



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 206126

INSPECTION DETAILS

Inspection Date 12/07/2004
Inspector Name Georgina Walker

SETTING DETAILS

Day Care Type Sessional Day Care
Setting Name Busy Bees Playgroup
Setting Address Scout Hall
Off Woodlands Road, Allestree
Derby
Derbyshire
DE22 2HE

REGISTERED PROVIDER DETAILS

Name

ORGANISATION DETAILS

Name Jane Bailey + Sharon Batchelor
Address Scout Hut, off Woodlands Road
Allestree
Derby
Derbyshire
DE22 2HE

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Busy Bees Playgroup opened in 1999. It operates from the Annexe to the Scout Headquarters and associated facilities in the Scout Hall, Allestree. The playgroup serves the local area.

There are currently 40 children from 2 years 9 months to 4 years 10 months on roll.

This includes 7 funded 3-year-olds and 18 funded 4-year-olds.

Children attend for a variety of sessions. The setting currently supports children with special needs and none who speak English as an additional language.

The group opens five days a week during school term only. Sessions are from 09.15 until 11.45 Monday, Tuesday and Thursday 09.15 until 12.25 and 12.30 until 15.15 Wednesday and Friday

Five part time staff work with the children. All the staff have early years qualifications to NVQ level 3. The setting receives support from Derby City Early Years Development and Childcare Partnership (EYDCP) and are members of the Pre-school Learning Alliance (PLA). The playgroup is owned by a partnership made up of two of the members of staff.

How good is the Day Care?

Busy Bees Playgroup provides satisfactory quality care for children. All staff are qualified in early years care and education and are encouraged to attend ongoing training. They work as a team and discuss planning, future activities and information provided from the support given by the EYDCP. There are policies and procedures to ensure requirements meet the children's needs, some contain minimal detail or are verbal.

There is a good awareness of safety especially during the routine movement between the annexe and toilet facilities. During outings children's needs would not be fully met. Health and hygiene are promoted under the difficult circumstances of no running water in the playroom. Children have access to drinks during the session and at snack time are usually provided with a drink and biscuit. Children with individual needs are monitored with support from relevant agencies and those for whom English is an additional language could be accommodated. Children's well being is assisted by staff who have sound knowledge of child protection procedures.

Children have opportunities to access a range of activities to promote their welfare and develop their emotional, physical, social and intellectual capabilities. The planning is extensive and children enjoy the activities in the playroom. Resources and the celebration of festivals promote awareness of diversity within society. Behaviour management expectations are high and staff consistently follow policy and procedures to ensure the children respond appropriately.

Partnerships with parents are good. Parents are provided with written information about the services in the welcome booklet and on displays in the setting. Ongoing verbal information is shared. Development and assessment records are shared termly.

What has improved since the last inspection?

At the previous inspection the setting agreed to ensure all members of staff were suitably vetted and at least half of the total number were qualified. Evidence is now available and all current members of staff are qualified.

They also agreed to write a number of policies and procedures. They were to produce documentation for if a child was lost or not collected by parents. Risk assessments for the premises and on outings were to be formulated. Documents relating to current legislation for children with special educational needs and the local child protection procedures were to be obtained. Most have been written or obtained, but some contain minimal detail and do not fully reflect good practice and the National Standards and Guidance and current legislation.

The safety of the children and the premises, and areas used by the children was to be assured. Drinking water was to be provided in the playroom. Safety of the premises has been implemented and parents can be assured their children are now cared for by suitable persons, in premises which are more secure and registration requirements are now met to a satisfactory standard. Confidential documents are now securely stored.

What is being done well?

- Children social skills are well developed and they have a good understanding of what is right and wrong. They are cared for by staff who consistently implement the setting's behaviour management policy and use appropriate praise and encouragement.
- Children are provided with a wide variety of themes, topics, activities and resources to encourage knowledge. They are observed to enjoy all activities and instigate their own imaginary play.
- Children are cared for in premises which are made warm and welcoming by staff who prepare and present a good variety of activities on a daily basis. Children's work is valued and displayed on portable boards.
- Children's development progress is shared with parents on a regular basis. Written records are maintained by the staff who know the children well.

What needs to be improved?

- the operational plan with particular reference to the content of policies and procedures of recruitment and induction, lost children, the detail in accident and medicine records and information recorded on documents regarding individual children
- the procedures for taking documentation on outings to ensure children's medical needs would be met during an emergency.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	Develop documentation in the operational plan to ensure it reflects current standards and legislation.
6	Ensure that there are operational procedures for safe conduct on outings, with regard to children's medical needs.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.