



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 144724

INSPECTION DETAILS

Inspection Date 17/10/2003
Inspector Name Pamela Bailey

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name Sunny Hill Trojans
Setting Address Sunnyhill Road
Streatham
London
SW16 2UW

REGISTERED PROVIDER DETAILS

Name The Committee of The Trojans Scheme BC Reg. No. 137
1065903

ORGANISATION DETAILS

Name The Trojans Scheme
Address Cunliffe Street
London
SW16 6DS

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Trojans Sunnyhill after school club has been opened since 1997. It operates from Sunnyhill Primary school located in Streatham. The group have use of a hall, toilet and washing facilities and playground. The after school club is used by the children who attend Sunnyhill primary school. There are currently 30 children on roll. The scheme supports one child with special needs.

The operational hours 08:00 to 09:00 and 15.30 to 17.45pm, Monday to Friday term time only.

The acting Centre Manager, deputy, three staff and five specialist tutor work with the children. Two members of staff are qualified in early years. One member of staff is currently on a training programme.

Trojans receive support from the Kids Club Network and Early Years Development and Childcare Partnership (EYDCP).

How good is the Day Care?

Trojans Sunnyhill after school club provides satisfactory care for children. Children are able to make their own choices about their play and learning and choose from an interesting programme of activities organised by the staff. The children are supervised at all times.

There are effective systems in place for monitoring security and ensuring the safe collection of children. Documentation and records are mostly satisfactory although some lack detail.

There are satisfactory health and safety policies and procedures in place to ensure children's safety within the setting however staff do not consistently carry out the procedures outlined in the policy. Staff do not plan effectively to identify risks and reduce hazards and daily health and safety checks are not carried out in line with procedures. Staff do not carry out their responsibilities regarding fire safety requirements.

Staff are not active in developing good hygiene practices with children. Children are not encouraged to wash their hands before and after eating.

Parents are encouraged to become volunteers and actively involved in their child's

learning. Parents are informed about the activities provided although they receive little information about the provision. Most of the policies and procedures required for the safe and efficient management of the provision are not readily available on site.

What has improved since the last inspection?

At the last inspection the group agreed to ensure that staff records are kept on site and that references are taken up. To provide safe procedures for outings, provide Special Needs Statement and update the Equal Opportunity policy. Staff records note evidence of checks carried out and personnel details. This has resulted in the manager having information on all staff/volunteers looking after the children and that they are suitable to do so. The last three actions have not been met.

What is being done well?

- The staff plan a wide range of activities and resources are readily available to the children. Children are able to make choices and develop their own interest in different activities. They are able to make decisions about playing indoors or outdoors.
- The staff give good attention to meeting the children's individual dietary, religious and cultural needs and exchanging information with parents.
- There are opportunities for parents to become volunteers and actively involved with their children. There is a strong commitment to staff training. All unqualified staff are encouraged to go training programmes. One member of staff is working towards NVQ level 3.

What needs to be improved?

- the staff's knowledge and understanding for implementing health and safety requirements and meeting fire safety recommendations
- the procedures for inducting new managers
- the obtaining of Public Liability Insurance
- the development of good hygiene practices regarding hand washing
- the written permission from parents for seeking emergency medical advice or treatment
- the range of resources for promoting equality of opportunity and anti discriminatory practices
- the obtaining of the Area Child Protection committee (ACPC) procedures and contact details
- the accessibility of documentation so that they are readily available on the premises and for inspection.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?**The Registered Person must take the following actions by the date shown**

Std	Action	Date
6	Conduct a Fire safety and risk assessment on the premises identifying actions to be taken to minimize identified risks	24/11/2003
6	Ensure there is current public liability insurance and display the certificate in a prominent position	24/11/2003
14	Make sure that all records, policies and procedures which are required for the safe and efficient management of the provision are appropriately maintained, readily accessible on the premises and available for inspection at all times	24/11/2003

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	Review induction procedures for managers and ensure that these are effective
7	Request written permission from parents for seeking emergency medical advice or treatment
9	Ensure that children have an appropriate range of activities and resources that promote equality of opportunity and anti discriminatory practice

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.