



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 113465

INSPECTION DETAILS

Inspection Date 11/10/2004
Inspector Name Alison Jane Williams

SETTING DETAILS

Day Care Type Sessional Day Care
Setting Name Downview Nursery (Felpham)
Setting Address Downview County Primary School
Wroxham Way
Felpham Bognor Regis
West Sussex
PO22 8ER

REGISTERED PROVIDER DETAILS

Name The Committee of Downview Parents Association

ORGANISATION DETAILS

Name Downview Parents Association
Address Downview CP School
Wroxham Way
Bognor Regis
West Sussex
PO22 8ER

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Downview Nursery is situated in the Felpham area of Bognor Regis in West Sussex, and has been a registered provision since 1994. It is a registered charity and a committee run group. The manager is responsible for the management and day-to-day organisation of the provision. The nursery is based within the grounds of Downview County Primary School and serves children from all surrounding areas. The group is open term time only, Monday to Friday, from 08.50 until 11.30 and afternoon sessions are available Tuesday, Thursday and Friday from 13.00 until 15.30, subject to demand. At the time of the inspection, 34 children were on the register, including 22 three year olds and one four year old who are in receipt of funding. The group are able to offer appropriate support to children who have a recognised special educational need and children who speak English as an additional language. At the time of the inspection, five members of staff were employed to work with the children. Three members of staff hold relevant early years qualifications. The group receives support from the Early Years Development & Childcare Partnership.

How good is the Day Care?

Downview Nursery provides satisfactory care for children.

The manager and deputy are suitably qualified and experienced to care for children and have updated their knowledge and understanding in a variety of areas through training courses attended. The procedures for appointing and vetting staff are appropriate, although procedures for induction and staff appraisal are not in place.

Policies and procedures are in place, which underpin the day-to-day running of the provision, and these are conformed to in practice. All documentation is in place. However, some records lack detail and information is not kept confidential. Space and resources are organised to meet children's needs effectively. The nursery provides a warm and welcoming environment for all children, parents and carers.

Staff take appropriate steps to ensure children's safety, and regular risk assessments are undertaken. Hygiene procedures and practices promote the good health of children and children are encouraged throughout the daily routine to have an awareness of personal hygiene. The group promotes healthy eating when supplying snacks and keeps records of individual children's dietary needs and allergies. Staff provide good support to children with, special needs, although their

knowledge and understanding of current legislation and guidance is insufficient. Staff have a suitable understanding of child protection issues and procedures.

Staff provide a varied range of activities, with particular emphasis on art & craft. Children are actively involved in their learning and their understanding is extended through discussion. Good behaviour is valued and encouraged and the children play together well, sharing and taking turns appropriately.

Staff work in partnership with parents, they share information daily regarding the children. Beneficial procedures are in place to ensure that individual children's progress and development is recorded and shared with parents.

What has improved since the last inspection?

Not applicable.

What is being done well?

- The nursery provides opportunities for children to experiment and be creative using their own ideas, they use various natural and recycled materials for art & craft activities. Children's work is valued and displayed throughout the provision. The nursery provides a bright and attractive, child centred environment with posters, displays and photographs presented throughout the premises.
- Space and resources are used imaginatively to create a stimulating, orderly and supportive environment for children. The nursery provides a wide range of toys and play materials that support the needs of children up to the age of five years, they are interested, involved and enjoy their play. Children have easy access to most toys, are able to make their own choices of activities, which, encourages their independence.
- All children are valued and included and staff have a positive attitude to working with children with special need. They work together with parents and other professionals, to ensure that children's individual needs are met. Staff treat each child with equal concern and resources, activities and the physical environment are adapted to ensure that all children have the opportunity to participate in all the activities provided.
- The staff establish good relationship with parents, they are given a parents handbook which contains policies, procedures and relevant information about the group. Parents are kept well informed about the provision via parents notice board and regular newsletters and information is shared daily regarding the children. Parents are encouraged to take an active role in the group by joining the committee or parents rota and are welcomed into the group at all times. The nursery has good procedures for the settling in of new children. Staff work in partnership with parents with regards to introductory visits, to ensure children are happy and confident, before they are left on their own.

What needs to be improved?

- procedures for induction and staff appraisals
- knowledge and understanding of Special Educational Needs Code of Practice (2002)
- the detail and confidentiality in the recording of all accidents and incidents involving children

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?**The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
2	Develop and implement a procedure for staff appraisal to ensure training needs are identified and staff are supported in attending relevant courses and ensure effective procedures are in place for staff induction
10	Improve staff's knowledge and understanding of special needs, current legislation and guidance.
14	Ensure that all records relating to day care activities are kept in appropriate detail and ensure confidentiality

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.