



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 309777

INSPECTION DETAILS

Inspection Date 07/02/2005
Inspector Name Wendy Fitton

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name Whalley CE Primary School Out of School Care Club
Setting Address Whalley CE Primary School
Church Lane, Whalley
Clitheroe
Lancashire
BB7 9SY

REGISTERED PROVIDER DETAILS

Name The Committee of Whalley CE Primary School Out of School Care Club

ORGANISATION DETAILS

Name Whalley CE Primary School Out of School Care Club
Address Whalley CE Primary School
Church Lane, Whalley
Clitheroe
Lancashire
BB7 9SY

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Whalley CE Primary School Out of School Care Club is registered under a management committee and has been operating since 1999. The children attend Whalley Primary School, situated on Church Lane in Whalley, Clitheroe.

The group provides out of school care for children from 4 years to 11 years of age.

Sessions are from 07:40 to 08:50, and 15:30 to 18:00, Monday to Friday term time only. There is a Holiday Club that runs from 08:00 to 18:00 during the school holidays. The group supports children with special educational needs.

Children have access to two classrooms that are situated in the basement. There are suitable toilet facilities within the main play area, a kitchen for food preparation and access to the schools outdoor play facilities.

There are six members of staff working directly with the children. The manager and two assistants have childcare qualifications at Level 3 other staff are working towards qualifications in play work.

How good is the Day Care?

Whalley Primary Out of School Club provides good care for children.

There are clear organisational procedures, staff are appropriately experienced, they work as a team to meet the needs of all the children attending. There is good use of space, staff and other resources so that children are well cared for and supported. The physical environment is warm and welcoming helping children feel secure and confident. There is access to a range of equipment and furniture that meets the varying needs of children, promoting their development in all areas. All regulatory documentation is available and up to date, promoting the welfare of children.

The plans are effective in identifying and reducing risks, therefore children are kept safe and free from any hazards. Staff are able to promote most health and protection procedures, taking positive steps to prevent the spread of infection, this is essential to children's well being. Positive steps are in place to ensure children are valued and acknowledged. Staff are aware of children's individual needs and aim to provide appropriate care.

Children have access to a wide range of activities, enabling them to make their own decisions and choices about play and learning. Staff meet children's needs through sensitive and appropriate interactions to help promote children's self esteem. The children are in a clear routine and know what is expected of them, developing their social skills.

Parents have access to most organisational policies and procedures. Detailed information is gathered from parents in order to meet children's individual needs. The environment is warm and welcoming to parents, staff discuss any issues on a daily basis and build positive relationships with parents.

What has improved since the last inspection?

At the last inspection it was agreed to ensure all staff are vetted, that a key worker system is in place, that there is adequate space for free movement for the children, that a special needs statement is developed and that staff are aware of the ACPC procedures.

All staff have now been fully vetted, each child is assigned a member of staff, the tables have been reorganised to allow children to move around freely, a special needs statement is in place, along with a designated SENCO, a child protection statement is satisfactorily in place. Due to the above actions, the safety, care and welfare of children has been enhanced.

What is being done well?

- There is good organisational procedures. Staff are aware of their designated duties, cleaning tables, registration, snack preparation, furniture removing, bathroom duty, activities, so that children are familiar and secure with the routines.
- There are regular meetings held with the committee and staff, a detailed induction programme has been developed for any new staff to ensure that they are up to date with all policies and procedures. An operational plan has been developed listed under the National Standards, demonstrating how the standards will be met and maintained.
- The overall environment is informal, free and relaxed. Children are happy and confident. They are familiar with the routines, playing individually or in small groups, with freedom to chose their own play equipment or games, increasing their decision making skills. Staff spend time encouraging and supporting the children as appropriate. Positive interactions are evident, helping children to feel good about themselves.
- Staff provide a range of snacks and drinks, according to individual dietary needs. A list of needs is displayed in the groups kitchen area. Children have foods linked to a theme and there is evidence of Chinese Foods for Chinese New year. Children have their snack at the beginning of the session, during which time they can chat and relax, before they start their play.
- All regulatory documentation is in place, detailed, up to date and available for

inspection. There is a lockable filing cabinet within the room, children's records are detailed. They cover all aspects of the care needed to ensure individual needs, preferences, family lifestyles and cultures are met.

- Good attention is given to safety and security of children. The children are booked in on arrival, the interior door has a security pad and a buzzer. Fire drills are held termly and good details is recorded. Risk assessments have been developed, to cover all areas, on a daily, weekly and monthly basis.

What needs to be improved?

- the information available for parents
- the training for staff in child protection.

PREVIOUS COMPLAINTS (This section applies only to inspections carried out from September 2004. The complaint record relates to complaints from the last inspection or 1st April 2004 whichever is later.)

There are no complaints to report.

Outcome of the inspection

Good

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
12	Continue to develop organisational procedures and make them accessible to parents
13	Update staff training and knowledge in Child Protection issues

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.