



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 159479

### INSPECTION DETAILS

Inspection Date	20/08/2003
Inspector Name	Seema Parmar

### SETTING DETAILS

Day Care Type	Out of School Day Care
Setting Name	Middle Row Playcentre
Setting Address	Middle Row School Kensal Road London W10 5DB

### REGISTERED PROVIDER DETAILS

Name	Royal Borough of Kensington and Chelsea
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### ORGANISATION DETAILS

Name	Royal Borough of Kensington and Chelsea
Address	125 Freston Road London W10 6TH

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Middle Row Play centre is an out of school and holiday play scheme provision run by Community Education in the Royal Borough of Kensington and Chelsea.

The setting runs on the ground floor of Middle Row School. The club uses five classrooms, corridor hall area, kitchen, toilets and the school playground. During the holidays, the club has exclusive use of the building during the week.

During the holidays, the scheme operates from 9.00 am to 6.00 pm, and during term time, the out of school club runs from 3.30 to 6.00 pm.

The play scheme is registered for 88 children between 4 years to under 8 years, however they take up a further 62 children between 8 years to 13 years of age, totalling 150 children. During the out of school club, they are registered for 48 children between 4 years to under 8 years of age. The club serves the local community.

21 staff including the manager with a range of skills and experience work in the summer play scheme.

### How good is the Day Care?

Middle Row summer play scheme provides a satisfactory standard of care, with several good aspects that are due to the knowledge and understanding of child care that the manager maintains.

The premises is safe and secure, with play areas that are bright, warm and welcoming. Staff take positive steps to promote safety within the setting to ensure that proper precautions are taken to prevent accidents. Generally the premises are well maintained, however, there are some aspects of hygiene that needs improving.

There are a broad range of activities and play opportunities that helps the children sustain interest and have fun. Staff have a sound knowledge and understanding of the children's individual needs and interests. They provide support for children with special needs, who are fully integrated into activities. Staff work very well as a team and are supportive to each other and the children.

Parents receive very good information about the setting. Six parental questionnaires were received, these contained 18 comments, only one suggesting improvement,

relating to records.

Record keeping is generally to a good standard, however, these lack the necessary detail. Policies are thorough, but, some need to include Ofsted - the regulator's role, as part of the setting's procedures.

This provider has failed to notify Ofsted of any significant changes, in particular relating to staffing, which is a breach of a regulation under the Children Act 1989. The actions raised for improvements as part of this inspection, are legal requirements that must be adhered. The response will be closely monitored to ensure compliance is achieved.

#### **What has improved since the last inspection?**

The manager and staff continue working towards the minimum qualifications requirements.

#### **What is being done well?**

- Staff interaction with the children is very good. They work closely with children allowing them to lead their own play when appropriate and direct when necessary.(Standard 3);
- Children's welfare and safety is at the fore - this setting uses a CCTV security system where the manager and staff are able to monitor children's movements, in all areas.(Standard 6)
- Staff acknowledge and support children's individual needs well, this impacts on the children being confident and secure in their environment, within their peer group and with adults.(Standard 9)
- Staff have a positive attitude to the inclusion of children with special needs in all activities. Where appropriate, they adapt activities to meet children's needs.(Standard 10);
- Staff have an excellent understanding of children's needs within a non educational setting. Staff strike an excellent balance in managing the children's behaviour by being good role models and using a positive approach. This impacts on the children being well behaved and being respectful to staff. The children are able to enjoy the difference between a school routine and the playscheme.(Standard 11)

#### **What needs to be improved?**

- to meet the requirement to notify Ofsted of any significant changes.(Standard 1,14 and Regulation 4)
- the manager to achieve an NVQ Level 3 qualification.(Standard 2);
- the knowledge of the provider in understanding the Protection of Children Act Guidance, where possible undertake training in this issue.(Standard 2);

- the staffing qualifications, meeting the minimum requirements. (Standard 2);
- the daily attendance register, to record arrival and departure times for each child.(Standard 2 and Regulation);
- the staff details and their training and qualification certificates, ensure these are maintained on premises, at all times, during hours of operating .(Standard 2 and Regulation 5);
- the cleanliness of the premises, in particular, the classrooms and toilets.(Standard 4);
- the incident record log, events to be recorded.(Standard 7);
- the parent's complaints procedure, ensure this includes Ofsted's role and responsibility.(Standard 12);
- the child protection policy, ensure this is compliant with the Area Child Protection Committee procedure.(Standard 13); and
- the documentation, ensure that all records relating to day care are readily accessible on the premises and available for inspection at all times.(Standard 14 and Regulation 5)

### Outcome of the inspection

Satisfactory

### CONDITIONS OF REGISTRATION

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

### WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown		
Std	Action	Date
2	record hours of attendance for each child	22/08/2003
2	ensure staff details and their qualification certificates are maintained on premises, at all times, during hours of operation	22/08/2003
2	ensure the Person in Charge has an NVQ Level 3 qualification	30/11/2003
4	ensure the premises are kept clean	22/08/2003
14	ensure that all records relating to day care are readily accessible on the premises and available for	22/08/2003

	inspection at all times	
1	notify Ofsted of any changes of adults working on the premises	21/08/2003
2	devise and implement an action plan setting out how staff will meet minimum qualification requirements by April 2004.	30/11/2003

<b>The Registered Person should have regard to the following recommendations by the time of the next inspection</b>	
Std	Recommendation
2	to obtain and read a copy of the Protection of Children Act Guidance and where possible undertake training in this issue.
7	devise and implement an incident record log.
12	ensure the parent's complaints procedure includes Ofsted's role
13	ensure the child protection policy is complaint with the Area Child Protection Committee procedure and Ofsted's role.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*