



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 136103

### INSPECTION DETAILS

Inspection Date 22/01/2004  
Inspector Name Valerie Anne Curotto

### SETTING DETAILS

Day Care Type Out of School Day Care  
Setting Name Wheat-Patch Club Before/Afterschool & Holiday (The)  
Setting Address The Pavilion  
The Avenue,  
Patchway  
Bristol  
BS34 6BD

### REGISTERED PROVIDER DETAILS

Name The Committee of Wheat-Patch Club Before/Afterschool & Holiday Club

### ORGANISATION DETAILS

Name Wheat-Patch Club Before/Afterschool & Holiday Club  
Address The Pavilion  
The Avenue  
Patchway  
Bristol  
BS34 6BD

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

The Wheat-Patch Club operates from the hall of a local community centre and serves the Patchway/Bradley Stoke area. Children have access to a small enclosed yard to the rear of the building, and occasional outings are arranged during school holidays.

During term time it offers before school care from 07:45 and after school care until 18:00 hours for children attending Patchway Church of England and Wheatfield Primary schools. Club staff escort children to and from the schools. During school holidays it is also open to children in the wider community, and children bring packed lunches if staying all day.

The staff team includes three members of staff with appropriate early years qualifications, and a pool of unqualified part time assistants.

### How good is the Day Care?

The Wheat-Patch Club provides satisfactory care for children. The provision is well resourced and children have sufficient space in which to play. Systems for record keeping continue to improve since the last inspection, although some aspects still require attention. A manager has been appointed to oversee the running of the club on behalf of the management committee. However, there is no nominated person to legally represent the committee.

The premises are secure and there are effective systems in place for the collection of children by parents. Appropriate health and safety procedures are in place. Children are provided with adequate snacks during the day, such as toast, biscuits and squash. The staff team is currently experiencing a change in play leader which has led to some inconsistencies in escort arrangements from schools and staff deployment. Systems are not fully in place to identify and support children with particular needs. Not all staff are secure in their knowledge and understanding of child protection issues and procedures.

Staff are directly involved in supporting children's activities and engage them in friendly conversation. Children behave well and relate to staff and each other in a positive manner. Informal planning ensures sufficient activities are available to keep children occupied after school. Planning for school holidays ensures different craft activities are available each day.

Partnership with parents is satisfactory. An informative prospectus is available which includes details of policies and procedures adopted by the club. A regular newsletter offers parents information on themes and activities. Staff are available each session for informal discussions.

#### **What has improved since the last inspection?**

Recommendations at the last inspection concerned staff records. These have since improved and clearer systems are now in place to inform Ofsted of changes and to detail the vetting procedure. However, some aspects have been misunderstood and require attention, for example, the submission of DC2 forms to Ofsted for all staff.

#### **What is being done well?**

- Provision of a welcoming, friendly atmosphere in which children appear secure.
- Children's behaviour is good. They respond positively to staff and play happily together.
- Revision of existing systems to more effectively support children's care.
- Availability of a wide range of resources to meet children's needs.

#### **What needs to be improved?**

- registration arrangements to indicate the hours children and staff are on the premises
- staff deployment on the school run and on the immediate return to the premises
- clarification of roles and responsibilities, particularly of the Committee
- consistency and accuracy of records for the administration of medicines and recording of accidents
- systems to identify and give appropriate support to children with particular needs
- staff knowledge and understanding of child protection issues and familiarity with procedures.

#### **Outcome of the inspection**

Satisfactory

## CONDITIONS OF REGISTRATION

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

## WHAT NEEDS TO BE DONE NEXT?

### The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
7	Ensure records for administration of medication and recording of accidents are maintained consistently and accurately.
10	Ensure systems are in place to identify and give appropriate support to children with particular needs.
13	Ensure all staff are secure in their knowledge and understanding of child protection issues and are familiar with procedures.
6	Ensure escort arrangements are sufficient to ensure the safe supervision of children and meet those stated in the club policy.
1	Ensure that a nominated person is appointed to legally represent the management committee as soon as possible.
2	Ensure registration arrangements indicate the hours children and staff are present.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*