



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 127044

INSPECTION DETAILS

Inspection Date 19/05/2004
Inspector Name Freeda Wildon

SETTING DETAILS

Day Care Type Sessional Day Care
Setting Name Bridge Village Playgroup
Setting Address Bridge Village Hall
High Street, Bridge
Canterbury
Kent
CT4 5JY

REGISTERED PROVIDER DETAILS

Name The Committee of Bridge Village Playgroup

ORGANISATION DETAILS

Name Bridge Village Playgroup
Address Bridge Village Hall, High Street
Bridge
Canterbury
Kent
CT4 5JY

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Bridge Pre-school opened in 1982. It operates from the village hall in Bridge, near Canterbury. The Pre-school has access to a main hall and the Hunter room upstairs, toilets and a kitchen. The group serves the local area and surrounding towns.

There are currently twenty-three children on roll. This includes twelve funded four-year-olds and three funded three-year-olds.

Children attend a variety of sessions each week. The staff have experience of working with children who have special needs and those who speak English as an additional language.

The Pre-school opens five days a week term time only. Sessions last from 09.00 to 12.00 Tuesday, Wednesday, Thursday and Friday and from 09.00 to 11.30 on Mondays.

There are three staff working with the children. All have early years qualifications. The Pre-school receives support from a Pre-school Learning Alliance fieldworker; a special needs advisor and a teacher from the Early Years Partnership.

How good is the Day Care?

Bridge Pre-school provides satisfactory care for children.

All of the staff are qualified and have experience working with children. They have a satisfactory knowledge and understanding of the National Standards, however their knowledge of child protection is limited. Space, staff and resources are well organised to meet the children's needs effectively in the main hall. However they are less effective in the Hunter room, this is because of the restricting use of the room. When the Hunter room is used staff accompany children to the toilet in the main hall. As there are only two staff on duty, one member of staff is left alone with the other children. Staff ensure that parents and children are welcomed warmly. Some basic policies, procedures and records, which underpin the running of the group, are kept efficiently, but others are out of date, missing, incomplete or not understood by staff. Not all required records are kept on the premises. Premises are clean but not all safety measures are in place and the entrance is not secure. Staff are generally well informed and aware of the importance of good hygiene practice in order to prevent the spread of infection. Children are encouraged to learn about personal hygiene

through daily routine. Children are offered healthy snacks and drinks. Children are happy to enter the nursery, and approach staff confidently. Staff work closely with the children, supporting and extending their play and learning. Children are happy and stimulated, with planned activities covering all areas of development, however there is no key worker system. There is a limited range of toys that reflect positive images. Staff have good strategies in place to manage children's behaviour. They are positive and consistent resulting in well behaved children. Partnership with parents is good and parents are happy with the standard of care and the exchange of information, however the policies are not always available for the parents.

What has improved since the last inspection?

Actions from the last inspection -

a) ensure that the water is not too hot b) ensure that there are clear defined procedures for emergency exit from the building which all staff are aware of, and that drills are carried out periodically c) update policies to reflect the National Standards d) produce and implement development records for all children.

e) ensure that there are sufficient activities when using the Hunter room f) produce and implement a risk assessment pertaining to the use of the Hunter room g) implement an Equal Opportunity policy that is consistent with current legislation and guidance h) devise and make available to parents a written statement on special needs which is consistent with current legislation and guidance and has regard to the code of practice i) ensure staff have a knowledge and understanding of the Code of Practice

j) devise and implement a system to record physical restraint k) make details of policies and procedures available to parents l) ensure that the child protection statement includes procedures to be followed in the event of an allegation being made against a member of staff or volunteer, these procedures are to be shared with parents m) produce and implement procedures to be followed for the retention of records.

Since the last inspection - a) manager risk assessed the hot water b) fire drills are carried out periodically but no procedures are in place for the Hunter room c) not all of the policies are in place with current guidance d) planning and observation are developing

e) a number of activities are restricted by the hall committee f) developing risk assessment g) policy in place h) policy not in line with current guidance

i) staff knowledge is insecure j) no incidents of physical intervention since the last inspection

k) the policies are not always available to parents for example on Mondays when the Hunter room is used l) child protection policy is not in line with current guidance m) procedures now in place.

What is being done well?

- All of the staff are qualified and experience working with children. Staff ensure that parents and children are welcomed warmly. Children are happy and confident, they know the routine well.
- Staff are generally well informed and aware of importance of good hygiene practice in order to prevent the spread of infection. Children are encouraged to learn about personal hygiene through daily routine. Children are offered healthy snacks and drinks
- Children are happy to enter the nursery, and approach staff confidently. There is a system in place to help staff plan the next stage in children's planned learning which was implemented recently.
- Staff work closely with the children, supporting and extending their play and learning. Children are happy and stimulated, with planned activities covering all areas of development. Children make decisions, explore and investigate, and relate with others; are involved, interested and enjoy their play
- Staff have good strategies in place to manage children's behaviour. They are positive and consistent, staff deployment and quality of activities result in children who are generally behaved.
- Partnership with parents is good and parents are happy with the standard of care and the exchange of information.

An aspect of outstanding practice:

Not applicable.

What needs to be improved?

- safety of the premises
- policies and procedures
- availability of records and policies
- staff knowledge of child protection procedures
- key worker system
- staff ration when using the Hunter room
- fire procedures
- resources that reflect positive images

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown

Std	Action	Date
6	Make sure that premises are secure and that children are unable to leave them unsupervised. Devise and display evacuation procedures for the Hunter room.	01/09/2004
13	Develop staff's knowledge and understanding of child protection issues.	30/10/2004
14	Ensure that all records relating to day care activities are readily accessible on the premises and available for inspection at all times	07/06/2004

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	Develop a key worker system.
2	Ensure that there are always two adults present when the Hunter room is used.
7	Devise and implement a policy for the administration of medicines.
9	Ensure that children have an appropriate range of activities and resources that promote equality of opportunity and anti-discriminatory practice.
12	Ensure that the policies and procedures are in line with current guidance and are understood by staff and available to parents.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.