



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN EY280490

### INSPECTION DETAILS

Inspection Date	09/03/2005
Inspector Name	Sarah Jane Rhodes

### SETTING DETAILS

Day Care Type	Full Day Care
Setting Name	Head Start Private Day Nursery
Setting Address	St. Saviours Church Hall Ford Green Road Stoke-on-Trent Staffordshire ST6 1NX

### REGISTERED PROVIDER DETAILS

Name	Mrs Sharon Pender
------	-------------------

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Head Start Private Day Nursery opened in 2004. It operates from one large room, which is also a church hall in Smallthorne, Stoke on Trent. The nursery serves the local area.

There are currently 35 children from 9 months to 4 years on roll. This includes 15 funded 3 year olds. Children attend for a variety of sessions. The setting supports children with special needs and who speak English as an additional language.

The group opens five days a week all year round. Sessions are from 07:30 until 17:30.

Seven full and part-time staff work with the children. Over half the staff have early years qualifications to NVQ 3 or above. Two staff are currently working towards a recognised early years qualification. The setting receives support from a teacher/mentor from the Early Years Development and Childcare Partnership [EYDCP].

### How good is the Day Care?

Head Start Private Day Nursery provides satisfactory care overall. The provision has well documented policies and procedures in place to ensure staff have a consistent approach to their work. Regular meetings and appraisals are held. Staff work well together as a team. Most requirements for documentation are met. However, the medication record lacks some necessary detail.

The setting is well maintained, areas are warm offering a cosy welcoming environment for parents and children. Health and safety policies give clear guidelines to staff, risk assessments are undertaken, but no analysis of accidents has taken place. Children are always supervised and staff monitor access to the group at all times. Staff implement good health and hygiene procedures which help reduce the spread of infection. Staff work in partnership with parents to meet children's dietary and individual needs well however some children only have access to biscuits as a snack.

Staff plan a varied range of interesting and exciting activities for all children. There is an excellent range of toys and equipment used creatively in the small group areas. Resources and activities reflect positive images of culture, gender and disability.

Children are interested and concentrate well. Staff talk to the children, encouraging them to play and learn through activities and routines. Staff implement appropriate methods to manage children's behaviour and children behave well.

Staff work in partnership with parents to provide a flexible service to meet the children's needs. Staff ensure parents are kept well informed about their child's progress through daily discussions and written daily diaries. Newsletters, policies, displays and information packs also keep them generally informed of how the setting operates. However, parents are not fully aware of the complaints procedure and an element of the mealtime routine.

#### **What has improved since the last inspection?**

Not applicable.

#### **What is being done well?**

- Staff are enthusiastic, planning and providing an interesting range of activities for all children. These provide good opportunities for children to develop and make progress within a supportive and vibrant atmosphere.
- Children's work is valued and displayed with care to enhance the environment and to have a positive impact on children's self esteem.
- Staff demonstrate a commitment to addressing children's individual needs. They work with other professionals to provide appropriate care and learning experiences.

#### **What needs to be improved?**

- the analysis of accidents to identify risks
- the countersigning of medication records by parents to acknowledge the entry
- the provision of healthy and nutritious snacks for all children
- the sharing of the complaints policy and the practice of a prayer being said at the beginning of a meal with parents.

#### **PREVIOUS COMPLAINTS (This section applies only to inspections carried out from September 2004. The complaint record relates to complaints from the last inspection or 1st April 2004 whichever is later.)**

Since April 2004 Ofsted has received one complaint relating to National Standard 1: Suitable Person and National Standard 2: Organisation. The complaint related to staffing ratios and contingency plans to cover staff absence. The role of unqualified staff and students was also mentioned. Ofsted asked the provider to investigate and report back, providing information about staffing and student roles. An action was set regarding informing Ofsted of significant events or changes to the operational plan.

The registered person was happy to meet this action. Ofsted is satisfied that the National Standards have been met and that the registered person remains qualified for registration.

### **Outcome of the inspection**

Satisfactory

### **CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

### **WHAT NEEDS TO BE DONE NEXT?**

#### **The Registered Person must take the following actions by the date shown**

Std	Action	Date
8	Ensure children attending part time have access to a range of healthy snacks.	09/04/2005
12	Make available to parents the written statement that provides details of the procedure to be followed if they have a complaint and ensure all parents are aware that a prayer is said at the beginning of lunch.	09/04/2005

#### **The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
6	Analyse accident records to identify any common risks or hazards that could be minimised.
7	Ensure parents countersign the record of medication given to children, to acknowledge the entry.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*