



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN EY276687

INSPECTION DETAILS

Inspection Date 08/11/2004
Inspector Name Anne Jacqueline Nicholson

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name Holy Family Kids Club
Setting Address Parish Centre, Holy Family Church
Spinney Oak, Ongar Hill
Addlestone
Surrey
KT15 1BP

REGISTERED PROVIDER DETAILS

Name The partnership of Ingrid Escorihuela and Tonya Harris
5000422

ORGANISATION DETAILS

Name Ingrid Escorihuela and Tonya Harris
Address Holy Family RC Church
Spinney Oak, Ongar Hill
Addlestone
Surrey
KT15 1BP

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

The After School Kids Club (Addlestone) opened in 2004. It operates from the Parish centre building of Holy family Church in Addlestone. There are kitchen, toilets and locally outside play facilities available to them. It serves families from the local schools.

They can currently cater for up to 32 children. Children can attend for a variety of sessions during the week including specialist sessions for cooking and Spanish lessons. The setting makes provision for children with special needs and/or those who speak English as an additional language.

The After School club opens five days a week during school term times. Sessions are from 15:00 until 17:00 Mondays and 15:00 until 18:00 Tuesday to Friday.

At least two members of staff work with the children each day and staff to child ratios are maintained. Staff have or are working towards recognised early years and first aid qualification. The setting receives support from the Early Years Childcare Service (EYCS).

How good is the Day Care?

The After School Kids Club (Addlestone) provides good care for the children.

Staff ensure that operational plans and documentation is implemented and both supervisors have a good awareness of the registration requirements. High staff to child ratios are maintained and staff are deployed effectively. Policies and practice support the safe transferring of children between the school and the club. Good use is made of the available space and all children have opportunities to play in a secure environment. The facilities are light and made welcoming with displays of children's work. There is a good range of equipment accessible to the children. Policies, documentation and records are in place with some areas being reviewed.

They have good safety awareness and put this into practice by being vigilant, supervising children and carrying out daily risk assessments. Clear procedures are followed when administering medicine and first aid. Children receive a variety of healthy snacks at the club and have access to regular drinks. Procedures to protect children are in place and registers are regularly taken, however children are currently not signed out. Resources and staff practice supports both equality of

opportunity and children with special needs. All staff have an awareness of child protection and ensure that the child's welfare comes first.

A planned programme is available however this allows for flexibility and child involvement for decision making. Staff and children develop good relationships and good behaviour is encouraged.

Parental involvement is encouraged and parents provide information about their child through registration forms. They receive information about the settings policies, procedures and regular newsletters and information is displayed in the entrance area for parents to access.

What has improved since the last inspection?

Not applicable first inspection.

What is being done well?

- Effective procedures and practices are in place to ensure that children are safely transferred between school and After School Club site.
- Children are enthusiastic about attending the club and enjoy a variety of activities and opportunities including cookery sessions and Spanish classes.
- Staff have a good practical awareness of safety and implement this daily both at the setting through risk assessments and whilst on route.
- Comprehensive policies, documentation and records are in place to support the effective running of the club.
- Relationships between staff and children are good and positive behaviour is encouraged and reinforced through praise and staff setting good examples.

What needs to be improved?

- Ensure that registration system accurately shows when children and adults are present and when they are collected or depart so that an accurate record is kept.
- Ensure supporting guidance for attendance of children under four is available for staff and parents to support the smooth daily operation of the provision.

Outcome of the inspection

Good

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

| Std | Recommendation |
|-----|---|
| 2 | ensure that registration system shows when children and visitors are present and depart. |
| 2 | Ensure guidance for attendance of children under four is available for staff and parents. |

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.