



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 122517

### INSPECTION DETAILS

Inspection Date	27/01/2004
Inspector Name	Christine Goode

### SETTING DETAILS

Day Care Type	Sessional Day Care
Setting Name	Ferndale Nursery
Setting Address	St Martins Scout Hall Church Road Epsom Surrey KT17 4AB

### REGISTERED PROVIDER DETAILS

Name	Mrs Gillian Stott
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## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Ferndale Nursery was established in January 1996. It offers sessional day care places for 26 children aged two to five years. The group is privately owned.

The pre-school is open on Monday to Friday from 09.00 to 12.00 for three to five year olds and Monday, Tuesday and Thursday 12:30 to 14:30. for the two to three year olds, during term times only. Currently 33 children attend through the week. The children come from the local area of Epsom. There are a few children attending who speak English as an additional language or with special needs. The group receive funding for nursery education.

The pre-school is based in St Martins Scout Hall close to the town centre of Epsom.

Six staff work at the pre-school on a full and part time basis. Some staff hold or are working towards the National Vocational Qualification level 3 (NVQ): and the Diploma in Pre-school Practice (DPP): Staff receive support from the Early Years Advisory teacher from the Early Years Development and Childcare Partnership.(EYDCP) and the Pre-School Learning Alliance(PLA)field worker.

### How good is the Day Care?

Ferndale Nursery provides a satisfactory standard of care for children. Most aspects of the provision are well organised. Appropriate use is made of the staff, space and resources to ensure that all children are well cared for. Staff are helped by an agreed set policies and procedures which most understand and consistently implement. However, not all policies are in place. Staff are aware of children's safety both inside, and on outings. There are currently a small number of children with special needs attending and a trained member of staff is available to care for them. However, currently there is no designated Special Educational Needs Coordinator in place.

There is no key worker system in place, however, staff have established good relationships with children and their parents. Older children attend the morning sessions whilst younger children are settled into the afternoon programme. Staff have started using the Surrey Profiles assessment system to record all older children's development which will be shared with parents. Children enjoy consistent routines for playing and clear boundaries are set for behaviour that children respond

to well. The staff work well as a team and plan a sufficient range of age appropriate practical activities that encourage children to make choices and learn. There have been some staff changes since the last inspection and currently there is no induction procedure in place to help new staff become familiar with the nursery and its policies and procedures. Regular informal appraisals of staff are in place. Staff training is identified through discussion.

There is a good partnership with parents and carers. There is daily informal contact with staff. Staff share information about the children with their parents and they have access to their child's records. Parents receive a welcome pack of information that includes some information on policies and procedures. This also includes the complaints procedure.

#### **What has improved since the last inspection?**

Not applicable

#### **What is being done well?**

- Behaviour is managed well, staff are consistent in their approach and give children praise and encouragement.
- Staff work well as a team, they support each other and meet regularly to discuss and plan out future activities.
- A variety of age appropriate activities are provided for the children.

#### **What needs to be improved?**

- ensure that the fire log book is made available for inspection at the group
- develop an effective induction procedure
- ensure a named person is made a SENCO and trained accordingly
- develop guidelines for volunteers and students to help them understand their roles and responsibilities
- ensure that there is a trained member of staff who has responsibility for child protection issues.

#### **Outcome of the inspection**

Satisfactory

## CONDITIONS OF REGISTRATION

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

## WHAT NEEDS TO BE DONE NEXT?

### The Registered Person must take the following actions by the date shown

Std	Action	Date
13	Ensure that the child protection policy and procedure for the playgroup complies with local Area Child Protection Committee (ACPC) procedures. Include procedures for action if an allegation is made against a member of staff.	31/03/2004

### The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	Develop an effective induction procedure.
6	Ensure that the fire log book is made available for inspection at the group.
10	Ensure that a named person is made a SENCO and trained accordingly.
12	Develop guidelines for volunteers and students to help them understand their roles and responsibilities.
13	Ensure that there is a trained member of staff who has responsibility for child protection issues.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*