



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 120127

### INSPECTION DETAILS

Inspection Date 21/04/2004  
Inspector Name Michelle Julie Gutcher

### SETTING DETAILS

Day Care Type Sessional Day Care  
Setting Name Minus Five Pre-School  
Setting Address The Pavilion  
Victory Park  
Addlestone  
Surrey  
KT15 2EW

### REGISTERED PROVIDER DETAILS

Name The Committee of The Committee of Minus Five Pre-School  
296215

### ORGANISATION DETAILS

Name The Committee of Minus Five Pre-School  
Address The Pavilion  
Victory Park  
Addlestone  
Surrey  
KT15 2EW

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Minus 5 Pre-school has been registered since 1970. It operates from two rooms in the Pavilion, in Victory Park in Addlestone. Kitchen and bathroom facilities are available. It serves the local community.

There are currently 33 children, aged from 2 1/2 years to 4 years, on roll. This includes 12 funded three year olds and 13 funded four year olds. Children attend for a variety of sessions. The setting makes provision for children with special needs and/or who speak English as an additional language.

The Pre school opens five days a week during school term times. Sessions are from 09:15 hours until 11:45 hours and 12:15 hours until 14:45 hours.

Five members of staff work with the children. Five members of staff have a recognised early years qualification. All the members of staff hold a current first aid certificate. The setting receives support from a mentor/advisor from the Early Years Development and Childcare partnership (EYDCP).

The Pre school are members of the Pre School Learning Alliance ( PLA).

### How good is the Day Care?

Minus Five Pre School offers satisfactory childcare.

The pre school is bright and is kept secure at all times. Staff are aware of safety and follow practices to safeguard the children. Staff relate well to the children and build warm, caring and positive relationships with them. There is a broad range of age appropriate play materials which are fun, encourage learning and include images of diversity. Resources and activities are not always used effectively. Required qualification levels are met. Most regulatory documentation is in place, however, sick children's policy is not available.

Staff are active in promoting good health and hygiene practices. Staff are aware of child protection issues, however, not all staff are aware to follow the correct procedures and parents are not fully aware of all accident entries. The children's individual needs are generally being met, however, children's backgrounds are not recorded. Achievements and development is regularly recorded. Snack time offers a relaxed, social time, however, opportunities to encourage independence skills are missed. Children with special needs are welcomed into the setting and support is

offered.

Wide range of play opportunities are available which enable the children to feel happy, relaxed and secure. Opportunities in the routine are missed which prevents the children from reaching their full potentials. Staff have adopted a positive approach to behaviour management which the children respond to. Good behaviour is reinforced verbally.

Written information about the setting is readily available for the staff and parents. Information is shared with parents verbally on a daily basis. Written development records are also shared with parents which keeps them informed about their development.

### **What has improved since the last inspection?**

There were several issues raised at the previous inspection; to ensure that records, policies and procedures as listed in standard 14 are in place, to ensure that an operational plan and parental permission is in place for outside play; to ensure child protection procedure includes current contact telephone numbers; to ensure that medication and sick children's policy are in place and to ensure that where necessary the committee members complete checks.

All of the above have been actioned, however, the sick children's policy was not available for inspection and the committee members checks have not been completed to date.

### **What is being done well?**

- Wide and varied play opportunities are available which are fun and support most areas of learning. There are play materials and resources available that offer positive images of culture, gender, ethnicity and disability.
- Staff have positive attitude towards further training and professional development.
- Staff act as positive role models. They encourage turn taking and sharing and use praise and positive language to encourage children's good behaviour.

### **What needs to be improved?**

- staff's and parents awareness of child protection procedures
- children's records
- use of resources which depict positive images of peoples differences
- children's independence skills.

**Outcome of the inspection**

Satisfactory

**CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

**WHAT NEEDS TO BE DONE NEXT?****The Registered Person must take the following actions by the date shown**

Std	Action	Date
1	Ensure that all committee members have completed the necessary checks	30/04/2004
7	Ensure sick children's policy is available	30/04/2004

**The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
3	Develop opportunities to encourage children's independence skills.
6	Ensure information detailed in collecting child policy is accurate.
9	Ensure children's religion, culture and first language spoken at home is recorded. Utilise resources that reflect diversity effectively.
13	Ensure staff and parents are aware of child protection procedures.
7	Ensure records of existing injuries are recorded and parents are made aware.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*