



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 200546

INSPECTION DETAILS

Inspection Date 25/02/2004
Inspector Name Hayley Lapworth

SETTING DETAILS

Day Care Type Full Day Care
Setting Name CALDECOTE DAY NURSERY
Setting Address 2a Caldecote House
Lancaster Road
Rugby
Warks
CV21 2QN

REGISTERED PROVIDER DETAILS

Name Mrs Mariana Dixon

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Caldecote Day Nursery is a private day nursery and has been open since 1995. The nursery has a proprietor but the supervisor manages the everyday running of the nursery. The nursery is situated in Rugby, close to the town centre and operates in a Victorian building. The children have the use of two main rooms, a creative/dining room, toilets, and a small outdoor area downstairs. Upstairs consists of three rooms, a dining area, three toilets and hand washing facilities.

Children attending are mainly from Rugby and both children and staff reflect the multi-cultural mix of the surrounding area. The setting currently provides care for funded three and four year old children and supports children with special educational needs and children for whom English is an additional language. The children currently attending are aged 0-5 years, who attend a variety of sessions. The nursery is open Monday to Friday 08.00 to 18.00 for 51 weeks of the year. There are 18 staff working directly with the children, full and part-time. There are nine staff that have relevant qualifications in childcare, with eight staff currently working towards achieving the N.V.Q. level 2/3.

The setting receives support from the advisory teacher from the Early Years Partnership. There are good links with reception class teachers in the local area.

How good is the Day Care?

Caldecote Day Nursery provides satisfactory day care for children. Qualification requirements are met with unqualified staff working towards recognised childcare qualifications. A registration and visitors record are in place, however these are not adequately maintained to reflect actual persons present. Space is well organised to meet children's needs, toys can be easily accessed in some areas encouraging children's independence, the premises are clean and maintained and welcoming in some areas. Resources are available which promote positive representation of equality to allow all children to feel valued, although increase is needed to include disabilities.

The premises are secure with an effective system for arrival and collection of children. Staff are aware of the procedure to be followed in the event of a fire, their individual responsibilities to ensure the children's safety. Written records of accidents and medication administered are in place, although parental signatures are not always obtained following accidents or medication given. Meals provided are

nutritious and drinks are offered regularly meeting dietary needs. Arrangements are in place to share child protection procedures with parents to ensure the welfare of children, however some staff lack knowledge of issues relating to child protection and the child protection statement does not cover the procedure to be followed in the event of an allegation made against a member of staff.

Development records are kept and some children are involved in a wide range of activities, which help them to progress, however this is not evident in all areas. Staff work alongside others to meet children's special needs. The procedure for handling children's behaviour is appropriate and raises self esteem, although not always consistently applied.

Procedures to keep parents informed are in place, however are not always effective.

What has improved since the last inspection?

A number of actions were raised at the last inspection:

ensure that conditions of registration regarding age group and numbers of children registered are met at all times, met at this inspection, registers show met at other times;

develop a statement of procedure to be followed if a parent fails to collect a child or a child is lost, now in place;

demonstrate how staff are trained to have an understanding of health and safety requirements in relation to conditions of registration, staff meetings are held to discuss health and safety issues;

conduct a risk assessment on the premises identifying action(s) to be taken to minimize identified risks, now in place;

devise and implement a policy about the exclusion of children who are ill or infectious and make sure parents are made aware of it, completed;

obtain written permission from parents before administering medication to children, completed;

make available to parents a written statement that provides details of the procedure to be followed if they have a complaint, completed;

develop and implement a written child protection statement in line with Area Child Protection Committee Procedures, developed and implemented;

ensure that there is a trained member of staff who has responsibility for child protection issues, trained member of staff in place;

develop the staffs knowledge and understanding of child protection issues, not yet done;

provide a wide range of activities that are easily accessible to the children to enable them to make decisions and explore for themselves, some progress made.

What is being done well?

- Good attention is paid to security and safe arrival and collection of children and staff aware of their individual responsibilities in the event of a fire.
- A well-balanced menu is available to the children maintaining healthy and nutritious values.
- Methods for meeting children's special needs are effective and include working in partnership with other professionals.

What needs to be improved?

- the system for registration of children and visitors
- the resources, which reflect, equal opportunities to include disability
- the procedure to ensure parents are kept well informed
- the procedure to ensure parental signature is obtained following accidents involving children and medication administered
- the premises to ensure all areas are welcoming to children
- the accessibility of toys and opportunities of a wide variety of play, which enhances children's development, imagination, independence and self-esteem
- the procedure for handling children's behaviour ensuring a consistent approach
- staff's knowledge and understanding of child protection
- child protection policy to include procedure for allegations against staff.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown		
Std	Action	Date
13	Develop an action plan stating how and by when staff's knowledge and understanding of child protection issues will be increased.	25/04/2004
13	Include in the child protection statement the procedure to be followed in the event of an allegation against a member of staff	25/04/2004

The Registered Person should have regard to the following recommendations by the time of the next inspection	
Std	Recommendation
2	Ensure the visitors record is used at all times.
2	Ensure the childrens registers are well maintained showing actual numbers of children present.
3	Ensure staff respond to children's interests, develop their independence, imagination and self esteem and provide opportunities to build on their natural curiosity as learners.
4	Make the environment welcoming to parents and children in all areas.
5	Increase resources reflecting equal opportunities to include disabilities.
5	Ensure that children are not restricted and are able to access toys and equipment easily.
7	Ensure parental signature is obtained following all accidents involving children and of medication administered to children.
11	Ensure procedure for behaviour management is consistently applied and that all children are praised and rewarded for good behaviour.
12	Provide opportunities for all parents to receive regular information on their child's progress and care.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.