



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN EY266681

INSPECTION DETAILS

Inspection Date 02/03/2005
Inspector Name Angela Hufton

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name West Bridgford Out of School Care Ltd
Setting Address West Bridgford Infant School, George Road
West Bridgford
Nottingham
Nottinghamshire
NG2 7PT

REGISTERED PROVIDER DETAILS

Name West Bridgford Out of School Care Ltd 4668799

ORGANISATION DETAILS

Name West Bridgford Out of School Care Ltd
Address 70 Musters Road
West Bridgford
Nottingham
Nottinghamshire
NG2 7PR

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

West Bridgford Out of School Club Limited was established in 1995, with the current registration running from 2003. The club provides care within two halls at West Bridgford Infant School. A maximum of 60 children aged

3 - 8 may attend the setting at any one time. The club is open each day during term time from 15:30 - 17:45. Children have access to a secure playground for outdoor play.

There are currently 46 children, aged 4 - 8, on roll. The club supports children with special needs and children who speak English as an additional language.

The club employs five staff. Four staff, including the manager, hold relevant qualifications for their posts, with one staff member working towards a qualification. The club receives support from the Early Years Development and Childcare Partnership.

How good is the Day Care?

West Bridgford Out Of School Club Limited provides good quality care overall for children.

The bright and stimulating environment is child centred, very warm and welcoming, with children encouraged to have ownership of their club. Good use is made of space. There is good access to ample safe resources to provide for a range of activities, including indoor physical play. Effective strategies support and encourage staff to develop their knowledge and skills. Records and policies are well organised and used effectively, most meeting current requirements.

Staff have a good understanding of health and safety, and risk assessments are used well to minimise hazards, promoting the safety of the children. Fire procedures are in place and drills are regularly carried out with the children. Good hygiene practices are promoted with the children. All staff have relevant first aid training and act in the child's best interest if they become ill. The club provides nutritious snacks, regular drinks and encourages healthy options. Staff have a good understanding of child protection issues although some are unfamiliar with the latest guidance.

Children have good levels of support and encouragement, effectively developing their self-esteem and promoting their independence. Detailed planning ensures a

balanced range of activities across all learning areas. Staff have a good understanding of valuing each child as an individual and children with special needs are actively supported to attend the setting. Children have good access to appropriate toys and equipment for their needs, including ample resources to provide positive images for all areas of diversity. Staff use high levels of praise and encouragement to effectively promote positive behaviour.

Parents are given full information about their child's progress. There is a good working partnership with the staff and parents. Children are well looked after according to parental wishes.

What has improved since the last inspection?

Not applicable.

What is being done well?

- The well qualified staff work effectively as a team, are supportive of each other and offer children positive role models. They are organised to provide children with good levels of support for their needs, valuing children's decisions and growing independence.
- Relationships with parents are promoted through regular exchanges of information. Their input is valued and they are made to feel welcome. Ample written information is available to inform parents about the provision.
- The setting is active in promoting equal opportunities and ant-discriminatory practice. All children's needs are met and staff work closely with parents and other agencies to develop an inclusive environment.

What needs to be improved?

- staff knowledge and understanding regarding current child protection guidance
- record keeping, to ensure all required signatures are obtained, confidentiality is maintained, policies contain the required details and are effectively shared with parents.

PREVIOUS COMPLAINTS (This section applies only to inspections carried out from September 2004. The complaint record relates to complaints from the last inspection or 1st April 2004 whichever is later.)

There are no complaints to report.

Outcome of the inspection

Good

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
14	Continue to develop policies, procedures and record keeping to ensure all necessary parental signatures are obtained, including prior consent for medication, all records maintain confidentiality, including behaviour incidents and all procedures are effectively shared with parents.
13	Obtain the government booklet 'What To Do If You're Worried A Child Is Being Abused – Summary'; ensure the policy contains the required details based on this guidance and develop staff knowledge and understanding of current procedures.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.