



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 116216

INSPECTION DETAILS

Inspection Date	26/08/2004
Inspector Name	Jamila Aslam

SETTING DETAILS

Day Care Type	Out of School Day Care
Setting Name	Green Dragon Holiday Playscheme & After School Care
Setting Address	Green Dragon Primary School North Road Brentford Middlesex TW8 0BJ

REGISTERED PROVIDER DETAILS

Name	The Committee of Green Dragon Holiday Playscheme & ASC
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ORGANISATION DETAILS

Name	Green Dragon Holiday Playscheme & ASC
Address	Green Dragon Primary School North Road Brentford Middlesex TW8 0BJ

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Green Dragon holiday play scheme has been operating for eleven years.

The setting operates from a school hall on the grounds of Green Dragon Primary School, situated close to Brentford High Street and other local amenities. A Breakfast club and After School Club also operates from the same premises.

The children have access to two main halls and to the school playground. The Holiday Play scheme is open Mondays to Fridays from 09:00 to 18:00 during the school holiday periods, serving children and families from the local community.

The Breakfast and After School Club provides before and after school care for children, during school term times.

The staff group offer continuity of care to children, by working within the Holiday Play Scheme and The Breakfast and After School Clubs. Over 50% of staff are working towards a National Vocational Qualification level 2 and level 3 qualification.

How good is the Day Care?

Green dragon Holiday Play Scheme offers satisfactory care to children.

The Holiday Play Scheme is well-organised. The staff have a good understanding of their role and responsibilities and the children are well cared for. Staff have good opportunities to develop their childcare knowledge through attending various training courses, through the Primary Community Team. The person in charge does not hold a National Vocational Qualification level 3 in Child care. Both he and his staff are currently working towards the required qualification criteria.

Records are well-organised however some documents lack the necessary detail particularly in relation to the procedures for uncollected children and what to do in the event of a child being ill. Registration systems show when children are present, however, does not include the staff attendance. The care of the children is very good. Staff plan interesting activities using the wide range of toys and resources available. Children have good opportunities to make progress in all areas of their development.

Staff manage the children's behaviour consistently and they place a high priority on meeting the children's individual needs. The premises are clean and well

maintained. There is a strong emphasis on children's safety and all of the required safety policies and procedures are in place. Children learn good hygiene practices through daily routines.

The staff are aware of the value of establishing good relationships with parents and carers and exchange information with parents so they are cared for in accordance with parental wishes.

What has improved since the last inspection?

At the last inspection the provider agreed to ensure perishable foods are stored appropriately. Two fridge's in the kitchen area ensure that food is stored appropriately. The provider agreed to include a written statement, in the behaviour management policy, about anti-bullying strategies. A written anti-bullying statement is included in the behaviour management policy, children know they are protected from bullying behaviour. The provider agreed to implement a written complaints procedure and make this available to parents. A written complaints procedure includes relevant information and is available within the procedure file accessible to all parents. The provider agreed to implement a key worker system for Holiday Care, each child is allocated a specific staff member as their key worker, ensuring improved security and safety for children. The provider agreed to make information about the setting available to parents. A written leaflet outlines the activities the Holiday Play Scheme offers and parents are informed about planned activities that are available. The provider agreed to extend the range of toys and equipment which reflect positive images of people from different backgrounds. There is a good range of resources in place which reflect diversity in a positive way.

What is being done well?

- There are sufficient staff working with the children, ensuring that all children are well cared for and supervised appropriately. Staff have attended a number of training courses run by the Primary Community Team, these include Child Protection, Behaviour Management, Equal Opportunities and Basic Food Hygiene.
- Interaction between staff and children is very good, children relate well to the staff who provide a relaxed and fun environment. There is a vast range of toys and resources which meet the children's overall development.
- Premises are safe and secure. Health and safety is of a good standard, staff are vigilant at all times to ensure the children are safe.
- Parents are kept well informed about the activities the children undertake and forthcoming events such as outings to places of fun and interest, and children are cared for in accordance with parental wishes.

What needs to be improved?

- the policy for uncollected children

- the registration of staff attendance
- the ratio of 50% of the staff holding a relevant childcare qualification including the person in charge.
- the policy in relation to the exclusion of children who are ill or infectious

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown

Std	Action	Date
2	Ensure there is a policy in place for uncollected children	27/08/2004
7	Ensure there is a policy and procedure in place about the exclusion of children who are ill or have any infectious illness.	27/08/2004
10	Devise and make available to parents, a written statement on special needs which is consistent with current legislation and guidance. Ensure that this is understood and implemented by all staff	07/09/2004

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	ensure 50% of the staff hold a level 2 qualification in childcare and the supervisors hold a level 3 qualification in childcare.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.