



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 309654

### INSPECTION DETAILS

Inspection Date	12/08/2003
Inspector Name	Joan, Patricia Flowers

### SETTING DETAILS

Day Care Type	Out of School Day Care
Setting Name	Cadley Kids Holiday Club
Setting Address	Cadley Causeway Fulwood Preston Lancashire PR2 3QT

### REGISTERED PROVIDER DETAILS

Name	The Committee of Cadley Kids Club Management Committee
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### ORGANISATION DETAILS

Name	Cadley Kids Club Management Committee
Address	Cadley Causeway Fulwood Preston Lancashire PR2 3QT

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Cadley Kids After School and Holiday Club operates from a detached single story building to the rear of Cadley and Fulwood Primary School which is used as classrooms during term time. The club has sole use of the premises during operating times. Use is also made by the club of the adjacent school hall. There is a secure outside play area. The facility operates sessions after school between 3:30pm and 5:30pm during term time and 8:00am to 5:30pm during school holidays. The club caters for a maximum of 20 children aged four to seven years. Older children may also attend. Children attend who are pupils of Cadley and Fulwood Primary School and staff also provide a collection service for children attending two other local primary schools both of which are within walking distance of the club.

The registered body is the Management Committee. The Committee employ a manager and a staff team of 11. Half of the 12 staff are qualified or relevantly trained in child care. There is a minimum of three staff on duty at every session. Snacks and drinks are provided. Children bring packed lunches during school holiday sessions.

### How good is the Day Care?

Cadley Kids Club Management Committee offer satisfactory care for children. The Inspection was undertaken during the summer play scheme.

A balanced staff team, half of whom are appropriately qualified, are active in attending short courses to enhance their childcare practice. The staff work effectively as a team resulting in a good knowledge and understanding of their roles and responsibilities allowing them to provide care according to individual children's needs. Documentation is maintained, it is clear and kept confidentially which ensures children are cared for safely and in keeping with parent's wishes and individual needs. Some areas however will benefit from review.

Children find the activities interesting, stimulating and fun and cover all areas of children's development. They are introduced to different themes throughout the year and children are given freedom to choose, thus enhancing their learning and enjoyment. Opportunities for relaxation and boisterous activity indoors and outside are planned. Books and other resources support inclusion to good effect and children are independent and have sound relationships with staff and each other based on clear rules and boundaries.

Staff ensure internal security systems enhance children's overall safety with attention given to outside security by providing close supervision and the undertaking of risk assessments.

Partnership with parents is actively fostered by providing written information and regular verbal feedback through daily discussion. There are clear policies and procedures in place which are shared with parents. Some areas however required further development.

#### **What has improved since the last inspection?**

At the last inspection the Management Committee agreed to ensure that food safety regulations were met, that the fire officer's recommendations are complied with, that resources reflect positive images of disability and to devise a special needs policy. The Club has since had a satisfactory inspection by the Environmental Health Directorate and has devised all fire safety procedures to comply with requirements. A policy for special needs has been written and the Club is continuing to develop its resources to reflect disability.

#### **What is being done well?**

- Good emphasis is put on staff training and development with all staff able to access short courses related to childcare practice.
- Staff have a secure understanding of all policies and procedures through a comprehensive induction programme and they ensure the environment is safe and secure for children at all times and help children learn about safety through daily activities and discussion.
- Children, parents and visitors are welcomed by friendly staff which makes for a caring environment where children feel secure and happy and where they are supported and valued. Parents are informed about how the setting operates and confidentiality of individual children records are maintained at all times.
- All children are included and have access to all available resources which depict positive images of culture and gender. They can choose from a wide range of play materials which are age appropriate and reflect the individual interests and needs of the children. Space is used creatively allowing children freedom of movement, promoting confidence and choice.
- Staff respond to children's needs well and they provide good role models which helps children learn right from wrong and to be polite to each other and to adults. Children are encouraged to develop the rules of the Club.

#### **What needs to be improved?**

- the information given to parents about packed lunches and what can be stored safely;

- the detail within the sick child policy and obtaining parents permission for emergency treatment;
- the further development of resources which reflect disability;
- the recording of children and staff attendance;
- the way children's art work can be displayed.

### Outcome of the inspection

Satisfactory

### CONDITIONS OF REGISTRATION

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

### WHAT NEEDS TO BE DONE NEXT?

#### The Registered Person must take the following actions by the date shown

Std	Action	Date
1	ensure that all staff and committee changes are informed to Ofsted;	01/09/2003
14	devise a procedure for the non collection of a child.	01/09/2003

#### The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
4	develop ways of displaying posters and children's art;
7	devise a sick child policy;
7	obtain parents written permission for the seeking of any necessary emergency treatment or advice;
8	advise parents about what can be stored safely in lunch boxes;
9	provide images and resources which reflect disability within the setting;
14	review procedure and practice to record the time of children's arrival and departure and when staff are on duty.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*