



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 316413

### INSPECTION DETAILS

Inspection Date 23/01/2004  
Inspector Name (Kate) Kathryn, Jane Ryder

### SETTING DETAILS

Day Care Type Sessional Day Care  
Setting Name Newbold Community Playgroup  
Setting Address Newbold Baptist Church  
Milnrow Road  
Rochdale  
Lancashire  
OL16 5DL

### REGISTERED PROVIDER DETAILS

Name The Committee of Care Management Group

### ORGANISATION DETAILS

Name Care Management Group  
Address Newbold Baptist Church  
Milnrow Road  
Rochdale  
OL16 5DL

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Newbold Community Playgroup opened in 1992. It operates from two halls within Newbold Baptist Church in Rochdale. Children's places are available to the local community.

There are currently 22 children from two and a half to five years on roll, a number of whom speak English as an additional language. Children attend for a variety of sessions.

The group opens five days a week during term time and sessions are from 09:30 to 11:45.

Two staff and one volunteer work on a regular basis with the children. Five other adults are available to offer support as necessary. At present the two staff continue to work towards an early years qualification.

### How good is the Day Care?

Newbold Community Playgroup provides satisfactory care for children. The person in charge is an experienced manager with a wealth of experience of working with children in a group setting. However, she does not have an early years qualification. There is one other member of staff who has expectations to complete a level 2 qualification in the near future. Written records are organised but a number of written procedures need attention.

The environment is clean, well maintained and child centred. There is good attention to safety issues and effective security measures are taken to the front entrance. There is a clear child protection statement, although information about allegations made against a member of staff is not included.

Children are provided with a range of toys and equipment suitable for their age and stage of development although the length of time available for them to choose their own play is restricted. Staff have a consistent approach to managing children's behaviour.

Good relationships with parents are established. They are provided with information about their children each day but written information about the group and its activities could be improved.

**What has improved since the last inspection?**

At the last inspection it was agreed to record staffs attendance, to gain parental consent for emergency medical treatment, conduct a risk assessment and have clear procedures for a lost or uncollected child. The majority of the actions from the previous inspection have been addressed and practices have developed. However, staff register details need clarity. Staff need to be aware of the procedure for a lost or uncollected child, so that appropriate action may be taken if necessary and a risk assessment procedure needs to be implemented to ensure the safety of the premises and all toys and equipment.

**What is being done well?**

- Play space is effectively managed and staff supervise the areas well.
- Attention to children's safety is considered, there is good security on the main entrance and children are escorted to the bathroom facility.
- Staff have a sensitive and positive approach to the management of children's behaviour. They use a range of appropriate strategies to encourage and re-enforce positive behaviour.
- Relationships with parents are good, staff talk to and exchange information on a daily basis.

**What needs to be improved?**

- the staff:child ratio's on Tuesday, Wednesday and Thursday
- the obtaining of a Level 3 management qualification and meeting the 50% qualification requirement.
- the routine of the day, to provide children with opportunities for more free choice
- the systems for enabling parents to access information about the group
- the written policies and procedures, to include procedures for lost or uncollected child, the accident records to ensure confidentiality and all entries to be signed by parents, the complaints procedure, to include Ofsted's address and telephone number, the child protection statement and ensure it includes procedures for allegations against a member of staff and to review the managing behaviour statement, to ensure all strategies are appropriate.

**Outcome of the inspection**

Satisfactory

## CONDITIONS OF REGISTRATION

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

## WHAT NEEDS TO BE DONE NEXT?

### The Registered Person must take the following actions by the date shown

Std	Action	Date
1	Develop an action plan that sets out how the person in charge will achieve a level 3 qualification and how at least half of all childcare staff will hold a level 2 qualification in childcare.	20/02/2004
2	Ensure that minimum staffing ratios are met on Tuesdays, Wednesdays and Thursdays.	20/02/2004
14	Ensure all accident records are signed by parents, the child protection statement includes procedures for the event of an allegation against a member of staff. Provide Ofsted's details to the complaints procedure. Ensure the behaviour management includes information about bullying and review strategies to remove inappropriate methods. Consider how parents access written information.	20/02/2004

### The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	Develop a procedure for lost or uncollected children.
3	Ensure the daily routine gives children more opportunities to choose their own play and develop their skills.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*