



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 106153

### INSPECTION DETAILS

Inspection Date 09/02/2005  
Inspector Name Sally Hall

### SETTING DETAILS

Day Care Type Out of School Day Care  
Setting Name Kingsbridge Primary School - Playlines Out of School  
Setting Address Belle Cross Road  
Kingsbridge  
Devon  
TQ7 1NL

### REGISTERED PROVIDER DETAILS

Name The Committee of Kingsbridge Primary - Playlines Out of School Comm

### ORGANISATION DETAILS

Name Kingsbridge Primary - Playlines Out of School Comm  
Address Belle Cross Road  
Kingsbridge  
Devon  
TQ7 1NL

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Kingsbridge Out of School Club was first opened in 1998. It is a voluntary parent run group. It meets in Kingsbridge County Primary School, during term time from 15:15 to 18:00. The group also runs a holiday club from 8:30 to 18:00.

There are currently eight members of staff working on a sessional basis with qualified staff present at each session. The numbers on roll vary between term time and the holidays. They are registered for 24 children under 8 years although children can attend the club up until the age of 11 years.

During the holidays children can attend on a daily basis or sessions and bring a packed lunch.

### How good is the Day Care?

Kingsbridge Out of School Club provides satisfactory childcare.

The children have various rooms available within the school; the school is supportive of the club. The club is currently in the process of advertising for a play leader and the current staff members are running the club on a rota basis. They ensure a very warm and caring environment for the children who are secure, happy and confident and enjoy attending the club. The resources are easily accessible and provide children with a range of crafts and games. During the holidays more extensive activities are provided.

The documentation and policies lack detail and do not support all the standards and regulations.

Children are supervised well; however there has been no recent risk assessment undertaken and the fire procedure is unpractised. They promote hygiene well with the children; the children's records lack parental consent to seek emergency medical advice/treatment. Snacks are provided for the children and during the holidays the children bring a packed lunch. The children enjoy being able to sit as a group outside and have their snacks. The group is supporting children with special needs and staff are sensitive and caring whilst encouraging children's independence; they promote equal opportunities for all children. Members of staff have some knowledge for dealing with child protection.

The sessions are planned to give children opportunities to make their own choices; they enjoy working in groups as well as individually and also have use of computers, which is popular with the children. There are good facilities for the children to use outside for physical activities. Positive behaviour is promoted well with the children; members of staff have a good rapport with each other and the children.

Parents are warmly welcomed and kept informed on a daily basis as necessary.

#### **What has improved since the last inspection?**

Not applicable.

#### **What is being done well?**

- The staff supervise the children well and provide a range of play opportunities for the children. They take an active interest in what the children are doing and give thought to providing activities appropriate for the different ages of children attending.
- The staff promote positive behaviour well with the children and liaise with parents as necessary. They are supportive in caring for children with special needs and encourage their independence and confidence.
- Children are cared for in a very warm and caring environment and have the use of several areas within the school to give them a range of play opportunities. The children clearly enjoy attending the club.

#### **What needs to be improved?**

- notification to Ofsted of staff changes and procedures for ensuring all staff are vetted
- risk assessments and fire drills
- documentation with regards to seeking written permission from parents to seek emergency medical advice or treatment
- staff knowledge and understanding of child protection issues, and a designated member of staff for child protection
- availability of records and all policies and procedures to comply with the regulations and the standards.

#### **PREVIOUS COMPLAINTS (This section applies only to inspections carried out from September 2004. The complaint record relates to complaints from the last inspection or 1st April 2004 whichever is later.)**

There are no complaints to report.

**Outcome of the inspection**

Satisfactory

**CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

**WHAT NEEDS TO BE DONE NEXT?****The Registered Person must take the following actions by the date shown**

Std	Action	Date
1	Ensure Ofsted is informed of staff changes and all staff are vetted.	27/02/2005
2	Devise a policy in the event of a child being lost or not collected.	27/02/2005
14	Ensure that all records relating to day care are readily accessible on the premises and available for inspection at all times, with particular attention to all the policies complying with the regulations.	27/02/2005

**The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
6	Conduct a risk assessment on the premises identifying actions to be taken to minimize identified risks, with particular attention to the fire drill practice.
7	Request written permission from parents for seeking emergency medical advice or treatment.
13	Ensure that the child protection procedure for the nursery complies with local Area Child Protection Committee, increase staff knowledge and designate a member of staff to take responsibility.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*