



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 321483

### INSPECTION DETAILS

Inspection Date 17/02/2004  
Inspector Name Christine Snowdon

### SETTING DETAILS

Day Care Type Out of School Day Care  
Setting Name Poppleton Road Out Of School Club  
Setting Address The Annexe, Poppleton Road Primary School  
Poppleton Road  
York  
North Yorkshire  
YO26 4UP

### REGISTERED PROVIDER DETAILS

Name The Committee of Poppleton Road Out Of School Club

### ORGANISATION DETAILS

Name Poppleton Road Out Of School Club  
Address The Annexe, Poppleton Road Primary School  
Poppleton Road  
York  
North Yorkshire  
YO26 4UP

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Poppleton Road Out of School Club opened in 1997. It operates from an annexe building at Poppleton Road Primary School which is situated near to the city centre. The group is open to all children attending the school during term-time, and children from the surrounding areas in school holidays, depending on the availability of places. The kitchen and toilet facilities are located within the building, and there is one large room for activities. The group has access to the school playground and playing field for outdoor play.

There are currently 84 children on roll aged between four and a half and fourteen years, who attend for a variety of sessions. The group supports children with special needs.

The club operates a breakfast session from 07.45 to 09.00 hrs and an after school session from 15.15 to 18.00 hrs, Monday to Friday during school term times. The holiday club runs from 08.00 hrs to 18.00hrs Monday to Friday during school holidays. and can accommodate 28 children at these sessions. Children attending a full day session take a packed lunch.

The group is run by a voluntary committee and employs eight permanent and two relief staff. There are normally four staff members on duty at all sessions. The manager is working towards a level 3 Play worker Qualification, two staff hold a level 3 qualification and four staff are starting to work towards a level two in play work.

### How good is the Day Care?

Poppleton Road Out of School Club provides satisfactory care for children. They offer a welcoming and relaxing environment where children can have fun and socialise. Staff are enthusiastic, work well as a team and keen to continue with their own development.

Staff have very good relationships with the children, who are happy and confident and behaviour is very good. Staff plan and provide a varied and interesting range of activities, to meet the wide range of ages and needs of those attending. There is a good range of resources which are easily accessible to children, however the current labelling system does little to promote equal opportunities.

There are effective risk assessments in place and improvements to security are

being made. Staff have a clear understanding of safe practice and have taken relevant steps to make most areas safe and hazard free.

There are good working relationships with the parents. They share information about the group, all policies and procedures are made available to them although some lack necessary detail.

### **What has improved since the last inspection?**

At the last inspection the provider agreed to devise and implement a range of policies and procedures, and to ensure qualified staff ratio's were met. The policies and procedures are now in place and appropriate for the setting, however some additional points are to be amended. A staff training programme is underway and will enable staff to meet standards once completed.

### **What is being done well?**

- The staff show commitment to their own development through accessing relevant training. They work well as a team, and staff rota's ensure they know their duties and responsibilities during the sessions.
- Staff have developed very good relationships with the children, they are attentive to their needs and manage their time effectively to give individual attention when needed. They know the children well and are interested in what they do and say. Children are eager to share news and experiences with staff and their peers when working together on group activities.
- Children enjoy the socialisation of the club and the interesting range of activities provided. They eagerly take part in the wide range of craft opportunities, often making their own resources, e.g. they make hand puppets and use these to create their own theatre and plays. Outdoor play is a favourite with many of the children, they are able to bring their own skateboards and develop skills in balance and coordination. Staff are keen to join in the fun and take part in their races.
- The staff are safety conscious and carry out regular risk assessments, these generally identify and minimise hazards both on and off site. Children are made aware of the emergency evacuation procedures and regularly practice the fire drill.
- Children's behaviour is very good. Staff promote good behaviour through positive praise and encouragement. The children are caring and considerate towards one another and respectful of the club rules.
- There are very good working relationships with the parents, they are kept well informed of the clubs policies and procedures. They can access information from the parent pack, notice board and club web site. Staff are very friendly and approachable, they share information verbally with them at arrival and collection times.

**What needs to be improved?**

- the children's safety, with regards to hazards in the girls toilet area
- the documentation, with regards to obtaining parents signatures on accident reports
- the labelling of resources, with regards to gender stereotyping
- the documentation, to ensure Ofsted details are included in the complaints procedure.

**Outcome of the inspection**

Satisfactory

**CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

**WHAT NEEDS TO BE DONE NEXT?****The Registered Person must take the following actions by the date shown**

Std	Action	Date
7	Ensure a record is maintained, signed by parents of any accidents.	17/02/2004

**The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
6	Ensure the toilet areas are kept clear and free from hazards caused by storage.
9	Ensure resources are labelled appropriately to promote equal opportunities.
12	Ensure the written complaints procedure contains the contact details for Ofsted.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*