



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 507921

INSPECTION DETAILS

Inspection Date 29/06/2004
Inspector Name Hazel Farrant

SETTING DETAILS

Day Care Type Sessional Day Care
Setting Name Pinewood Family Group
Setting Address C/o Pinewood Infant School
Pinewood Park
Farnborough
Hampshire
GU14 9LE

REGISTERED PROVIDER DETAILS

Name The Committee of Pinewood Family Group

ORGANISATION DETAILS

Name Pinewood Family Group
Address C/o Pinewood Infant School
Pinewood Park
Farnborough
Hampshire
GU14 9LE

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Pinewood Family Group opened in 1983. It operates from a classroom within Pinewood Infant School. They also have use of a fully enclosed outside area. The school is set within a residential estate in Farnborough. The group serves the needs of families in the area and the intake reflects the local community.

The group is registered for twenty-six children aged between two and under five years, although children are usually aged two years nine months before being offered a place. There are currently fifty-seven children on roll. This includes twenty-three funded three year olds and fourteen funded four year olds. Children attend for a variety of sessions. One child currently attends who has special educational needs and one child speaks English as an additional language.

The group opens five days a week during school term time. Sessions are from 09:00 to 11:30 and 12:40 to 15:10. Tuesday and Thursday afternoons are getting ready for school sessions.

Eleven part time staff work with the children. Staff hold an early years qualification or are working towards one. The setting receives support through a teacher mentor from the local school and the Early Years Development and Childcare Partnership (EYDCP).

The pre-school is currently working towards the Pre-school Learning Alliance's accreditation scheme, Aiming for Quality.

How good is the Day Care?

Pinewood Family Group provides good quality care for children. They provide a high level of attention to the children during the session involving themselves in the play. Staff are well organised and interact warmly with the children. The pre-school uses a classroom within Pinewood Infants School and has use of an enclosed well resourced outside area. Staff are encouraged to attend regular training courses and are currently working towards fifty percent of staff holding early years qualifications. Comprehensive policies are in place, however areas of improvement have been highlighted.

Staff give high priority to children's safety both indoors and outside and consistently carry out procedures to ensure children's health and safety. They encourage

children to be aware of personal hygiene and develop independence in their personal care. Parents and children's preferences are observed, child have healthy snacks and drinks during the session. The staff team supports children with additional needs and all children are treated with equal concern. Staff have knowledge of child protection and share the policy and information leaflets with parents.

The staff organise and plan a good range of interesting and stimulating activities. Children can self-select from a wide range of resources, which includes positive images of the wider world we live in. A key worker system allows staff to undertake observations of children's play and learning and record them to plan for children's progress and development. Staff provide good role models for children and are consistent and caring, using praise and encouragement appropriately. Children are well behaved and secure in their environment.

An 'open door' policy insures parents are welcomed in the group so they can discuss their child's progress with staff. Parents receive an informative handbook, regular newsletters on themes and developmental reports.

What has improved since the last inspection?

Not applicable.

What is being done well?

- Children have free choice of age appropriate toys, so that individual preferences are met. Children are able to self-select toys and activities from a good selection of resources. Children are developing independence they can choose from boxes and shelves. Staff spend time talking and listening to children extending their knowledge and understanding. Planning and key worker systems enable children to make progress in all areas of development.
- Resources that reflect diversity are available so that children's knowledge and understanding of the wider world is developed. The children are learning through planned activities celebrating festivals from around the world.
- Children are developing independence skills; they spread their own butter on their toast during snack time. Children have choice of nutritious and healthy snacks and drinks.
- The group's behaviour management strategy promotes good behaviour in children and enables them to play well and co-operate together. The clear guidelines help children feel secure in their environment. Staff act as a good role models, which helps children to develop their relationships.
- The group fosters good partnerships with parents and liaises closely with them to ensure they are involved and informed about their child's care. Parents receive an informative handbook and regular newsletters. Staff take time to talk to parents about their child's achievements on a daily basis. An 'open door' policy ensures parents are always welcome. Parent's are able to

help within the group by joining the committee and parent rota scheme.

What needs to be improved?

- early years qualifications to be held or actively working towards one by a minimum of fifty percent of the staff
- documentation to be reviewed and updated to include: medication policy; no smoking policy; statement added to child protection policy following allegation made towards staff or volunteers; staff times of arrival and departure to be clearly recorded; written permission to hold on file photocopies of staff and committee's criminal record bureau disclosures.

Outcome of the inspection

Good

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	Ensure minimum of fifty percent of staff hold or are working towards an early years qualification.
14	Review and update documentation.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.