



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 133110

INSPECTION DETAILS

Inspection Date 15/12/2003
Inspector Name Sue Vernon

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name YMCA After School & Breakfast Club
Setting Address Moorlands Infant School
Moorfield Road, Oldfield Park
Bath
BA2 4ET

REGISTERED PROVIDER DETAILS

Name City of Bath YMCA 250549

ORGANISATION DETAILS

Name City of Bath YMCA
Address Moorlands Infant School
Moorfield Road, Oldfield Park
Bath
BA2 4ET

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

The YMCA Out of School Club operates from the dining hall in Mooreland's Infant School, Moorefields Road, Bath. The group has access to the toilets and a spacious outdoor play area. The group serves the local area.

The group is registered to provide care for 26 children aged between four and 11 years old. The club provides before /after school and holiday care. Children attend a variety of sessions each week. Some of the children have special needs, and for these children, one to one care is provided.

The before and after school club opens five days a week during school term time. Sessions last from 07:45 to 9:00 and 15:00 to 18:00. In school holidays sessions run from 08:00 to 18:00.

Four staff work with the children at any one time; two have early years qualifications. Volunteers work alongside staff. There are six staff available for the before /after school and holiday care. Four of these staff are planning to attend training.

How good is the Day Care?

YMCA After School Club provides satisfactory care for children.

The staff team are committed to developing their skills through training, and plans are in place to ensure 50% of staff are qualified. Staff and volunteers provide a planned routine and use the hall and play areas well to provide activities which meet children's needs. Staff details are not kept on the premises. Policies and procedures are in place which are shared with parents, but some lack detail including staff induction.

Children are encouraged to develop good hygiene practices and staff are aware of how to keep children safe, although the written risk assessment needs extending. Details on children's individual dietary needs are collected and supported. Staff are aware of their role in keeping children safe if there are child protection concerns. All children are valued and included in the activities provided with close support given to children with extra needs.

Staff encourage children's good behaviour by working closely with them and by being good role models. Children contribute to behaviour guidelines which helps their understanding of expectations. Praise and encouragement supports children's

enjoyment of the good range of activities offered which also extend children's understanding of cultural diversity.

Relationships with parents are good due to staff being welcoming and sharing information on the children's day. Parental wishes are respected. Records are shared appropriately with parents and confidentiality is maintained. Paperwork is accessible and is stored securely.

What has improved since the last inspection?

At the last inspection the group were asked to develop a plan to ensure the person in charge and 50% of staff are suitable qualified. A plan was put in place and has been extended to include the new staff team. The group agreed to develop policies on medication, special needs and child protection and share them with parents which has been done and has improved care for the children. They were asked to conduct a risk assessment of premises, which has been carried out.

What is being done well?

- Good use is made of space both indoors and out to provide access to a range of activities.
- Staff support children's individual needs and ensure all children are included in play.
- Staff are committed to developing their skills through additional training.
- Children and staff work closely together. Their use of praise and encouragement supports children's enjoyment of activities.

What needs to be improved?

- staff induction training
- the uncollected child policy
- the risk assessment of the outside of the premises and on outings
- the sick children policy
- the written behaviour management policy
- records to ensure contact details of staff are available.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown

Std	Action	Date
14	ensure contact details of all staff are available on premises.	05/01/2004

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	Ensure that the induction training informs staff about the way the setting operates and the part that they have to play in this.
2	Extend the policy for a lost child to include a procedure for what to do if a child is not collected.
6	Ensure that a full risk assessment of the premises, the outdoor area and of outings is in place.
7	Ensure that there is a policy for dealing with sick children which is shared with parents.
11	Provide a written statement outlining the methods used to manage children's behaviour, including bullying, that is understood by all staff.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.