



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 127110

INSPECTION DETAILS

Inspection Date	31/01/2005
Inspector Name	Elaine Simmons

SETTING DETAILS

Day Care Type	Sessional Day Care
Setting Name	Church House Pre-School
Setting Address	Rickards Hall, Church House High Street Edenbridge Kent TN8 5AR

REGISTERED PROVIDER DETAILS

Name	The Committee of Church House Pre-school 1036858
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ORGANISATION DETAILS

Name	Church House Pre-school
Address	13 Waterlakes Edenbridge Kent TN8 5BX

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Church House Pre-School, opened in 1963. It operates from Rickards Hall which is in the centre of Edenbridge. The accommodation used consists of one main room on the ground floor with access to three toilets and wash basins and a kitchen. Stairs lead to one smaller room on the first floor. There is also access to a good size secure garden. The Pre-School is located in the rural town of Edenbridge, and serves the local area.

There are currently 27 children from two and a half to five years on roll. This includes 3 funded three-year-olds and 18 funded four-year-olds. Children attend for a variety of sessions. The setting currently supports a child with special needs, although none speak English as an additional language.

The group opens five days a week during school term times. Sessions are from 9.15 am to 12 noon.

Eight members of staff and two voluntary helpers support the care of the children. Over half the staff have early years qualifications to NVQ level 2 or 3. Two staff are in training.

The group is a member of the Pre-School Learning Alliance and is run by an independent charity, governed by an elected committee of parents, staff representatives and other interested people. The setting receives support from a teacher from the Early Years Development and Childcare Partnership (EYDCP). The pre school is accredited with Pre-School Learning Alliance and working towards the Kite mark with EYDCP.

How good is the Day Care?

The Pre School provides good quality care for children. The staff are friendly and caring and provide a welcoming environment where children and parents feel confident. The children are happy, and interact well with each other and the staff. Staff regularly attend extra training to improve their knowledge. They provide an ample, suitable, safe, selection of toys and equipment, these are clean, well maintained. A stimulating environment is provided where children can have fun and enjoyment. Most paperwork is up to date, in order and well organised, although some procedures and policies have not been updated or expanded to meet current requirements.

The premises are safe and secure. Staff use good effective procedures to ensure children's safety at all times. Good health and hygiene standards are maintained, staff encourage good hygiene routines with children to prevent the spread of infections, and take appropriate measures when they are ill. However medication records do not show that parents have been advised when medication has been administered. Children are given suitable drinks and sufficient, healthy, nutritious snacks. Staff are aware of children's dietary needs. All child protection requirements are in place and understood but are not shared effectively with parents.

Staff plan and provide a range of balanced and varied activities, which are stimulating, enjoyable and help children learn and develop in all areas. They have good resources to reflect positive images of culture, ethnicity, gender and disability. Staff work with parents and other professionals to meet children's individual and special educational needs. Good behaviour management strategies, are used by staff, to help children learn right from wrong and to build their self esteem.

Good information is given to parents by staff, via 'The Welcome Pack' and regular news letters. Parents are kept informed of their child's progress, by regular exchange of information with key worker staff.

What has improved since the last inspection?

Staff were asked to produce and implement an action plan to identify, assess and minimise the risk to children using the stairs. This has been achieved by a written procedure for parents and by putting in place suitable safety procedures to protect children at all times.

What is being done well?

- Staff provide a balanced and varied, range of activities which stimulating and enjoyable for children and help them learn and develop in all area
- Staff provide an ample, suitable, safe, selection of toys and equipment which are clean, well maintained. A stimulating environment is provided where children can have enjoyment and fun.
- Staff provide children with suitable drinks and healthy, nutritious snacks that comply with dietary requirements.
- Good behaviour management strategies are in place to help children learn right from wrong and to build their self esteem.
- Staff build good relationships with parents, provide and exchange information regularly to meet the children's individual needs.

What needs to be improved?

- the maintenance of all required documentation.

Outcome of the inspection
Good

CONDITIONS OF REGISTRATION
<i>All registered persons must comply with all conditions of registration included on his/her certificate of registration.</i>
<i>As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.</i>

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection								
<table border="1"><thead><tr><th>Std</th><th>Recommendation</th></tr></thead><tbody><tr><td>7</td><td>Obtain parents signatures on medication records after the administration of medication.</td></tr><tr><td>12</td><td>Expand the complaints procedure to include Ofsted's contact details.</td></tr><tr><td>13</td><td>Ensure parents are advised of the Staff's legal responsibilities and requirements to report child protection concerns.</td></tr></tbody></table>	Std	Recommendation	7	Obtain parents signatures on medication records after the administration of medication.	12	Expand the complaints procedure to include Ofsted's contact details.	13	Ensure parents are advised of the Staff's legal responsibilities and requirements to report child protection concerns.
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SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.