



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 253695

### INSPECTION DETAILS

Inspection Date 28/05/2003  
Inspector Name Susan Houlton

### SETTING DETAILS

Setting Name Papermoon Day Nursery  
Setting Address Papermoon Day Nursery  
Lincoln  
Lincolnshire  
LN6 0QQ

### REGISTERED PROVIDER DETAILS

Name Mr Nicholas Keith Mayfield

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Papermoon Day Nursery opened in 1992. It operates from a purpose built building on the Birchwood estate in Lincoln. There are three group rooms, a central play area, a kitchen, toilets and two enclosed outdoor play areas. The nursery serves the local area. The nursery is registered to care for no more than 50 children under 6 years; of these, not more than 15 may be under 2 years at any one time. There are currently 107 children from 6 weeks to 5 years on roll. This includes funded 15 three year olds and 21 funded four year olds. Children attend for a variety of sessions. Some children continue to attend the nursery outside school hours until their sixth birthday. Three children have special needs. There are no children who speak English as an additional language. The group opens five days a week, excluding bank holidays, all year round except for a week at Christmas when it is closed. Sessions are from 08.00 until 18.00. Thirteen full time and two part time staff work with the children. Ten have early years qualifications. Two staff are currently on training programmes. The group receives support from the Early Years Development and Childcare Partnership (EYDCP).

### How good is the Day Care?

Papermoon day Nursery provides good care for children. Children are cared for in a welcoming, happy and stimulating environment where they are safe and secure. Babies up to approximately two years of age are cared for in the baby room where regular staff maintain consistency of contact and continuity of care. Children from approximately two to three years of age are cared for in the Tots/Tweenies room where they benefit from consistent routines of sleeping, playing and eating. Children aged from approximately three to four years are cared for in the pre-school room and central play area where planning is based on the early learning goals. There is a fully enclosed outdoor area specifically for the babies to use. Unfortunately the transparent roof covering the hard surface area of the outdoor play space for older children is broken in places preventing the area being used in wet weather. Each room has a team leader and the staff throughout the nursery work well together. They present as good role models for children and have a consistent approach to behaviour management. Standards of behaviour are good. Staff are aware of safety issues and are deployed effectively to supervise children at all times both inside and outside. There is a stimulating range and balance of activities, child and adult led, which support all children's learning and development by building on what they already know. Children are involved, interested and enjoy their play. Staff know children well, acknowledge and respect their differing needs, valuing them as

individuals. They ensure that children with special needs are fully involved in activities. There is a good partnership between parents and carers. The brochure is clear and includes the group's aims. Staff exchange information daily with parents who receive regular newsletters. Documentation is well organised although some paperwork lacks the necessary detail.

**What has improved since the last inspection?**

At the last inspection, the provider agreed to develop and review an operational plan which is available to parents. This has been completed and is used as a working document within the nursery.

**What is being done well?**

Staff know the children well and interaction is good. Staff present as good role models, they are interested in what children say and do, they support play appropriately, are calm and positive and use praise and encouragement effectively. (Standard 3) Stimulating activities are planned in all areas of the nursery which enable children to explore and investigate Toy libraries are used to supplement the wide range of good quality toys and equipment which are used effectively to support children's learning. (Standards 3 & 5) Staff acknowledge and respect children's differing needs and value them as individuals. Children attending who have special needs are fully included in activities and play opportunities with their peers. Activities are modified as needed. (Standards 9 & 10) The staff work well in partnership with parents. This has a positive impact on the care and well being of the children. (Standard 12)

**What needs to be improved?**

medicine and accident records to ensure they include the full name of the child they relate to and to ensure staff use full signatures; (Standard 7) accident records to ensure they are all countersigned by parents. (Standard 7)

**Outcome of the inspection**

Good

**WHAT NEEDS TO BE DONE NEXT?**

**The Registered Person must take the following actions by the date shown**

Std	Action	Date
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**The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
7	ensure that all medicine and accident records include the full name of the child they relate to and staff use full signatures
7	ensure all accident records are countersigned by parents

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

**STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

**STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

**STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

**STANDARD 14: DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*