
Surrey
KT2 5BH

REGISTERED PROVIDER DETAILS

Name Kingston & Wimbledon YMCA 02971930 1041923

ORGANISATION DETAILS

Name Kingston & Wimbledon YMCA
Address The Hawker Centre
Lower Ham Road
Kingston upon Thames
Surrey
KT2 5BH

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

The Hawker centre is run by the YMCA and it serves people mainly in the local and surrounding areas. The centre is also used by members of the public and other community groups. It operates from two rooms. The centre runs a crèche and playscheme as well as a breakfast and after school club. All children have use of the outdoor play area.

The playscheme in the school holidays runs from 8.30 - 17.30 Monday to Friday. They usually go on one outing a week

The crèche runs throughout the year from 9.30 - 12.00 Monday to Friday for parents using the centre.

The breakfast and after school club runs term time only from 07..45 - 09.00 & 15.00 to 18.00 . A mini bus is used to transport children to and from school.

The centre employs nine members of staff to work with the children. Staff hold a variety of childcare qualifications.

How good is the Day Care?

YMCA Hawker provides satisfactory care for children.

The premises are spacious and well maintained. Good use is made of the available space and staff work together to ensure children are closely supervised in the club and on outings. Staff are aware of health and safety, taking steps to minimize hazards and teach children about safety. However, the emergency evacuation procedure does not include details of the meeting point and it is not displayed in the main hall used by the children. There are no measures to monitor other users entry to the centre or to the after school club. Written information kept on the children lacks important information and does not meet requirements. Care is needed to ensure staff working with the children are suitably vetted and Ofsted are informed of staff changes.

There is a variety of equipment and resources to keep children occupied, interested and stimulated. Children's opinions are sought when new equipment is purchased. Some play materials reflect equal opportunities and staff have an understanding of equal opportunity issues. Staff know the children well and are aware of their individual needs. All staff have attended child protection training. However,

information about allegations made against staff is not included in the child protection policy. They manage children's behaviour well and children are pro-active in ensuring that sanctions are adhered to.

Partnership with parents is well established, they receive good written information about the activities and current events at the centre. Parents do not have easy access to the policies and procedures that are in place. Daily contact with parents ensures that information is passed on and any concerns addressed.

What has improved since the last inspection?

At the last inspection forty actions were made. The actions related to paper work; health & safety and staff training. Much progress has been made in addressing these actions. However, some actions relating to paper work are still outstanding and continue to be actions / recommendations that must be addressed.

What is being done well?

- Children are fully occupied with a range of activities. Staff have friendly relationships with children and encourage them to have fun.
- There is good provision for children to participate in outdoor play.
- Children and staff make up the ground rules. Children contribute ideas to the purchasing of new equipment.
- There is good support for children and families who have special needs.
- Staff promote partnership with parents by developing friendly relations, communicating daily and sharing information with them about their child.

What needs to be improved?

- the procedures to ensure new members of staff complete induction process.
- the procedures to ensure staff working with children are suitable vetted and Ofsted informed about staff changes.
- the procedures to complete accident records
- the information parents receive about the care of children who are ill
- the information staff/ volunteers receive re: child protection allegations
- the arrangements to monitor entry to the after school club
- the information/ training staff and users receive re-fire safety
- the arrangements to ensure policies and procedures are easily accessible to parents.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?**The Registered Person must take the following actions by the date shown**

Std	Action	Date
14	ensure staff working with children have completed appropriate vetting procedures and ensure Ofsted is informed of changes to staff team	26/11/2004
14	keep a written record, signed by parents, of accidents.	29/10/2004
13	develop procedures to be followed in the event of a child protection allegation being made against a member of staff or volunteer.	01/11/2004

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	develop induction procedures in line with the National Standard.
6	ensure that a written emergency evacuation procedure, which contains details of the meeting point, are displayed and are known by all staff and develop a system to monitor other users entry to the afterschool club/playscheme/creche.
12	make policies and procedures accessible to parents and provide parents with information about the care of children who are ill
13	obtain Department of Health Summary booklet " What To Do If You're Worried A Child Is Being Abused.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.