



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 254478

INSPECTION DETAILS

Inspection Date	06/08/2004
Inspector Name	Ann Winifred Harrison

SETTING DETAILS

Day Care Type	Out of School Day Care
Setting Name	Park Hall CA Out of School Club
Setting Address	Park Hall Junior School Park Hall Road Walsall West Midlands

REGISTERED PROVIDER DETAILS

Name	The Committee of Park Hall Community Association
------	--

ORGANISATION DETAILS

Name	Park Hall Community Association
Address	Park Hall Road Walsall WS5 3HF

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Park Hall Community Association Out of School Club opened in 1994. It operates from rooms in Park Hall Junior School. The group serves the local area and surrounding areas.

There are currently 180 children from 4 to 15 years on roll. Children attend for a variety of sessions. The group supports children with special needs and children with English as an additional language.

The group opens five days a week during school term times. Sessions are from 07:30 until 09.00 and 15:15 until 18:15. The Holiday Play Scheme opens 08:00 until 17:30 during school holidays.

Twelve staff work with the children in the before and after school club. Two staff have early years qualifications to NVQ level III. Thirty five staff work with the children on the holiday play scheme, two have early years qualifications and some staff are teachers. The setting receives support from the Early Years Development and Childcare Partnership (EYDCP).

How good is the Day Care?

Park Hall Community Association Out of School Club provides satisfactory care for children.

The out of school club is generally well organised, however minimum qualifications are not met. Space is organised effectively allowing children good opportunities to choose their own activities, both indoors and out. However, there is a limited selection of resources available to younger children and limited resources that reflect equality of opportunity. Staff use their time well and provide a balance between adult and child led activities. Policies and procedures are in place and most are understood and implemented by staff. However, induction procedures are not always effective with volunteers.

Staff are well informed of their responsibility to promote children's health and safety. They maintain vigilance for children's safety particularly on outings. However, written risk assessments are not conducted and the sick children policy lacks detail. Accident and medication records are in place, although not all accidents are recorded. Children are safe and well cared for. Staff know the children well, they

provide appropriate care to meet each child's needs. There are good procedures in place to care for children with special needs.

Staff plan a wide variety of activities both indoors and outdoors, which enable children to make good progress in all areas of learning. Children are encouraged to be independent and to initiate their own play. Children are encouraged to take turns and share. Activities are well organised and allow children to self select. Staff/child interaction is good and support is offered where needed. Staff manage children's behaviour well.

Relationships with parents are good. A range of methods ensures parents are kept informed about the setting and their child.

What has improved since the last inspection?

Not applicable

What is being done well?

- A wide variety of activities both indoors and outdoors are available to children.
- A good balance of adult led and child led activities are provided.
- Children are encouraged to share and take turns fairly.
- Space is well organised and children can self select their own activities.
- Staff are vigilant about children's safety, particularly on outings.
- Staff recognise children as individuals and meet their differing needs.
- Children's behaviour is well managed.

What needs to be improved?

- the qualifications of staff to ensure that the supervisor has a level 3 qualification and 50% of staff are appropriately qualified
- Induction procedures to include all staff and volunteers
- risk assessments to minimize identified risks
- accident recording procedures to ensure all accidents are recorded appropriately and shared with parents
- the policy for the care of children who are sick, to include how to deal with infectious conditions
- the range of toys and activities available to children under eight to ensure they have access to a balanced curriculum
- the range of resources that promote equality of opportunity and anti-discriminatory practice.

Outcome of the inspection
Satisfactory

CONDITIONS OF REGISTRATION
<i>All registered persons must comply with all conditions of registration included on his/her certificate of registration.</i>
<i>As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.</i>

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown		
Std	Action	Date
2	Develop and implement an action plan that sets out how the supervisor will achieve a level 3 qualification and how at least half of all childcare staff will hold a level 2 qualification in childcare and develop induction procedures which include all staff and volunteers.	06/09/2004
6	Conduct a risk assessment on the premises identifying actions to be taken to minimize identified risks.	06/09/2004
7	Keep a written record, signed by parents, of all accidents involving children and improve the sick children policy to include exclusion of infectious conditions.	06/09/2004

The Registered Person should have regard to the following recommendations by the time of the next inspection	
Std	Recommendation
5	Improve the range of toys and activities available in order to meet the developmental needs of children from 4 to under 8 years.
5	Improve the range of activities and resources that promote equality of opportunity and anti-discriminatory practice.
8	Improve procedures to ensure all staff are made aware of children's special dietary needs.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.