



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN EY233403

### INSPECTION DETAILS

Inspection Date 17/11/2003  
Inspector Name Jacqueline Munden

### SETTING DETAILS

Day Care Type Sessional Day Care  
Setting Name Harefield Pre-School  
Setting Address Harefield Infants  
Yeovil Chase  
Harefield, Southampton  
Hampshire  
SO18 5NZ

### REGISTERED PROVIDER DETAILS

Name The Committee of Harefield Community Pre-School Committee

### ORGANISATION DETAILS

Name Harefield Community Pre-School Committee  
Address Harefield Infants  
Yeovil Chase  
Harefield  
Southampton, Hampshire  
SO18 5NZ

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Harefield Pre-school opened in the present setting in September 2001 and serves the local area. It operates from rooms within Harefield infant school area of Southampton. There is an enclosed outside play area.

There are currently 52 children from 2 to 4 years on roll; this includes 22 funded 3 year olds and 7 funded 4 year olds. It is pre-school policy not to take children until they are 2 years and 9 months. Children attend for a variety of sessions.

Sessions run from 09:00-11:30, and 12:30-15:00, Monday to Friday term time only.

There are 6 staff employed to work with the children, of these, 5 have early years qualifications to NVQ level 2 or 3 and 1 is currently working towards a recognised early years qualification. The setting employs an administration officer and it receives support from a teacher/mentor from the Early Years Development and Childcare Partnership.

### How good is the Day Care?

The pre-school provides good quality care for children. The environment is welcoming to children who can access play equipment and make choices. All aspects of the provision are effectively organised. Records are maintained appropriately and the required documentation is in place. However, some amendments are needed. The staff work closely to ensure the individual needs of children are met in all areas of their care and welfare.

Staff have a clear understanding of maintaining children's safety and encourage good hygiene routines.

Staff provide children with stimulating activities to promote learning in all areas. They develop relationships well encouraging good behaviour using appropriate and positive strategies.

Staff develop good relationships with parents; they share information regularly. Most relevant information is given to prospective parents.

### What has improved since the last inspection?

This section is not applicable.

### **What is being done well?**

- Space, staff and resources are used effectively to ensure children's needs and development are considered at all times. Staff are enthusiastic. They attend regular training and work very well together as a team. All required documentation is in place and well organised. The premises are welcoming and attractive to children who can access a balanced range of play equipment that promotes learning in all areas.
- Staff develop good relationships with children and interact well with them. They demonstrate a clear understanding of child development and provide a varied range of interesting activities that promote learning in all areas. Children are confident and are actively involved in play. Many activities are child led and staff make good use of unplanned opportunities to develop children's learning. Staff have a very positive, consistent approach to managing children's behaviour who respond well to their praise and encouragement.
- Staff have a very good awareness of health and safety issues. They are effective in promoting good hygiene routines and give high priority to ensuring children are safe in and outside the pre-school.
- Staff demonstrate a good understanding of meeting the individual needs of children including those with special needs. They promote equal opportunities by offering children choice, treating them with equal concern and providing positive images of all people in society through play activities and resources.
- Staff develop good relationships with parents who are welcomed into the setting and to take an active role on the parent committee. Staff provide information via the regular newsletter and the notice board; they share information regarding children's progress on an informal basis.

### **What needs to be improved?**

- staff's access to the SEN code of practice 2001
- some policies and procedures relating to day care
- information provided to prospective parents.

### **Outcome of the inspection**

Good

## CONDITIONS OF REGISTRATION

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

## WHAT NEEDS TO BE DONE NEXT?

### **The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
12	Improve information provided to prospective parents regarding the care of their children.
14	Ensure that all policies and procedures relating to day care activities reflect the pre-school practice and current guidance, and are reviewed regularly, particularly relating to special needs, behaviour and child protection.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*