



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 226400

INSPECTION DETAILS

Inspection Date	18/03/2004
Inspector Name	Jyotshna Surti

SETTING DETAILS

Day Care Type	Sessional Day Care
Setting Name	Glenfield Methodist Playgroup
Setting Address	The Glenfield Methodist Church Station Road Glenfield Leicestershire LE3 8BT

REGISTERED PROVIDER DETAILS

Name	The Committee of The Glenfield Methodist Playgroup
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ORGANISATION DETAILS

Name	The Glenfield Methodist Playgroup
Address	The Glenfield Methodist Church Station Road Glenfield Leicestershire LE3 8BT

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Glenfield Methodist Playgroup opened in 1973. It operates from the Methodist Church hall, which is situated on a main road in Glenfield, Leicestershire. The playgroup serves the local area.

There are currently 29 funded three-year-olds and 12 funded four-year-olds on register. Children attend for a variety of sessions. The setting currently supports a number of children with special needs and who speak English as an additional language.

The group opens five days a week during school term times. Sessions are from 09:15 until 11:45.

There are four part-time and four full time staff working with the children. Over half of the staff have early years qualifications to level 2 or 3 and a further two staff are currently working towards a recognised qualification. The setting receives support from a mentor/teacher from the Early Years Development and Childcare Partnership [EYDCP].

How good is the Day Care?

Glenfield Methodist Church Playgroup provides satisfactory care for children. The premises are safe and secure and there is a warm and welcoming atmosphere. The staff team have a commitment to ongoing training and development. The group has a good selection of toys, play materials and equipment. The resources and space are well organised to effectively meet the needs of the children. They have devised policies and procedures, which are informative and are presented well for parents. However, some records are not complete and although the group are aware of maintaining confidentiality this is not assured for all documentation.

The playgroup take appropriate steps to ensure children are safe and good hygiene practices are promoted. They provide adequate snacks and drinks for the children and ensure that their dietary needs are catered for. The group have a selection of resources to promote equal opportunities and anti-discriminatory practice. Staff are pro-active in meeting the needs of children with special needs and disabilities and provide good support, in order to meet their welfare and development. They have an awareness of child protection issues and local procedures.

The playgroup provides a good variety of activities and play opportunities to enable children to develop in all areas of learning. The staff interact well with the children to ensure that they are encouraged to be confident and independent. They ensure that children have equal access to the resources and equal opportunities to participate in activities. The playgroup encourages good behaviour through their consistent approach and praise for positive behaviour.

The group works well in partnership with the parents. They ensure that information is shared with parents about their child's progress and useful written information is regularly circulated.

What has improved since the last inspection?

At the last inspection the setting agreed to put appropriate records, policies and procedures in place. They agreed to have 50% of the staff appropriately qualified and to ensure that there was a named deputy. They also agreed to inform Ofsted of who the committee members are, who the nominated person is going to be and to have their public liability insurance available for inspection.

The group has most of the procedures, policies and records in place. They have devised a flow chart detailing committee members, their roles and responsibilities and have sent this to Ofsted. They have identified the nominated person. Public liability insurance is now confirmed and displayed in the setting. The group has 50% of staff with relevant qualifications and have appropriate measures in place for someone to deputise in the absence of the person in charge.

What is being done well?

- The space and resources are organised well to ensure that children's needs are met effectively.
- The good range of activities and positive interaction of the staff, promotes children's learning and development.
- Staff promote the welfare and development of children with special needs and disabilities well.
- A good range of information is shared with the parents, through well presented policies, which helps to ensure that parents understand the practice and procedures of the group.

What needs to be improved?

- the maintenance of staff records, to ensure all information is recorded for all staff
- record keeping, to ensure that confidentiality is maintained at all times.

Outcome of the inspection
Satisfactory

CONDITIONS OF REGISTRATION
<i>All registered persons must comply with all conditions of registration included on his/her certificate of registration.</i>
<i>As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.</i>

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection	
Std	Recommendation
2	Ensure individual records for all staff are kept, containing name, address and information about recruitment training and qualifications.
14	Review how records are stored to ensure confidentiality at all times.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.