



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 303822

INSPECTION DETAILS

Inspection Date	05/03/2004
Inspector Name	Cathleen Howarth

SETTING DETAILS

Day Care Type	Out of School Day Care
Setting Name	St. James's Out of School Club
Setting Address	St James Church Church Lane Mytholmroyd West Yorkshire HX7 6DS

REGISTERED PROVIDER DETAILS

Name	The Committee of St. Jamies's Out of School Club
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ORGANISATION DETAILS

Name	St. Jamies's Out of School Club
Address	St James Church Church Lane Mytholmroyd West Yorkshire HX7 6DS

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

St. James' Out of School (OOS) opened in 1995. It operates from the upper room of St. James' Church in Mytholmroyd, Hebden Bridge. Most of the children who attend are from St. James' Church of England Junior and Infant School and children from the wider community are welcome.

There are currently 43 children from 3 to 11 years on roll. Children attend on a sessional basis. The setting currently supports 1 child with special needs and one child who speaks English as an additional language.

The group opens 5 days a week during term times. Sessions are from 7:45 - 09:00 and 15:00 - 18:00.

Two permanent members of staff work with the children. They have relevant child care experience and both are working towards suitable play work qualifications. The setting receives support from Calderdale Early Years Day Care Partnership (EYDCP).

How good is the Day Care?

The overall judgement for the quality of day care is good. Staff at St. Johns' Out of School Club are committed to training and development and this is reflected in the positive outcomes for children. The main activity room is well organised with a wide range of activities that meet the needs of all children. There are accessible toys, play materials and equipment to help make a stimulating and welcoming environment for children to learn through play. Some policies need to be updated. There are good routines and procedures that underpin the smooth day to day running of the club.

Staff have a high level of awareness of the health and safety of children and they take proper precautions to ensure the physical environment is safe and secure and to promote the good health of children. There is good provision for children with special needs including a trained Special Educational Needs Co Coordinator who liaises with parents and other agencies. Child protection training has recently been completed and there are appropriate procedures in place to deal with concerns.

Staff have high expectations of what children can achieve. They plan and assess activities to meet the individual needs of children. Planned activities incorporate different themes to reflect a range of traditions and festivals in a multi cultural

society. Staff are good role models and children have positive attitudes and are sensitive to the needs of others. Children with special needs are included and involved.

Parents are encouraged to join the committee and are proactive in supporting the club. Staff obtain relevant information from parents regarding the care to be given. General information is given to parents, in an informal way, on a day to day basis about the care their children receive.

What has improved since the last inspection?

At the last inspection a medication policy, procedure and record was required and this has been implemented to provide continuity of care.

A Special Needs Statement was required and this has been devised and implemented. All children are included and involved in a wide range of activities to meet their individual needs.

What is being done well?

- Provision for children of all ages is good. Staff plan interesting and imaginative activities. Children choose their own activities and are encouraged to make full use of space and resources to help them develop in all areas.
- Staff have good knowledge of the National Standards and supporting criteria. They understand how to interpret them in the best interests of the children in their care and they provide a stimulating, orderly and supportive environment for the children.
- The staff and committee are committed to improvement. They reflect critically on what needs to be improved and systematically plan ways to develop practice. Parents are represented on the committee and are well informed about the provision and their children's progress.

What needs to be improved?

- continue to develop existing policies and procedures
- procedures for completing fire drills
- the arrangements with parents to develop the existing key worker system.

Outcome of the inspection

Good

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	Build on the existing key worker system
6	Build on existing procedures to ensure regular fire drills are completed.
11	Build on the existing behaviour management policy to include a statement on bullying
12	Update the existing complaints policy/procedure to include Ofsted's address and telephone number.
13	Update the existing Child Protection policy.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.