



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 124979

INSPECTION DETAILS

Inspection Date	27/10/2003
Inspector Name	Jane Elizabeth Chappell

SETTING DETAILS

Day Care Type	Out of School Day Care
Setting Name	Late Finish After School Club
Setting Address	Scout Hut Alverston Gardens South Norwood London SE25 6LR

REGISTERED PROVIDER DETAILS

Name	Miss Audrey Murray-Dennis
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ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Early Start, Late Finish Out of School Club opened in 1998. It operates from a Scout Hut in South Norwood.

The club offers before and after school care as well as a holiday play scheme. This inspection focused on the holiday play scheme.

The group has use of the outdoor facilities of St Chads school which is positioned directly behind the Scout Hut.

There is ample space for children to participate in a variety of age appropriate activities.

Fifty per cent of the staff team have a recognised childcare qualification, and the club is a member of the Kids Club Network and the Early Years Childcare and Development Partnership.

At the time of inspection there were thirty children present. Two children attending have identified special needs.

How good is the Day Care?

Early Start, Late Finish Out of School Club provides satisfactory care for children.

The club is open to all children and provides a generally safe and well managed out of school facility. Children with special needs are welcomed and accommodated in the group. The staff team provide opportunities for the children to participate in a variety of activities. However, the planning was sparse with no evidence of the children's input.

Security in the building is generally satisfactory however, the issues of not locking the front door at all times was discussed. The club uses a neighbouring schools' outside area, and the provider was able to demonstrate how the children were kept safe whilst using this separate outdoor space.

There is ample space to accommodate the children comfortably. Furniture and equipment used are in good repair. There is a range of resources and play materials which are enjoyed and used by the children.

Parents and staff interact in a friendly but professional manner. Parents are kept well informed about how their children have been. Most required documentation is in place.

What has improved since the last inspection?

At the last inspection, the club agreed to update a number of policies, and documents, and to have an effective system for managing access to the premises.

The policies and documents now include the relevant information. The system for the safe access to the club has been put in place however, on the morning of the inspection (during the half term holidays) the door was not locked until 10am.

What is being done well?

- The club is well resourced with dressing up materials, games and puzzles which are reflective of the diversity of the wider community.
- The club rules for behaviour are discussed at the beginning of each holiday scheme. Throughout this discussion the children are encouraged to participate fully. As a result, the children are considerate of each other and have a good understanding of right and wrong.
- Inclusion of children with special needs is a strength of the service. Staff work closely with parents and schools to provide care that meets these needs. Support and advice from outside agencies is welcomed.

What needs to be improved?

- the system for recording daily and future activities
- the procedure for ensuring that the building is secure when the children are in session
- the amount of children's work displayed around the hall
- the content of the medication records
- the range of outside agency details (Police and social services) in group policies
- the availability of drinking cups

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown

Std	Action	Date
7	keep a written record, signed by parents, of medicines given to children	27/10/2003

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
3	devise a system for recording the planning which is available to both children, staff and parents
4	provide a welcoming environment, including the displaying of children's work
8	make cups available so children can help themselves to a drink
13	include local social services and police contact numbers in the relevant group policies
6	make sure the premises are secure and that during all periods of operation children are unable to leave unsupervised

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.