



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 309786

INSPECTION DETAILS

Inspection Date	06/05/2004
Inspector Name	Sandra Elizabeth Williams

SETTING DETAILS

Day Care Type	Out of School Day Care
Setting Name	Dolphinholme After School Club
Setting Address	Dolphinholme C of E School Dolphinholme Lancaster Lancashire LA2 9AN

REGISTERED PROVIDER DETAILS

Name	The Committee of Dolphinholme After School Club
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ORGANISATION DETAILS

Name	Dolphinholme After School Club
Address	Dolphinholme C of E School Dolphinholme Lancaster Lancashire LA2 9AN

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Dolphinholme After School Club opened in September 1997. It operates from Dolphinholme Church of England Primary School and has use of the school hall and an adjacent classroom. There is a secure outdoor area suitable for out door play.

The facility serves the local area.

It is registered for 20 children from 3 to 7 years. There are currently 37 children from 4 to 11 years on roll. Children attend for a variety of sessions. The setting supports children with special needs.

The group opens 5 days a week during school term times only. Sessions are from 15:15 until 17:30.

2 full time and 1 part time staff work with the children. Half the staff have early years qualifications to NVQ level 2 or 3.

How good is the Day Care?

Dolphinholme After School Club provides satisfactory care for children. The group provides a warm, welcoming and stimulating environment for children and parents. A good selection of play equipment is available for children of all ages which provides them with sufficient challenges. The staff are experienced and work well as a team. They have made good use of available training courses relating to child care. The group is well organised and staff are deployed effectively to ensure children receive appropriate support and supervision. Documentation is generally up to date but lacks detail in part.

Staff have a good awareness of safety issues and no hazards were identified during the inspection. The procedures for attending to children's medical needs and administering first aid require attention. Staff have a good understanding of child protection issues and would take steps to safeguard children if necessary.

Children take part in a wide range of activities and a good balance exists between free play and adult initiated activities. Staff relate well to the children and provide praise and encouragement for good behaviour. There is currently no system in place for the recording of behavioural incidents which may occur. The area of equal opportunities is promoted well within the group and is supported by a good range of multicultural play equipment. Children's individual needs are addressed in a

sensitive manner.

Staff have good relationships with parents and share information by encouraging discussion, displaying information and providing a range of policies.

What has improved since the last inspection?

At the last inspection it was agreed that the documentation would be improved by producing a special needs policy, an uncollected child policy, a risk assessment and an anti bullying policy. It was also agreed that a record be kept of visitors. All these actions have been satisfactorily implemented, thus improving the general organisation and running of the provision. It was also agreed that a system be set up for the recording of incidents, this has not been completed and a further recommendation is made regarding this.

What is being done well?

- Children are provided with a wide range of activities including outdoor activities which they enjoy and find stimulating.
- Staff are committed to attending relevant child care courses which enable them to keep up to date with current practices thus enhancing the care provided to children.
- The group operates a policy of inclusiveness and promotes equal opportunities and anti discriminatory practice well to enable children from different cultures and backgrounds to participate as fully as possible.
- Staff have good relationships with parents and encourage a relaxed and friendly environment where parents are able to discuss their children's progress and achievements.

What needs to be improved?

- the level of detail recorded in the register, the accident book and the medication book
- the arrangements for the provision of first aid to children
- the procedure for recording incidents.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	Ensure there is a system for registering children and staff attendance on a daily basis, showing hours of attendance.
7	Improve arrangements for first aid by ensuring that the contents of the first aid box is regularly checked and that first aid certificates are updated.
7	Ensure that the entries in the accident and medication books are countersigned by parents at all times.
11	Devise and implement a system to record any incident of physical restraint.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.