



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 119991

### INSPECTION DETAILS

Inspection Date	01/07/2004
Inspector Name	Daphne Jane Brown

### SETTING DETAILS

Day Care Type	Sessional Day Care
Setting Name	Christchurch Pre-School Playgroup
Setting Address	23 Waterden Road Guildford Surrey GU1 2AZ

### REGISTERED PROVIDER DETAILS

Name	The Committee of Christchurch Pre-School Playgroup
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### ORGANISATION DETAILS

Name	Christchurch Pre-School Playgroup
Address	6 Fielders Green Guildford Surrey GU1 2JY

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Christ Church Pre-school Playgroup is a community pre-school. The pre-school is run by a committee, the officers of which are Trustees of the Playgroup. The playgroup is a registered charity.

The playgroup meets in the hall at Christ Church in the centre of Guildford. Opportunities for outside play are provided.

Sessions operate on Monday, Tuesday, Thursday and Friday between 9.30 a.m. and 12.00 noon during term time only. During the summer term, an additional session is held on Wednesdays (9.30 - 12.00) for children aged four plus. This session is held in one of the rooms available in the church centre.

The group is a member of the Pre-school learning Alliance. There are currently 15 children aged 3 years old and 12 children aged 4 years old receiving funding. The setting receives support from an Early Years Adviser from the Early Years Development and Childcare Partnership.

### How good is the Day Care?

Christ Church Pre-school Playgroup provides good quality care for children. The group has a very good recruitment policy and appraisal system in place. All staff have a thorough knowledge of the National Standards and are fully committed to attending training to keep up to date with current practice. Staff organise the session well and provide a good range of activities to support and develop children's holistic development. The premises are warm and welcoming with colourful displays of children's work on the walls. There are very good, thoughtfully devised policies and procedures in place and these are available to the parents.

Staff have a good regard for safety and ensure that appropriate measures are taken. They have carried out a comprehensive risk assessment, which is actively implemented. Medication and accident records are kept, however procedures for recording existing injuries do not ensure the confidentiality of information. Staff have a good awareness of hygiene with the exception of hand washing prior to snack time. Staff provide children with a healthy and nutritious snack, taking into account their dietary needs. Staff ensure all children are fully integrated into the group with a high regard to their individual needs and development. They have experience working with children with special needs and support them well. Staff are committed

to equality of opportunity and are aware of their responsibilities of protecting children through training.

There is very good interaction between staff and children, with activities thoughtfully presented and staff well deployed. Staff have excellent procedures in place to encourage and promote positive behaviour.

Staff have formed very good relationships with parents and use various methods of keeping parents informed of how the group operates and the progress of their child.

#### **What has improved since the last inspection?**

At the last inspection, the group was requested to make safe, or inaccessible to children, the electrics box in the garden. A cover has now been fitted.

#### **What is being done well?**

- Staff and committee members work very well as a team and the supervisor values their skills and delegates responsibilities to give everyone a sense of 'ownership'.
- An appraisal system helps staff identify training needs, which staff are encouraged and keen to attend. They have a very good understanding of the National Standards and have worked very hard compiling files with evidence as to how they meet each standard.
- Children have access to a bright, colourful and child-orientated environment. Staff work well together planning and providing a wide range of stimulating activities from a varied selection of resources. Interaction between staff and children is very good with staff being good listeners and make good use of open ender questions to develop children's thoughts and communication.
- Parents are given comprehensive written information about the setting. Staff value parent's knowledge and encourage their involvement in the group by asking them to contribute items or their skills that fit in with current themes.
- Staff and committee members have thoughtfully put documentation together on policies and procedures. Both are very hard working and dedicated to the care of the children and supporting parents.

#### **An aspect of outstanding practice:**

Methods for encouraging appropriate behaviour are excellent. Staff use of a teddy bear helps children learn right from wrong and appropriate behaviour. The children have been able to draw up their own set of rules helping them understand the effects of their behaviour on others. Staff consistently praise and reinforce good behaviour.

#### **What needs to be improved?**

- The procedure for recording existing injuries.
- The procedure for hand washing prior to snack time.

<b>Outcome of the inspection</b>
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Good
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<b>CONDITIONS OF REGISTRATION</b>
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<i>All registered persons must comply with all conditions of registration included on his/her certificate of registration.</i>
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<i>As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.</i>
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<b>WHAT NEEDS TO BE DONE NEXT?</b>
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<b>The Registered Person should have regard to the following recommendations by the time of the next inspection</b>
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Std	Recommendation
7	Ensure entries in existing injuries book remain confidential.
7	Review procedures for hand washing prior to snack time to comply with good hygiene practices.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*