



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 122570

INSPECTION DETAILS

Inspection Date 23/01/2004
Inspector Name Carol Newman

SETTING DETAILS

Day Care Type Sessional Day Care
Setting Name Rainbow Play Group
Setting Address Baptist Church Hall
Lower Road, Bookham
Leatherhead
Surrey
KT23 4DH

REGISTERED PROVIDER DETAILS

Name Rainbow Playgroup

ORGANISATION DETAILS

Name Rainbow Playgroup
Address Baptist Church Hall
Lower Road, Bookham
Leatherhead
Surrey
KT23 4DH

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Rainbow Playgroup has been registered since 1992. It operates from a hall and an adjoining room in the Baptist Church Hall in Bookham village. The group has access to a kitchen and toilet facilities which include a nappy changing area. The playgroup serves the local area.

Children attend a variety of sessions each week and funding is received for three year olds and four year olds. Procedures are in place for accommodating children with special needs.

The playgroup opens four mornings a week during term time. An afternoon session is also offered to rising fives on a Thursday each week. Sessions last from 09:15 to 12:15 on Monday, Tuesday, Wednesday and Friday and from 12:15 pm to 15:15 on a Thursday. Sessions may also be offered during school holidays.

Ten staff work with the children, of which, five have appropriate qualifications.

How good is the Day Care?

Rainbow playgroup provides satisfactory care for children. Effective use is made of staff, space and resources to ensure that children are well cared for, however, there is limited provision for children who wish to pursue quiet activities. Staff give priority to ensuring children's safety although regular risk assessments are not carried out and some staff are not familiar with the setting fire practices. Children are provided with regular, healthy snacks and drinks and staff ensure that children understand good hygiene routines.

Very good provision is in place to accommodate children with special educational needs to ensure they are fully integrated into the setting.

Staff establish good relationships with the children and their parents and the children benefit from a consistent daily routine. Most children have access to a good range of activities and toys and they are well supported by staff who ask questions to make children think. Planning of activities does not address the needs of more able children and they are not sufficiently challenged. Appropriate strategies are used to manage unwanted behaviour, however these are not documented in the policies and staff do not have a consistent approach. An appropriate equal opportunities policy is in place and resources reflect positive images of today's diverse society.

Children are looked after in accordance with parents' wishes and staff and parents exchange information informally, on a daily basis. Staff are well qualified and encouraged to undertake further training.

Policies and procedures are being developed, however some regulatory requirements are not being met and there are some significant omissions in the record keeping.

What has improved since the last inspection?

At the last inspection, the manager agreed to record parents' details for use in an emergency, carry out risk assessments, keep records of staff checks, update the information in the complaints procedure and to maintain records of visitors.

Parents' contact details are now maintained in the register, staff checks are now recorded and the complaints procedure has been reviewed. A visitor's book has been introduced, however not all visitors are recorded and the maintenance of regular risk assessments is still outstanding.

What is being done well?

- Children with special needs are fully integrated into the provision and their needs are well met.
- Staff are well qualified and the manager encourages staff to undertake further training.
- Children are grouped appropriately and they have access to a good range of activities, toys and equipment.
- Good hand washing practices are encouraged and children's dietary needs are met.

What needs to be improved?

- the planning of activities to ensure that all children are sufficiently challenged
- the provision of a cosy area for quiet activities such as using books and story time
- the implementation and maintenance of regular risk assessments
- the implementation and maintenance of policies, procedures and records, their availability to parents and the staff understanding of them.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown

Std	Action	Date
14	Ensure that all policies and procedures are in place, suitably maintained, understood by staff and shared with parents.	31/03/2004

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	Ensure the induction process effectively informs staff of setting policies and procedures.
6	Conduct a risk assessment on the premises identifying actions to be taken to minimize identified risks.
6	Ensure a record of visitors is maintained and that regular fire practices, that include all staff, are carried out.
11	Develop staff's awareness and understanding of effective ways to manage children's behaviour, taking into account their age and stage of development.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.